

**CAMANCHE CITY COUNCIL AGENDA**  
**6:00 P.M. – CAMANCHE CITY HALL 818-7<sup>th</sup> Avenue**  
**TO ATTEND BY PHONE: 1-717-275-8940 ACCESS CODE: 289 8487**  
**ATTEND VIA INTERNET: <https://hello.freeconference.com/conf/call/2898487>**  
**(PLACE YOUR PHONE ON MUTE UNTIL PUBLIC COMMENTS)**  
**JUNE 18, 2024**

**Roll Call**

**Moment of Silent Prayer**

**Pledge of Allegiance**

**Approval of Agenda**

**Public Comments on Agenda Topics-State Your Name and Address (3 Minute Limit)**

**Consent Agenda:**

- 1) Approve Minutes from Council meeting held on June 4, 2024
- 2) Approve bills and claims as submitted
- 3) Accept City Clerk/Treasurer's Report for May 2024
- 4) Approve TIF Payment RJ Edens Rental Property \$50,793.52
- 5) Approve TIF Payment Cross Roads Land Development, L.L.C. \$6,479.13
- 6) Approve payment of invoice from Rock River Electric-lighting for flag at City Hall \$3,459.00
- 7) Receive, accept and place on file minutes from the Park and Recreation Commission meeting on June 10, 2024
- 8) Receive, accept and place on file draft minutes from the Library Board meeting on April 24, 2024.
- 9) Receive, accept and place on file draft minutes from the Historical Board meeting on June 10, 2024
- 10) Approve Change Order #2, Offset Construction, to balance quantities \$2,145.88
- 11) Approve Pay Application #1, Offset Construction \$77,765.36
- 12) Accept Resignation from Corporal Andrew Weingart, Camanche Police Department, effective June 30, 2024.

**Unfinished Business:**

- 1)

**New Business:**

- 1) Adopt a Resolution authorizing and approving a Loan Agreement, providing for the issuance of a \$500,000 General Obligation Water Improvement Note, Series 2024 and providing for the levy of taxes to pay the same
- 2) Water Meter Debt Repayment Discussion (Kida)
- 3) Adopt a Resolution directing the transfer of Proprietary Utility Funds from the Water Fund to the Solid Waste Fund
- 4) Adopt a Resolution Directing the Transfer of Funds from Special Revenue to General Funds for the purpose of Expending for Employee Benefits
- 5) Adopt a Resolution Establishing the Level of Compensation for the Employees of the City of Camanche for FYE 2025
- 6) Approve Amendment to the City Administrator Contract ending June 30, 2026

- 7) Storm Water Catch Basin Repairs (Pewe)
- 8) Camanche Fire Department May 2024 Report
- 9) Camanche Police Department May 2024 Report

**Communication from City Attorney**

**Communication from City Administrator**

**Communication from Mayor**

**Communication from City Council Members and Department Heads**

**Public Comments-State Your Name and Address (3 MINUTE LIMIT)**

**Council Members Requests for Placement of Matters on Future Agendas**

**Adjourn**

**Board Vacancies –**

- 2-Historical Board**
- 1-Park and Recreation**
- 1-Civil Service Commission**
- 1-Planning & Zoning**

June 14, 2024

**Via Email**

Andrew Kida  
City Administrator/City Hall  
Camanche, Iowa

Re: \$500,000 General Obligation Water Improvement Note, Series 2024  
Our File No. 419856-22

Dear Andrew:

We have prepared and attached proceedings to be used at the June 18, 2024 City Council meeting to adopt the resolution (the “Resolution”) approving the General Obligation Water Improvement Loan Agreement (the “Loan Agreement”) and authorizing the issuance of the General Obligation Water Improvement Note, Series 2024 (the “Note”).

The proceedings attached include the following items:

1. Minutes covering the meeting, followed by the Resolution. The form of Note and Assignment set out in Section 4 of the attached Resolution should not be completed or executed.
2. Attestation Certificate with respect to the validity of the transcript.
3. County Filing Certificate of the Clinton County Auditor relating to the filing of a certified copy of the Resolution in that office. The certified copy of the resolution must be filed with the Clinton County Auditor prior to closing on July 2, 2024. An extra copy of the Resolution should be printed for this purpose.

As provided in the Resolution, beginning in the 2025-2026 fiscal year, the County Auditor will have a mandatory duty to make a levy of taxes to pay principal of and interest on the Note unless the City’s budget each year affirmatively shows that the tax should not be levied because other funds will be applied to the payment of the Note for that budget year. To the extent the City determines that property tax levies will be needed for payment in any year, the tax levy amounts needed must be certified for that year in the City’s budget as part of the Debt Service Fund, and the funds derived from sources other than taxes must be shown on the appropriate budget document.

As these proceedings are completed, please return one fully executed copy to our office via email to [lemke.susan@dorsey.com](mailto:lemke.susan@dorsey.com).

In the next couple of weeks, we will prepare and furnish you with the necessary closing documents and instructions for your use at the closing of this issue on July 2, 2024.

If you have any questions, please contact Erin Regan, Cheryl Ritter or me.

