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City of Camanche
December 15, 2020

The City Council of the City of Camanche, Iowa met in regular session December 15, 2020 at 6:00 p.m. via electronic means due to the COVID-19 pandemic. Present on roll call: Mayor Trevor Willis, presiding, and council members Bowman, Varner, Weller, Schnoor and Brightman. Also present were City Attorneys John Frey, Randy Current and Braydon Roberts, City Engineer Dan Solchenberger, City Administrator Kida, Department Heads Reid, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Varner, second by Schnoor to approve the Agenda. On roll call – all Ayes.

Mayor Willis read a proclamation recognizing Assistant Chief William Lodge for 20 years of service with the Camanche Police Department.

Mayor Willis asked for public comments on agenda topics. There were none.

Moved by Bowman, second by Weller to approve the Consent Agenda, which covered the following: Approve minutes from the Council meeting held on December 1, 2020; approve Abstract No. 767 which includes the following:

CAMANCHE VOL FIRE DEPT	CPR CARDS-AMBULANCE TRAINING	42.00
CLINTON HERALD	LEGAL PUBLICATIONS	612.58
CITY OF CLINTON	28E SEWER CONTRACT	24,000.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	15,798.77
COLLECTION SERVICES CTR	GARNISHMENT	908.71
CULLIGAN	WATER,DISP RENTAL-CHALL, LIBRARY	44.80
GWORCS	GWORCS LICENSE,SUPPORT FEES	7,784.50
CITY OF DAVENPORT	75 TONS ROAD SALT2020-2021-BAL	4,374.00
MANATTS	HMA PATCHING 6TH AVENUE	990.00
DOMESTIC PLUMBING CO	CLEAN FLOOR DRAIN-POLICE DEPT	85.00
EASTERN IOWA TIRE INC	2 TIRES-POLICE SQUAD CAR	309.52
FOLEY TREE CARE	TREE REMOVAL-CEM-AUGUST STORM	1,500.00
MARK HILGENDORF	CLOTHING ALLOWANCE	164.06
HOME DEPOT CREDIT SERVICE	PVC CUTTER,BITS,TAPE-GARAGE	100.85
INGRAM BOOK COMPANY	BOOKS/DVDS	553.26
J & C ENTERPRISES	NOVEMBER COLLECTION	92.00
LECTRONICS INC	ADD DATA JACK FOR BODY CAMS PD	430.51
WILLIAM LODGE	REIMBURSE GLASSES ALLOWANCE	100.00
MEDIACOM	INTERNET	586.65
MICROMARKETING LLC	BOOKS/DVDS	76.98
MIDAMERICAN ENERGY CO	STREET LIGHTING	2,579.58
ACCESS SYSTEMS	COPIES-CITY HALL, POLICE DEPT	151.48
MIDWEST RADAR & EQUIPMENT	RECERTIFY RADAR EQUIPMENT-PD	280.00
JEFFREY MOORE	REIMB SPSE EXP IN LEIU OF INS	2,000.00
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	14,431.61
GREG NELSON	NOV 20 AMBULANCE STIPEND	24.00
POSTMASTER	MAIL 4TH QTR WATER/SEWER BILLS	463.84
QC ANALYTICAL SERVICES	SAMPLE ANALYSIS	120.00
SECRETARY OF STATE	NOTARY RENEWAL-SCHMITZ	30.00
SHIVE-HATTERY ENGINEERS	ENGINEERING-9TH AVE,PARK DRIVE	17,158.31
TEAM TWO INC	AMBULANCE BILLING-NOV 2020	1,042.66
VERTEX CHEMICAL COMPANY	95 GAL SODIUM HYPOCHLORITE	140.60
WATCON INC	2-55 GAL POLYPHOSPHATE	3,471.42
BRIAN WERNICK	NOV 20 AMBULANCE STIPEND	96.00
MICHAEL YACKSHAW	PURCH TOOLBOX-MH,CLOTHING ALLW	167.03
JORDAN MOORE	NOV 20 AMBULANCE STIPEND	60.00
QUAD CITY SAFETY	EARPLUGS-PUBLIC WORKS	24.50

