

City of Camanche

May 7, 2024

The City Council of the City of Camanche, Iowa met in regular session May 7, 2024, at 6:00 p.m. at Camanche City Hall. Present on roll call: Mayor Pruett presiding, and Council members Bowman, Edens, Farrell and Klahn. Absent, Councilman Weller. Also present were City Attorneys Randy Current, John Frey and Braydon Roberts, City Administrator Andrew Kida, and Department Heads Pewe, Schmitz, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Pruett led the Pledge of Allegiance.

Moved by Councilman Bowman, second by Councilman Klahn to approve the Agenda, On roll call – all Ayes.

Mayor Pruett opened a Public Hearing regarding the first Amendment to the FY2024 Budget at 6:01 p.m. City Administrator Kida explained the amendment consisted mostly of water system expenses and capital projects. Tonight, we will be reserving a place for a second amendment, if needed. In the absence of public comments, the Mayor closed the Public Hearing at 6:02 p.m.

Visitor Pat Callahan gave an overview of the goal setting process. He said he did this about 10 years ago when Tom Roth was the City Administrator. He knows our community very well. He will start the process by sending an agenda and questionnaire asking what is going well, what concerns we have going forward, what are non brick and mortar things we need to do, what we need to add to our capital improvement plan and what we can do to work together as a team. His questions are very open ended. The work session would be 2-3 hours and include a ranking process, prioritizing policy and procedure updates and teamwork discussions. At the end of the meeting, Mr. Callahan will gather the information and write a report. He then takes input and revises as needed and Council will approve, by Resolution, the Goals. Councilman Farrell likes the idea as they do a 5-year plan where he works. He asked about check-ins, annual or 6 month, are they on our own. Mr. Callahan said if you do the goal setting and don't go back, you have wasted the City's money and recommends quarterly reviews. It is an action plan, what needs to be done, normally by the City Administrator and Department Heads. Callahan asked if this process is what Council is looking for; it can be tweaked if needed. Councilman Bowman would like to have time to digest the information. He is not vehemently opposed but is not jumping at the chance. He said it seems like something we can do ourselves as we did it before. It will be on a future agenda for consideration.

Mayor Pruett read a Mayoral Proclamation establishing Mental Health Awareness Day on May 15, 2024.

Mayor Pruett called for public comments on Agenda topics; there were none.

Moved by Councilman Bowman, second by Councilman Klahn to approve the Consent Agenda which covered the following: Approve minutes from the Council meeting held on April 16, 2024; approve Abstract No. 847 which includes the following:

ALLIANT ENERGY	GAS SERVICE	1,714.50
CAMANCHE VOL FIRE DEPT	MONTHLY MAINTENANCE	500.00
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	151.92
CLINTON HUMANE SOCIETY	2 CATS, 5 KITTENS-3 DAYS EACH	525.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	13,358.06
CORE-VENS & COMPANY	PROP,LIAB,AUTO,WC 4/24-4/25	240,179.91
MANATTS	.73 TON PREMIX-POTHOLE REPAIRS	98.55
HARTZ LOCK COMPANY	LABOR,MATERIAL-NEW LOCKS LIBRARY	310.75
HOME DEPOT CREDIT SERVICE	MULCH-CITY HALL,PARKS	376.67
HYVEE	ILEA MEALS- HALL,VANDEVOORDE	5,193.68
IOWA ONE CALL	55 ONE CALL LOCATES	49.50
VOYA	457 PLAN DEDUCT	1,864.00
IPERS	IPERS	10,331.85
J & C ENTERPRISES	APR 24 COLLECTION	95.68
KWIK TRIP/KWIK STAR STORE	243.319G PW;34.208G CEM;58.67G FD;	2,057.45