Best regards,

John P. Danos

Attachments

cc: Toni Schneider

MINUTES TO PROVIDE FOR THE  
ISSUANCE OF NOTE

419856-22

Camanche, Iowa

June 18, 2024

The City Council of the City of Camanche, Iowa, met on June 18, 2024, at \_\_\_\_\_  
o'clock \_\_\_\_ .m., at the \_\_\_\_\_, Camanche, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the  
following named Council Members present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

After due consideration and discussion, Council Member \_\_\_\_\_  
introduced the resolution next hereinafter set out and moved its adoption, seconded by Council  
Member \_\_\_\_\_. The Mayor put the question upon the adoption of said  
resolution, and the roll being called, the following named Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the resolution duly adopted, as hereinafter set out.

• • • •

At the conclusion of the meeting, and upon motion and vote, the City Council adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

Resolution authorizing and approving a Loan Agreement, providing for the issuance of a \$500,000 General Obligation Water Improvement Note, Series 2024 and providing for the levy of taxes to pay the same

WHEREAS, the City of Camanche (the “City”), in Clinton County, State of Iowa, heretofore proposed to enter into a loan agreement (the “Loan Agreement”), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$500,000, for the purpose of paying the cost, to that extent, of undertaking improvements to the municipal water utility system, including acquisition and installation of water meters, and has published notice of the proposed action and has held a public hearing thereon on June 4, 2024; and

WHEREAS, the City has requested proposals from potential lenders under the Loan Agreement and providing for the private placement of a \$500,000 General Obligation Water Improvement Note, Series 2024 (the “Note”) to be issued in evidence of the obligation under the Loan Agreement; and

WHEREAS, proposals for the placement of the Loan Agreement and the Note have been received and reviewed; and

WHEREAS, upon due consideration of the proposals, the private placement proposal of [\_\_\_\_\_] [\_\_\_\_\_] (the “Lender”), is the best, such bid proposing the lowest interest cost to the City for the Note; and

WHEREAS, it is now necessary to make final provision for the approval of the Loan Agreement and to authorize the issuance of the Note to the Lender;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Camanche, Iowa, as follows:

Section 1. It is hereby determined that the City shall enter into the Loan Agreement with the Lender in substantially the form which will be placed on file with the City, providing for a loan to the City in the amount of \$500,000, for the purpose or purposes set forth in the preamble hereof.

The Mayor and City Clerk are hereby authorized and directed to sign the Loan Agreement on behalf of the City, and the Loan Agreement is hereby approved.

Section 2. The Note is hereby authorized to be issued in evidence of the obligation of the City under the Loan Agreement, in the principal amount of \$500,000, to be dated the date of delivery to the Lender, such date anticipated to be July 2, 2024. Principal of the Note shall be payable in ten (10) annual installments, payable on June 1 in each of the years, in the respective principal amounts, as follows:

<u>Year</u>	<u>Principal Installment</u>	<u>Year</u>	<u>Principal Installment</u>
2025	\$42,000	2030	\$50,000
2026	\$44,000	2031	\$52,000
2027	\$46,000	2032	\$54,000
2028	\$48,000	2033	\$56,000
2029	\$50,000	2034	\$58,000

Section 3. The City Clerk is hereby designated as the registrar and paying agent for the Note and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

The Note shall bear interest at the per annum rate of [\_\_\_\_\_]%. Accrued interest on the Note shall be payable semiannually on the first day of June and December in each year, commencing December 1, 2024, and continuing to, and including, final maturity on June 1, 2034. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Payment of both principal of and interest on the Note shall be made to the registered owner appearing on the registration books of the City at the close of business on the fifteenth day of the month next preceding the payment date and shall be paid to the registered owner at the address shown on such registration books; provided, however, that the final installment of principal and interest shall be payable only upon presentation and surrender of the Note to the Paying Agent.

The City reserves the right to optionally prepay principal of the Note in whole or in part at any time prior to and in inverse order of maturity on terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the date of prepayment.

The Note shall be executed on behalf of the City with the official manual or facsimile signature of the Mayor and attested with the official manual or facsimile signature of the City Clerk and shall be a fully registered Note without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Note shall cease to be such officer before the delivery of the Note, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Note shall be fully registered as to principal and interest in the name of the owner on the registration books of the City kept by the Registrar, and after such registration, payment of the principal thereof and interest thereon shall be made only to the registered owner or its legal representatives or assigns. The Note shall be transferable only upon the registration books of the City upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of any owners of the Note shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

Section 4. The Note shall be in substantially the following form:

(Form of Note)

UNITED STATES OF AMERICA  
 STATE OF IOWA  
 CLINTON COUNTY  
 CITY OF CAMANCHE

GENERAL OBLIGATION WATER IMPROVEMENT NOTE, SERIES 2024

\$500,000

RATE	MATURITY DATE	NOTE DATE
[ ]%	June 1, 2034	July 2, 2024

The City of Camanche (the “City”), in Clinton County, State of Iowa, for value received, promises to pay in the manner hereinafter provided to

[LENDER]

or registered assigns, the principal sum of FIVE HUNDRED THOUSAND DOLLARS, together with interest on the outstanding principal hereof from the date of this Note, or from the most recent payment date on which interest has been paid, except as the provisions hereinafter set forth with respect to prepayment prior to maturity may be or become applicable hereto.