WINDSTREAM	PHONE/LONG DISTANCE	308.65
PREMIER PARTS INC	HYD HOSE/FITTINGS-SEWER JET	336.92
CENTURYLINK	TELEPHONE EXPENSE	166.75
XOP NETWORKS	FIREBAR SERVICE 1/1/21-3/31/21	660.00
JAMES SOWLE	SAFETY BOOT ALLOWANCE	133.75
UNIQUE MANAGEMENT SERV	COLLECTIONS-LIBRARY	44.75
YWCA	DOMESTIC VIOLENCE DONATION	1,375.00
TROY ALDERMAN	CLOTHING ALLOWANCE	9.90
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-NOVEMBER 2020	4,117.34
R & R WINDOW WASHING	WASH CITY HALL WINDOWS-OUTSIDE	20.00
SPARKLEAN	NOV CLEAN-COMM CTR,PD,CH LIB	505.00
HSA ACCOUNTS	HSA- EMPLOYEES	1,431.94
ANDREW KIDA	REIMBURSE GLASSES	146.39
DINGES FIRE COMPANY	FIRE DEPT OPERATING SUPPLIES	432.45
BRADLEY DREWS	REIMBURSE SAFETY BOOTS	184.58
REPUBLIC SERVICES	DEC COLLECTION-PUBLIC WORKS	97.50
NEW LIFE COMPUTERS	REPAIR LIBRARY LAPTOP	40.00
THE SHREDDER	ON SITE SHREDDING-CITY HALL	240.00
BURKE BUSINESS	RUGS,TOWELS,FENDERCVR,CCTR,CH	137.60
CORY SNODGRASS	NOV 20 AMBULANCE STIPEND	24.00
DUANE J WIESE	NOV 20 AMBULANCE STIPEND	60.00
CHRISTIAN MARSH	NOV 20 AMBULANCE STIPEND	60.00
PAUL MCCOY	NOV 20 AMBULANCE STIPEND	60.00
JESSIE BAUGHMAN	NOV 20 AMBULANCE STIPEND	12.00
MITCHELL JAHNS	REIMBURSE SAFETY GLASSES	97.69
JENNIFER BIELEMA	NOV 20 AMBULANCE STIPEND	5.00
KEVIN DECKER	NOV 20 AMBULANCE STIPEND	36.00
TODD POWERS	NOV 20 AMBULANCE STIPEND	12.00
MICHELLE PRUETT	NOV 20 AMBULANCE STIPEND	20.00
THOMAS FRANKLIN	NOV 20 AMBULANCE STIPEND	192.00
JOHN LUND	NOV 20 AMBULANCE STIPEND	80.00
TRISH ANN ANDERSON	NOV 20 AMBULANCE STIPEND	60.00
MICHAEL ANDERSON JR	NOV 20 AMBULANCE STIPEND	24.00
QUAD CITIES WINWATER	EZREADER SFTWRE TRANSCEIVER KIT	495.00
MICHAEL BURMAHL	NOV 20 AMBULANCE STIPEND	30.00
TONY BLOMME	NOV 20 AMBULANCE STIPEND	45.00
JACOB VANZUIDEN	WELLNESS REMIMBURSEMENT	250.00
DEFENSIVE EDGE TRAINING	PLOZEL-SHOTGUN ARMORER TRAINING	800.00
FEDERAL LICENSING, INC.	ANNUAL FILING-RADIO LIC-10 YR	95.00
PRI MANAGEMENT GROUP	RECORDS TRAINING-LODGE,SCHMITZ	798.00
UMB BANK NA	BOND INT-STREET,SEWER,WASHBLVD	48,793.13
DEPOSIT REFUNDS	REFUND DATE 12/04/2020	354.64
PAYROLL CHECKS	PAYROLL CHECKS ON 12/11/2020	45,646.05
	CLAIMS TOTAL	209,233.25
	GENERAL FUND	87,151.98
	LIBRARY FUND	3,815.39
	PARKS FUND	944.49
	CEMETERY FUND	604.98
	ROAD USE FUND	10,757.14
	DEBT SERVICE FUND	53,994.36
	ANAMOSA ROAD/21ST ST FUND	10,950.00
	WATER UTILITY FUND	10,614.64
	SEWER UTILITY FUND	29,262.19
	LANDFILL/GARBAGE FUND	1,138.08