	245.59G PD;65.941G AMBULANCE	
ELECTRONICS INC	ANNUAL ALARM INSPECTION-CHALL	265.00
LESLIE ELECTRIC	WELL #5 UPGRADE 400 AMP SVC	36,578.25
MASTERCARD	PD-COMMAND CENTER COMP SCREENS	3,069.91
	PD,FD,CHALL TRAINING,SUPPLIES	
MCCANN ASSOCIATES	PD PROMOTIONAL TESTING-CPL,SGT	2,247.05
MEDICAL EQUIPMENT SERVICE	DEFIB PADS-SQUAD CARS	144.06
MEDIACOM	INTERNET	760.45
MERCY MEDICAL CENTER-CLIN	MARCH 24 PHARMACEUTICALS	21.00
MIDAMERICAN ENERGY CO	STREET LIGHTING, ELECTRIC SERVICE	7,016.07
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	12,203.99
GREG NELSON	APR 24 AMBULANCE STIPEND	48.00
O'REILLY AUTOMOTIVE INC	WIPER BLADES-BLDG INSP CAR	28.42
PRESTO-X-COMPANY	PEST CTRL-CCTR,LIB,CHALL,HIST BLDG	224.78
LIFE INSURANCE	LIFE INSURANCE	1,233.21
QC ANALYTICAL SERVICES	SAMPLE ANALYSIS	969.00
QUILL CORPORATION	TRASH BAGS, TISSUES, PTOWELS-LIB	407.67
RICHARD SCHMITZ JR	REIMB-UNIF PURCH-NEW OFFICERS	38.00
SECRETARY OF STATE	NOTARY APPLICATION-VANDEVOORDE	30.00
THE LIBRARY STORE	LIBRARY-LABEL PROTECTORS	110.99
TREASURER STATE OF IOWA	APR24WITHHOLDING,EXCISE,SALES TAX	7,944.73
UNIFORM DEN	UNIFORMS-HALL,VANDEVOORDE	290.24
US CELLULAR	PD/PW CELL PHONES	529.18
PAUL VARNER	MILEAGE-CCASWA MEETINGS-APR	44.89
HAWKINS INC	57 GAL AZONE;85 GAL LPC	2,684.54
WENDLING QUARRIES INC	AG LIME-BASEBALL DIAMONDS	469.58
BRIAN WERNICK	APR 24 AMBULANCE STIPEND	48.00
MICHAEL YACKSHAW	BOOT ALLOWANCE (BALANCE)	128.01
JORDAN MOORE	APR 24 AMBULANCE STIPEND	40.00
WINDSTREAM	PHONE/LONG DISTANCE	304.12
BWC EXCAVATING	EMERGENCY SEWER JETTING	1,420.50
CENTURYLINK	TELEPHONE EXPENSE	1,129.57
XOP NETWORKS	FIREBAR SERVICE 4/1/24-6/30/24	779.00
IOWA POLICE CHIEFS ASSOC	SCHMITZ, LODGE-IPCA CONFERENCE	300.00
JAMES SOWLE	WELLNESS REIMBURSEMENT	250.00
MID-STATES ORGANIZED	MOCIC ANNUAL MEMBERSHIP	100.00
ERIC DAU	APRIL 24 PAID ON CALL	160.00
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE PREMIUMS	21,236.72
AFLAC	AFLAC - PRETAX	465.00
MODERN MARKETING	250 PARAMOUNT DART PEN	368.72
CONTINUOUS TOUCH, LLC	SIP TRUNKING	150.98
RHA SERVICE INC.	NEW FURNACE,HEATER-POLICE DEPT	6,007.00
CASEY'S GENERAL STORES	41.42 GAL FIRE;31.73 GAL POLICE DEPT; 18.65 GAL AMB; 23.59 GAL BLDG INSP	404.66
UNITED RENTALS	BOOM RENTAL-CEMETERY FLAGS	200.00
SPARKLEAN	APR 24 CLEANING-CHALL,PW,LIB,CCTR	1,247.00
IA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS APR-JUNE 2024	300.00
HSA ACCOUNTS	HSA- EMPLOYEES	1,390.00
IOWA STATE UNIVERSITY	SCHNEIDER JNE IMFOA CLERK SCHOOL	432.00
ARAMARK	RUGS,TOWELS-PW;UNIFORMS-PEWE	72.39
BRENT BRIGHTMAN	APR 24 AMBULANCE STIPEND	20.00
DANNY WELLER	APR 24 AMBULANCE STIPEND	120.00
IOWA FIRE CHIEFS' ASSOC	ANNUAL DUES-SCHUTTE	25.00
DOUG CRANK	SCRUB/REFINISH COMM CTR FLOORS	680.00
REPUBLIC SERVICES	APR CITY COLLECTION	31,093.90
EASTERN IOWA COMM COLL	ACLS,PALS-KYLE DEWITT	400.00
KIESLER POLICE SUPPLY	AMMUNITION-POLICE DEPARTMENT	465.00
SPARKS SMALL ENGINE	TRIMMER STRING,HARNESS-CEMETERY	162.98
DUANE J WIESE	APR 24 AMBULANCE STIPEND	12.00
JENNIFER BIELEMA	APR 24 AMBULANCE STIPEND	36.00