Principal of this Note shall be payable in ten (10) annual installments, payable on June 1 in each of the years, in the respective principal amounts, as follows:

<u>Year</u>	<u>Principal Installment</u>	<u>Year</u>	<u>Principal Installment</u>
2025	\$42,000	2030	\$50,000
2026	\$44,000	2031	\$52,000
2027	\$46,000	2032	\$54,000
2028	\$48,000	2033	\$56,000
2029	\$50,000	2034	\$58,000

Principal of this Note shall bear interest at the per annum rate of [ ]%. Accrued interest on this Note shall be payable semiannually on the first day of June and December in each year, commencing December 1, 2024 and continuing to, and including, final maturity on June 1, 2034. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Both principal of and interest on this Note are payable to the registered owner appearing on the registration books of the City maintained by the City Clerk (hereinafter referred to as the “Registrar” or the “Paying Agent”) at the close of business on the fifteenth day of the month next preceding the payment date in lawful money of the United States of America to the registered owner at the address shown on such registration books; provided, however, that the final installment of principal and interest will be payable only upon presentation and surrender of this Note to the Paying Agent.

This Note is issued by the City to evidence its obligation under a certain Loan Agreement, dated the date hereof (the “Loan Agreement”), entered into by the City for the purpose of paying the cost, to that



extent, of undertaking improvements to the municipal water utility system, including acquisition and installation of water meters.

This Note is issued pursuant to and in strict compliance with the provisions of Chapter 76 and Chapter 384 of the Code of Iowa, 2023, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the City Council authorizing and approving the Loan Agreement and providing for the issuance and securing the payment of this Note (the “Resolution”), and reference is hereby made to the Resolution and the Loan Agreement for a more complete statement as to the source of payment of this Note and the rights of the owner of this Note.

The City reserves the right to optionally prepay the principal of this Note in whole or in part at any time prior to and in inverse order of maturity on terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the date of prepayment.

This Note is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the City in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Note to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the City, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Note were and have been properly existent, had, done and performed in regular and due form and time; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the City for the payment of the principal of and interest on this Note as the same will respectively become due; and that the total indebtedness of the City, including this Note, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the City of Camanche, Iowa, by its City Council, has caused this Note to be executed by its Mayor and attested by its City Clerk, on July 2, 2024.

CITY OF CAMANCHE, IOWA

By (DO NOT SIGN)  
Mayor

Attest:

(DO NOT SIGN)  
City Clerk

ABBREVIATIONS

The following abbreviations, when used in this Note, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	- as tenants in common	UTMA	_____
			(Custodian)
TEN ENT	- as tenants by the entireties	As Custodian for	_____
JT TEN	- as joint tenants with right of survivorship and not as tenants in common		(Minor)
		under Uniform Transfers to Minors Act	_____
			(State)

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Note to

\_\_\_\_\_  
(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR OTHER IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint \_\_\_\_\_, Attorney, to transfer this Note on the books kept for registration thereof with full power of substitution.

Dated: \_\_\_\_\_

Signature guaranteed:  
\_\_\_\_\_  
\_\_\_\_\_

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Note in every particular, without alteration or enlargement or any change whatever.

Section 5. It is anticipated that closing of the borrowing transaction contemplated herein will be on or around July 2, 2024, provided, however, that execution of the Note and the Loan Agreement shall be undertaken as soon after the adoption of this resolution as may be possible and thereupon shall be delivered to the Registrar for registration and delivery to or upon the direction of the Lender, upon receipt of the loan proceeds, and all action heretofore taken in connection with the Loan Agreement is hereby ratified and confirmed in all respects. To the extent that the date of closing needs to be adjusted, the City staff, with advice from the Lender and Bond Counsel to the City, is hereby authorized to make such adjustment and to modify the transaction documents accordingly.

Section 6. The proceeds (the “Loan Proceeds”) to be received under the Loan Agreement shall be used to pay the costs of the Projects and costs of issuance of the Note. Any Loan Proceeds remaining after the full payment of such costs shall be deposited in the Debt Service Fund and used to pay principal of and interest on the Note as the same become due. The City shall keep a detailed and segregated accounting of the expenditure of, and investment earnings on, the Loan Proceeds to ensure compliance with the requirements of the Internal Revenue Code, as hereinafter defined.

Section 7. For the purpose of providing the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Note as the same become due, there is hereby ordered a levied on all the taxable property in the City, the following direct annual tax for collection in each of the following fiscal years:

For collection in the fiscal year beginning July 1, 2025,  
sufficient to produce the net annual sum of \$[\_\_\_\_\_];

For collection in the fiscal year beginning July 1, 2026,  
sufficient to produce the net annual sum of \$[\_\_\_\_\_];

For collection in the fiscal year beginning July 1, 2027,  
sufficient to produce the net annual sum of \$[\_\_\_\_\_];

For collection in the fiscal year beginning July 1, 2028,  
sufficient to produce the net annual sum of \$[\_\_\_\_\_];

For collection in the fiscal year beginning July 1, 2029,  
sufficient to produce the net annual sum of \$[\_\_\_\_\_];

For collection in the fiscal year beginning July 1, 2030,  
sufficient to produce the net annual sum of \$[\_\_\_\_\_];

For collection in the fiscal year beginning July 1, 2031,  
sufficient to produce the net annual sum of \$[\_\_\_\_\_];

For collection in the fiscal year beginning July 1, 2032,  
sufficient to produce the net annual sum of \$[\_\_\_\_\_]; and

For collection in the fiscal year beginning July 1, 2033,  
sufficient to produce the net annual sum of \$[\_\_\_\_\_].