Accept City Clerk/Treasurer's Report for November 2020 which includes receipts: General \$459,219.38, Library \$23,507.68, Parks \$6,770.08, Cemetery \$1,701.00 Road Use \$55,390.63, Employee Benefit \$9,681.65, Police & Fire Pension \$18,793.79, Edens TIF \$593.62, Low/Moderate Housing \$395.75, Debt Service \$21,509.02, Water Utility Fund \$5,373.68, Sewer

Utility \$8,451.77 Landfill/Garbage \$2,506.36; Approve payment of Bray Associates Architects, Inc. invoice 3508-02 \$3,995.00; Approve renewal of Class B Native Wine Permit, Class C Beer Permit, and Sunday Sales as submitted by Kwik Trip, Inc. dba Kwik Star #632 effective 02/08/2021; Approve TIF Payment RJ Edens Rental Property \$22,088.68; Approve TIF Payment Criss Roads Land Development, L.L.C. \$6,098.03. On roll call – all Ayes.

City Engineer Dan Solchenberger explained the Well Feasibility Study proposed by Shive Hattery. This study is the next step in the process of creating a new well. It will involve the DNR and will recommend options based on multiple factors at a cost of \$6,800.00. At this time, we are just seeking Council approval to approve the authority to conduct the study.

Moved by Varner, second by Bowman to approve agreement with Shive-Hattery for \$6,800.00 Well Feasibility Study. On roll call – all Ayes.

Kida presented a slide show outline of the FY 2022 Budget Preview. He noted no major expenditures except replacement of the 2014 squad car. He estimates an increase in taxable property values which will result in an increase in revenue. He reviewed the City's bonding capacity changes and potential for future opportunities for borrowing. He also noted multiple areas where revenue has increased and expenses have been cut. He listed a number of goals for the FY 2022 budget including reducing the levy, adding a Nuisance Abatement/Building Inspector position, Part Time Seasonal Public Works help and establishing the LMI process. These are some of the items Council can consider during the upcoming budgeting process.

Chiefs Reid and Schutte read the November 2020 Police and Fire reports.

Kida reported on final pending grant money from the derecho and COVID totaling over \$80,000. He said debris from the derecho is still an issue being dealt with. He recognized Officer Plozel for 3 years of service and Officer Drews for 2 years of service.

Mayor Willis thanked the Fire and Police departments for escorting Santa through town. He also thanked the Holiday House and Christmas in Camanche and wished everyone Happy Holidays.

Weller talked about the Holiday House and all members of the Council and the Department Heads wished everyone a Merry Christmas and Happy Holidays.

Councilman Bowman requested the proposed change to the Parking Ordinance be placed on the next agenda.

Mayor Willis asked for public comments; there were none.

A Work Session regarding the roles of Elected Officials followed the regular meeting. The City Attorneys provided information to the Council prior to the meeting explaining the general powers are vested in the City Council through motion, resolution or ordinance. Under Iowa Code, the Mayor is the CEO of the City except for supervisory duties delegated to the City Administrator. After extensive discussion of multiple related topics, it was decided to create a subcommittee to review the current code as it relates to the duties of the Mayor and City Administrator. The subcommittee will bring proposed changes to the full Council for consideration. Councilmen Bowman and Brightman volunteered. The creation of this subcommittee will be on the next agenda.

Mayor Willis adjourned the meeting at 8:02 p.m.