JEFFREY HACKNEY	APR 24 AMBULANCE STIPEND	24.00
MICHELLE SOWLE	APR 24 AMBULANCE STIPEND	40.00
THOMAS FRANKLIN	APR 24 AMBULANCE STIPEND	96.00
JOHN LUND	APR 24 AMBULANCE STIPEND	20.00
MICHAEL BURMAHL	APR 24 AMBULANCE STIPEND	24.00
TONY BLOMME	APR 24 AMBULANCE STIPEND	72.00
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	5,200.75
GEMT	STATE SHARE GEMT APR-MAY 2024	2,236.47
GREAT WESTERN SUPPLY CO	MULTI-FOLD TOWELS-POLICE DEPT	58.75
ACCESS SYSTEMS LEASING	CITY HALL COPIER LEASE	293.95
KYLE DEWITT	APR 24 AMBULANCE STIPEND	12.00
ILLINOIS LIBRARY ASSOC	SUMMER READING PROGRAM	424.14
LEXIPOL	POLICE ONE ACADEMY ANNUAL RATE	917.73
RILEY SOWLE	APR 24 AMBULANCE STIPEND	80.00
TEMP ASSOCIATES-IOWA, INC	LIBRARY-DRAPER THRU 03/10/24	1,114.43
MID-IOWA SOLID WASTE EQUIP	PARTS FOR SEWER JET	185.02
MID-AMERICAN RESEARCH CHE	WEED CONTROL	282.37
SHALAYA AUSTIN	APR 24 AMBULANCE STIPEND	24.00
ALTORFER, INC.	GENERATOR RENTAL-WELL #5	5,047.00
PCC AMBULANCE BILLING SER	MAR 24 AMBULANCE BILLING SERV	526.06
JEREMIAH JACOBSEN	APR 24 AMBULANCE STIPEND	160.00
BOUND TREE MEDICAL, LLC	AMBULANCE SUPPLIES	22.18
LIBERTY NATIONAL	LIBERTY NATIONAL PREMIUMS	435.56
ARIAN STOWE	APR 24 AMBULANCE STIPEND	25.00
VISA	NEW CARD ANN FEES-REIMB BY CFB	175.00
STRAKA JOHNSON ARCHITECTS	ARCHITECTURAL SVCS-LIBRARY	16,225.00
ANDREW BUTT	APR 24 AMBULANCE STIPEND	48.00
DEPOSIT REFUNDS	REFUND DATE 05/02/2024	406.50
PAYROLL CHECKS	PAYROLL CHECKS ON 04/17/2024	277.05
PAYROLL CHECKS	PAYROLL CHECKS ON 04/26/2024	52,553.00
	CLAIMS TOTAL	511,121.04
	GENERAL FUND	324,717.60
	LIBRARY FUND	33,061.74
	PARKS FUND	9,292.01
	CEMETERY FUND	7,382.06
	ROAD USE FUND	9,491.82
	POLICE & FIRE PENSION FUND	2,247.05
	PFAS FUND	41,719.27
	WATER UTILITY FUND F	29,764.48
	SEWER UTILITY FUND	21,675.00
	LANDFILL/GARBAGE FUND	31,770.01

Accept Street Sweeping Proposal from Manatt's \$13,000.00 = \$6,500.00 each for two sweeping events; Accept resignation from Michael Burmahl from the Park and Recreation Commission and the Planning and Zoning Commission, effective April 24, 2024; Accept resignation from Sheryl Jindrich, Civil Service Commission effective April 19, 2024; Approve appointment of Paul Varner to Civil Service Commission, term ending April 2024; Accept resignation from Bob Jordan, Historical Board, effective April 30, 2024; Approve Pay Application #1 from Endline Excavating – Construction Road Access \$64,994.25; Approve Change Order #1 from Endline Excavating – Construction Road Access \$17,915.00; Approve Quote from Manatt's for HMA Transition at Cedar Heights \$2,300.00; Approve renewal of Class B Retail Alcohol License as submitted by Camanche Marina, Inc. effective 4/21/2024 . On roll call – all Ayes.

Mayor Pruett Read the Second Reading, by Title Only, of an Ordinance amending Title 2 Chapter 9 Section on Planning and Zoning Commission of the Camanche Code of Ordinances, reducing the Commission from 7 members to 5 members.

Moved by Councilman Bowman, second by Councilman Edens approve the Second Reading, by Title Only, of an Ordinance amending Title 2 Chapter 9 Section on Planning and Zoning Commission of the Camanche Code of Ordinances. On roll call – Ayes – Councilmen Farrell, Klahn, Bowman, Edens. Nays – None.

Moved by Councilman Bowman, second by Councilman Edens approve the Second Reading, by Title Only, of an Ordinance amending Title 2 Chapter 9 Section on Planning and Zoning Commission of the Camanche Code of Ordinances. On roll call – Ayes – Councilmen Farrell, Klahn, Bowman, Edens. Absent – Councilman Weller. Nays – None.

Moved by Councilman Bowman, second by Councilman Farrell waive the Third Reading, of an Ordinance amending Title 2 Chapter 9 Section on Planning and Zoning Commission of the Camanche Code of Ordinances. On roll call – Ayes – Councilmen Bowman, Edens, Farrell, Klahn. Absent – Councilman Weller. Nays – None.