Section 8. A certified copy of this resolution shall be filed with the County Auditor of Clinton County, and the County Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the City and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the City and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Note hereby authorized and for no other purpose whatsoever.

Pursuant to the provisions of Section 76.4 of the Code of Iowa, each year while the Note remains outstanding and unpaid, any funds of the City which may lawfully be applied for such purpose may be appropriated, budgeted and, if received, used for the payment of the principal of and interest on the Note as the same become due, and if so appropriated, the taxes for any given fiscal year as provided for in Section 7 of this Resolution shall be reduced by the amount of such alternate funds as have been appropriated for such purpose, and evidenced in the City's budget.

Section 9. The interest or principal and both of them falling due in any year or years shall, if necessary, be paid promptly from current funds on hand in advance of taxes levied and when the taxes shall have been collected, reimbursement shall be made to such current funds to the sum thus advanced.

Section 10. It is the intention of the City that interest on the Note be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the "Internal Revenue Code"). In furtherance thereof, the City covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Note will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the City are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The City hereby designates the Note as a "Qualified Tax Exempt Obligation" as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 11. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 12. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved on June 18, 2024.

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Mayor

Attest:

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City Clerk

**ATTESTATION CERTIFICATE**

STATE OF IOWA  
CLINTON COUNTY  
CITY OF CAMANCHE

SS:

I, the undersigned, City Clerk of the City of Camanche, do hereby certify that as such City Clerk I have in my possession or have access to the complete corporate records of the City and of its Council and officers and that I have carefully compared the transcript hereto attached with those corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records in relation to the adoption of a resolution entitled “Resolution authorizing and approving a Loan Agreement, providing for the issuance of a \$500,000 General Obligation Water Improvement Note, Series 2024 and providing for the levy of taxes to pay the same,” and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

I further certify that no appeal has been taken to the District Court from the decision of the City Council to enter into the Loan Agreement, to issue the Note or to levy the taxes to pay the principal thereof and interest thereon.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
City Clerk

**COUNTY FILING CERTIFICATE**

STATE OF IOWA

SS:

CLINTON COUNTY

I, the undersigned, County Auditor of Clinton County, in the State of Iowa, do hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, the City Clerk of the City of Camanche filed in my office a certified copy of a resolution of the City shown to have been adopted by the City Council and approved by the Mayor thereof on June 18, 2024, entitled: “Resolution authorizing and approving a Loan Agreement, providing for the issuance of a \$500,000 General Obligation Water Improvement Note, Series 2024 and providing for the levy of taxes to pay the same,” and that I have duly placed the copy of the resolution on file in my records.

I further certify that the taxes provided for in that resolution will in due time, manner and season be entered on the State and County tax lists of this County for collection in the fiscal year beginning July 1, 2025, and subsequent years as provided in the resolution.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
County Auditor

Resolution \_\_\_\_\_

**A Resolution Directing the Transfer of Funds from Special Revenue to General Funds for the Purpose of Expending for Employee Benefits**

**Whereas**, the City of Camanche, Iowa levies for taxes under Iowa Code 384 for Employee Benefits, and

**Whereas**, Employee Benefits taxes are received through Special Revenues, and

**Whereas**, the City of Camanche, Iowa budget expenses for Employee Benefits takes place under General Fund expenses, and

**Whereas**, the Fiscal Year 2024 budget for the City of Camanche levied taxes for \$35,594 for Employee Benefits, and

Whereas, a Budget Amendment for Fiscal Year 2024 accounting for the transfer of \$35,594 from Special Revenue to the General Fund has been approved by the City Council.

**Now therefore be it resolved**, that the City council of the City of Camanche hereby approves and directs the transfer of \$35,594 from Special Revenues to the General Fund for the purpose of applying said funds to Employee Benefits.

Adopted by the Camanche City council this 14th day of June, 2024.

\_\_\_\_\_  
Toni L. Schneider, City Clerk

\_\_\_\_\_  
Austin Pruett, Mayor



RESOLUTION NO. \_\_\_\_\_

RESOLUTION DIRECTING THE TRANSFER OF PROPRIETARY UTILITY FUNDS  
FROM THE WATER FUND TO THE SOLID WASTE FUND

WHEREAS, Iowa Code Section 545-2.5 allows for the transfer of surplus funds from utility funds to any other fund other than emergency funds, and

WHEREAS, a surplus of more than \$25,000 exists in the water cash fund, calculated in accordance with GAAP, after adding back the net pension and other postemployment benefits, liabilities and the related deferred inflows or resources and deducting the related deferred outflows of resources, in excess of:

- (1) The amount of the expenses of disbursements for operating and maintaining the utility or enterprise for the preceding three months, which is \$42,256.81
  - a. Revenues March 2024 – May 2024 = \$88,578.90
  - b. Scheduled Expenses March 2024 – May 2024 = \$86,559.37
  - c. Water Fund Cash March 2024 = \$479,819.71
  - d. Water Fund Cash May 2024 = \$522,076.52
  - e. Water Fund Cash End of Year Balance Projection = \$562,946.16
  
- (2) The amount necessary to make all required transfers to restricted accounts for the succeeding three months, which is \$0

WHEREAS, after transfer, the remaining Water Cash funds will remain above the City of Camanche Fund Balance Policy established in fiscal year 2024, and

WHEREAS, the estimated revenues are on target while the expenditures are under estimate thereby creating sufficient surplus in the water fund.

NOW THEREFORE, be it resolved by the City Council of the City of Camanche, Iowa authorizes the transfer of \$25,000 from the Water Fund to the Solid Waste Fund.

This Resolution is adopted by the City of Camanche and approved by the Mayor this 18th day of June, 2024.

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Austin Pruett, Mayor

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Toni L. Schneider, City Clerk

AMENDMENT TO THE CITY ADMINISTRATOR CONTRACT FOR CITY OF CAMANCHE, IOWA FOR THE CONTRACT ENDING JUNE 30, 2026

This Side Letter is made between the City of Camanche, Iowa (City) and the Camanche City Administrator.

RECITALS:

City and City Administrator desire to modify, by mutual consent, the contract for the City Administrator of the City of Camanche, Iowa a four year contract, effective the later of November 1, 2022 or the date of signing by both parties, through June 30, 2026

Effective July 1, 2024 the City Administrator shall receive a 3% increase to the base pay of \$103,000 totaling \$106,090

Effective July 1, 2024 the City Administrator shall have wages and health insurance premium contributions adjusted to the same formula utilized by the City Clerk's amended contract as per Section 17 of the City Administrator's contract.

2. This amendment shall be effective as of July 1, 2024.

\_\_\_\_\_  
Austin Pruett, Mayor  
Date: \_\_\_\_\_

\_\_\_\_\_  
Toni L. Schneider  
City Clerk  
Date: \_\_\_\_\_

\_\_\_\_\_  
Andrew S. Kida, City Administrator

# **MONTHLY REPORT**

**May 2024**

## **CAMANACHE FIRE DEPARTMENT**



### **ISO Class 3**

#### **Camanche Fire Department Mission Statement**

**Our mission is to serve the community and protect lives and property and promote a safer community through education.**

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# Monthly Statistics- May

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<b>Calls For Service <u>59</u></b>
<b>Emergency Medical Service (EMS) Calls <u>40</u></b>
<b>Fire Calls <u>16</u></b>
<b>Service Calls <u>3</u></b>
<b>Smoke Detectors Installed <u>3</u></b>
<b>CO Detectors Installed <u>0</u></b>
<b><u>Department Summary to date 2024</u></b>
<b>Calls for Service <u>276</u></b>

## Ambulance Revenue

Calendar Year 2024 \$90,016.47

Fiscal Year 2021-22 \$226,980.69

FireDepartment

Incident Type Report (Summary)

Alarm Date Between {05/01/2024} And {05/31/2024}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
300 Rescue, EMS incident, other	1	1.69%	\$0	0.00%
321 EMS call, excluding vehicle accident with	35	59.32%	\$0	0.00%
350 Extrication, rescue, Other	1	1.69%	\$0	0.00%
365 Watercraft rescue	2	3.38%	\$0	0.00%
	<b>39</b>	<b>66.10%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
413 Oil or other combustible liquid spill	1	1.69%	\$0	0.00%
444 Power line down	1	1.69%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	1.69%	\$0	0.00%
	<b>3</b>	<b>5.08%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
553 Public service	1	1.69%	\$0	0.00%
554 Assist invalid	4	6.77%	\$0	0.00%
561 Unauthorized burning	1	1.69%	\$0	0.00%
571 Cover assignment, standby, moveup	1	1.69%	\$0	0.00%
	<b>7</b>	<b>11.86%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	1	1.69%	\$0	0.00%
611 Dispatched & cancelled en route	3	5.08%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.69%	\$0	0.00%
651 Smoke scare, odor of smoke	1	1.69%	\$0	0.00%
	<b>6</b>	<b>10.16%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	1	1.69%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	1.69%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	1.69%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.69%	\$0	0.00%
	<b>4</b>	<b>6.77%</b>	<b>\$0</b>	<b>0.00%</b>
<b>Total Incident Count:</b>	<b>59</b>		<b>Total Est Loss:</b>	<b>\$0</b>

## Building Inspector Report-May 2024

Permit Types	Permit Fee	Cost of Projects
Building Permits Issued – 21	\$1,753.40	\$526,158.00
Demo Permits Issued – 1	\$25.00	
Utility Permits Issued – 1	\$50.00	
Total Fee's for Permits - \$1,828.40		Project Totals \$526,158.00
Total permits - 23		
Working without a Permit 4		
Nuisance Complaint's total 27	Court Case's 1	

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# Automatic Aid/Mutual Aid

1 FIRE call Clinton Assisted Camanche

1 EMS call we Assisted Clinton

# Training and Equipment

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## May Training Hours

Activity/Training Start Actual Date	Activity/Training Event Name	Activity/Training Category	Activity/Training Attendee Count	Activity/Training Total Hours
5/1/24	Driver/Operator: Pumping Apparatus	Driver/Operator Training	11	2
5/1/24	Driver Training - Ambulance	Driver/Operator Training	10	2
5/8/24	Driver/Operator: Aerial Apparatus	Driver/Operator Training	17	2
5/15/24	Driver Training - Ambulance	Driver/Operator Training	7	2
<b>Count: 4</b>				