Moved by Councilman Bowman, second by Councilman Edens Adopt an Ordinance amending Title 2 Chapter 9 Section on Planning and Zoning Commission of the Camanche Code of Ordinances. On roll call – Ayes – Councilmen Farrell, Klahn, Edens Bowman. Absent – Councilman Weller. On roll call – All Ayes.

Moved by Councilman Bowman, second by Councilman Farrell to Adopt a Resolution Amending FYE2024 Budget – 1st Amendment. On roll call – all Ayes.

Moved by Councilman Bowman, second by Councilman Edens to Suspend the Rules to Allow for reading of the Resolutions, New Business Items 2 – 5 by Title Only. On roll call – all Ayes.

Mayor Pruett read a Resolution calling for a Public Hearing on May 28, 2024, 6:00 p.m. to amend FYE2024 Budget 2024 – 2nd Amendment.

Moved by Councilman Bowman, second by Councilman Klahn to Adopt a Resolution calling for a Public Hearing to amend FYE2024 Budget – 2nd Amendment. On roll call – all Ayes.

Mayor Pruett read a Resolution calling for a Public Hearing on May 14, 2024, 3:00 p.m. to establish FYE2025 Budget.

Moved by Councilman Bowman, second by Councilman Farrell to Adopt a Resolution calling for a Public Hearing for the FYE2025 Budget. On roll call – all Ayes.

Mayor Pruett read a Resolution calling for a Public Hearing on June 4, 2024, at 6:00 p.m. to Amend Chapter 18.24.050 R-1 Front Yard Requirements: A. Dwellings of the Camanche Zoning Code of Ordinances.

Moved by Councilman Bowman, second by Councilman Edens to Adopt a Resolution calling for a Public Hearing on June 4, 2024, at 6:00 p.m. to Amend Chapter 18.24.050 R-1 Front Yard Requirements: A. Dwellings of the Camanche Zoning Code of Ordinances. On roll call – all Ayes.

Mayor Pruett read a Resolution calling for a Public Hearing on May 21, 2024, at 6:00 p.m. to Vacate 5th Avenue Rail Crossing.

Moved by Councilman Bowman, second by Councilman Klahn to Adopt a Resolution calling for a Public Hearing on May 21, 2024, at 6:00 p.m. to Vacate 5th Avenue Rail Crossing. On roll call – all Ayes.

Moved by Councilman Bowman, second by Councilman Edens to Approve Continuation of 28E Agreement – Peanut Butter Student Loan Program. On roll call – all Ayes.

Chief Schutte presented the March 2024 and April 2024 Camanche Fire Department Reports.

City Administrator Kida encouraged Councilmembers to drive around and look at the items residents have put out for large item pick up. There are people taking advantage of the service as well as people putting out loose small items that could fit in our totes. On the next agenda, there will be an item for Council to consider going to one large item pick up per year.

Councilman Bowman asked about the status of the economic development zone. Kida said it is with John Danos at Dorsey and Whitney. Bowman asked if it will be ready when the intern arrives. Kida said yes and he will be at the next Council meeting.

Public Works Director Pewe reported that Well #7 is drilled down to 1340 feet, the casing is in and it has been acid cleaned. When the test pump arrives, it will determine the size of the permanent pump. The electrical easement is being worked on and the building design is temporarily on hold. He also said we are behind on pothole repairs as we have been short-staffed. The plans for Well 8 have been modified with Shive to clear some of the sewer lines for some cost savings in sewer lining. Trees will need to be removed for the building. He reported the sewer jetter has been fixed. The SCADA system is ½ installed and operational. Regarding the roundabout flowers, the DOT said no to the flowers that were selected because they were not native to this area. Councilman Klahn asked about rock. Pewe said that is an option, but we have to dig out dirt first. Klahn said there would need to be a weed barrier first, then rock. It all needs to be approved by the DOT. Councilman Edens asked if he had summer help; Pewe said we have received a few applications.

Chief Schutte said outside training has begun and there will be hydrant flushing on Wednesday nights and weekdays. Chief Schmitz reported the Axon contract will be on the next agenda with only a \$2,064 increase over the 5 year life of the contract. He reported that the recent promotional testing went well, and the Civil Service Commission will meet next week. The Police Department will be taking applications through May 27, 2024.

Councilman Bowman would like to have the topic of columbariums on a future agenda.

Mayor Pruett called for Public Comments. There were none.

Mayor Pruett adjourned the meeting at 6:50 p.m.

Austin Pruett
Mayor

Toni Schneider
City Clerk/Treasurer