**Totals 4 classes**

**45 Students**

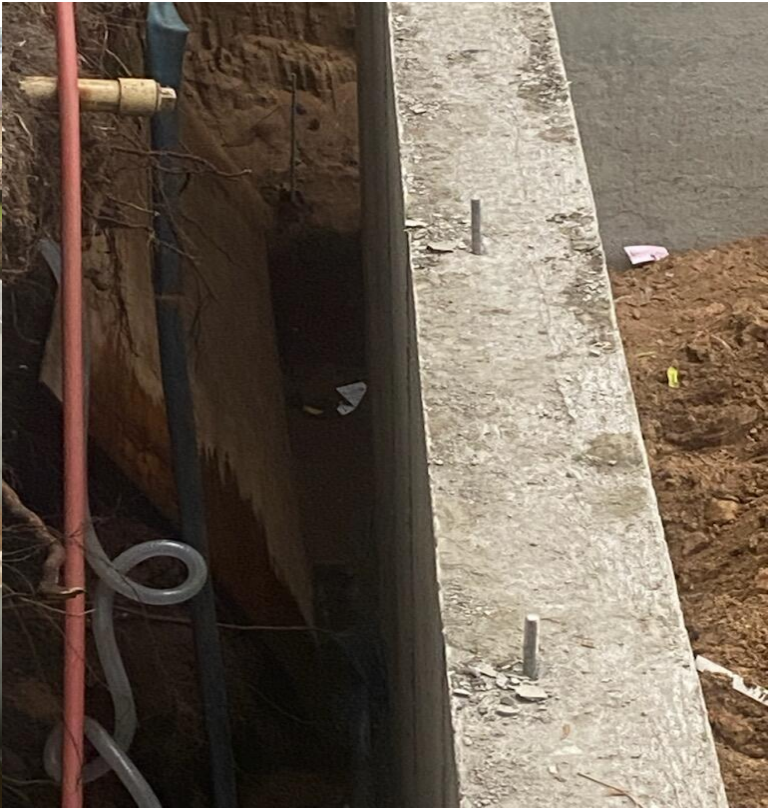
**90 hours**

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**Technical Rescue Call**





## *Hydrant Flushing*

During the month of May we flushed 45 hydrants.



# MONTHLY REPORT

## MAY 2024

### CAMANCHE POLICE DEPARTMENT



Monthly Statistics		3 yr. Average
Squad Miles Driven	3378	4596
Monthly Calls for Service	621	849
Annual Calls for Service	3013	10,194
New Cases	21	23.7
Ambulance/FD Assists	40	44.36
MV Collisions	4	5.33
Arrests	9	9.22
Traffic Stops	42	68.6
Citations	12	23.5
Warnings/Memos	23	40.91
Mutual Aid *	37	29
SIFA Logged	395	567.9

#### Self-Initiated Field Activity

- Business checks
- Citizen assists
- Community policing
- Foot patrol
- Found property
- Out with vehicle
- School checks
- Subject stops
- Suspicious subjects
- Suspicious vehicles
- Traffic stops
- Etc.

Mutual Aid calls are both to and from other agencies and reflect the total number of officers involved. For example, if two Camanche Officers are dispatched to assist the Clinton County Sheriff's Office that would account for two mutual aid calls. The average is based on 2022-2023 statistics.



## Investigations & Patrol

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- CAP24000096 – On 05/05/24 CAPD investigated a criminal mischief at Platt Park causing damage to a tree.
- CAP24000097 – On 05/06/24 CAPD investigated a two vehicle accident in the parking lot at Swan Slough
- CAP24000098 – On 05/08/24 CAPD opened a found property case for a firearms that was located.
- CAP24000099 – On 05/10/24 CAPD responded to the 400 block of 4<sup>th</sup> Ave for an initial report of a theft. Officers subsequently arrested Chaseton James Morgan (32) for reckless driving and domestic assault strangulation.
- CAP24000100 – On 05/11/24 CAPD took a criminal mischief report from a resident in the 500 block of 13<sup>th</sup> Ave in reference to a window that was damage. Damage valued at \$300.
- CAP24000101 – On 05/15/24 CAPD investigated the possession of a THC vape by a 15 year old male subject at the High School. The subject was referred to the diversion program.
- CAP24000102 – On 05/15/24 CAPD investigated a hit and run accident in the parking lot at the Camanche High School.
- CAP24000103 – On 05/17/24 CAPD investigated a report of an active burglary to a residence in the 600 block of 1<sup>st</sup> Street. Officers subsequently made contact and arrested passenger, Matthew Scott Nichol (33) on an out of county warrant.
- CAP24000104 – On 05/18/24 CAPD made contact with a subject at 718 6<sup>th</sup> Ave that had an outstanding warrant. Ronald Paul Coppess (42) was subsequently arrested on a warrant for a sex offender registration violation and additionally charged with interference with official acts.
- CAP24000105 – On 05/18/24 CAPD was dispatched to Park Vista for a report of a disturbance where a six year old child was assaulted. Gerald Duane Eckrich (75) was subsequently arrested for assault and public intoxication.
- CAP24000106 – On 05/19/24 CAPD investigated a violation of a protective order for a subject that resides in the 900 block of 7<sup>th</sup> Ave.
- CAP24000107 – On 05/19/24 CAPD arrested Armondo Nocelotl Jr. (18) at his residence, 316 7<sup>th</sup> Ave on an in-county warrant for failure to appear.
- CAP24000108 – On 05/24/24 CAPD conducted a traffic stop on Highway 67 north of the viaduct for an equipment violation. The driver, Chase Robert Stonestreet (20) was subsequently cited for possession of drug paraphernalia and improper headlamp.
- CAP24000109 – On 05/27/24 CAPD took a dumping complaint from a representative of Riverside Apartments.



## Investigations & Patrol

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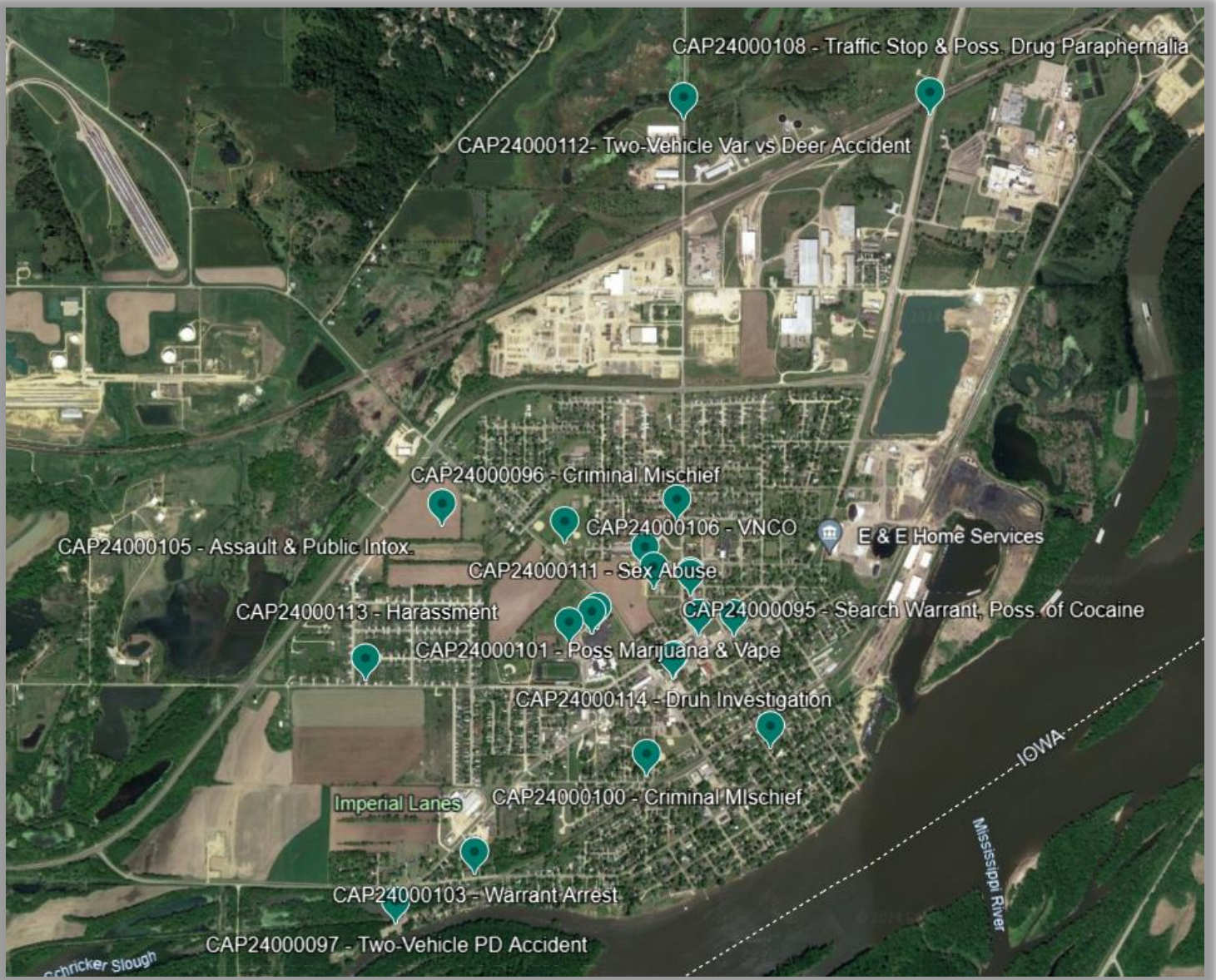
- CAP24000110 – On 05/27/24 CAPD took a trespassing complaint from a representative of Riverside Apartments.
- CAP24000111 – On 05/28/24 CAPD opened an assault case involving a juvenile.
- CAP24000112 – On 05/28/24 CAPD responded to and investigated a two vehicle car vs. deer accident in the 2100 block of 7<sup>th</sup> Avenue.
- CAP24000113 – On 05/28/24 CAPD took a harassment report from a resident in the 2100 block of 9<sup>th</sup> Street.
- CAP24000114 – On 05/31/24 CAPD opened a drug investigation.





# Statistical Crime Mapping

## May 2024 Case Reports by Location



# Staffing

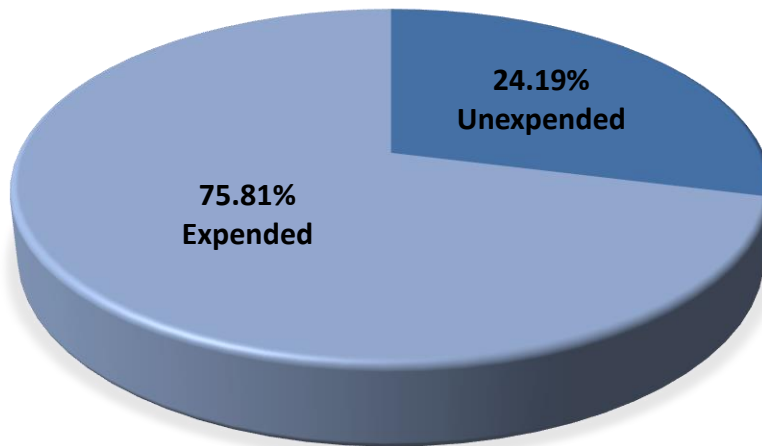
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	Hours	2024 Total
Vacation	118	216
Personal Time	0	76
Sick Time	3.25	128.25
Bereavement	0	0
Overtime	75.25	255.25
Court 1.5x	0	0
Court 2x	0	2
Comp Time Used	18	107.5
Comp Time Earned (x1.5)	6	64

Employment opportunities can always be found at <https://www.camancheia.org/employment-opportunities/>

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**BUDGET 2023/2024**  
**% OF FISCAL YTD 91.6%**  
**24.19% UNDER BUDGET**



Social Media - <https://www.facebook.com/camanchepolicedepartment>



# STAY CONNECTED

Cpl. Elliott's weather updates, traffic tips, etc. on our Facebook page.

The amended Golf Cart ordinance is in effect. The important take-a-ways are listed below in the graphic.

If you have a golf cart without factory installed seatbelts; passengers that are 18 and over can ride in your golf cart in a seat. No passengers may ride in the cargo area. No passengers may stand on the cart while it is moving.

Licensed drivers 18 and over can drive the cart.

If you have a golf cart with seat belts; infants under one year old and under 20 pounds M... See more

**AMENDED GOLF CART ORDINANCE: SEAT BELTS**

- Infants and children must be properly restrained according to Iowa law.
- If your golf cart does not have seat belts; infants and children cannot ride.
- Number of passengers must not exceed what is listed by manufacturer.
- Seat belts cannot be shared. One seat belt per passenger.

**Camanche Police Department**  
May 20 at 8:00 AM

**DID YOU KNOW?**

The City of Camanche has Amended the Golf Cart Ordinance

**Camanche Police Department**  
May 16 at 7:00 AM

Every great move starts with a leap forward. Leap with us and apply today.

The Police Officer application and list of benefits can be located at: <https://www.camancheia.org/employment-opportunities/>, by email, or in person.

Starting salary: \$63,577.51 to \$69,428.23 after 1 year probation.... See more

**You cannot find what you do not seek.  
You cannot grasp when you do not reach. Your dreams won't come up to your front door. You have got to take a leap if you want to soar.**

**Camanche Police Department**  
May 26 at 9:30 AM

Looking to apply? Application deadline is TOMORROW May 27th, 2024 at 4:00pm.

Applications can be located online at: <https://www.camancheia.org/employment-opportunities/>, in person, or by email. The application can be filled out on any electronic device and returned through email or in person.

Previously applied? Contact us today about reusing your application!

**SELF REMINDER APPLICATION DEADLINE MONDAY, MAY 27th at 4:00pm**

**Camanche Police Department**  
May 16 at 9:21 PM

Please welcome our newest recruits with the Camanche Police Department. Over the next few months, our recruits will participate in 636 hours of training at the Iowa Law Enforcement Academy including vigorous physical training.

Great job on your run today recruits Hall and VandeVoordel!

Have what it takes to be a Police Officer? APPLY TODAY.

Application deadline is May 27th at 4:00pm. Application, requirements, and list of benefits can be located at: <https://www.camancheia.org/employment-opportunities/>, by email, or in person.

<https://www.camancheia.org>





# Training & Equipment - (23.5 hours of training in May)



Asst. Chief Lodge and Chief Schmitz attended the 37<sup>th</sup> Annual IPCA Conference held in Coralville this year. Training consisted of “You Have the Right to Remember”, “Leading At-Risk Employees”, “Minimizing the Effects of PTSD, an Iowa Attorney General’s Office Case Study, and Public Safety Resilience “Tools for Turning Wounds into Scars with Character and Growth”.





# Community Policing



On May 29<sup>th</sup>, Friends of Camanche PD met and approved previous minutes, discussed the current budget balance, Masonic Lodge donation, future projects & and agenda items.

On April 7<sup>th</sup>, The Camanche Masonic Lodge held its annual scholarship pancake breakfast. On May 7<sup>th</sup> the lodge subsequently made \$250 donations to both the Fire Department and Friends of the Camanche Police.



The ILEA Basic Academy classes 315 & 316 were honored to participate in the Law Enforcement Torch Run for Special Olympics of Iowa. Probationary Officer Hailey Hall was nominated to carry the torch for a portion of their run.



The Clinton Area Substance Abuse Council recently held their annual celebration. Several local agencies received awards for going above and beyond in their dedication, commitment, and exceptional contributions.

