

The City Council of the City of Camanche, Iowa met in regular session September 15, 2020 at 6:00 p.m. via electronic means due to the COVID-19 pandemic. Present on roll call: Mayor Trevor Willis, presiding, and council members Bowman, Varner, Weller, Schnoor and Brightman. Also present were City Attorneys John Frey, Randy Current and Braydon Roberts, City Engineer Solchenberger, City Administrator Kida, Department Heads Hilgendorf, Reid, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Weller, second by Varner to approve the Agenda. On roll call – all Ayes.

Mayor Willis opened a Public Hearing: Vacating a 20' Drainage Easement in the Edens 4<sup>th</sup> Subdivision Lots 11 and 12 at 6:08 p.m. Kida explained how attendees would use the Raise Hand feature to participate in the discussion. City Engineer Solchenberger said we are good with letting them vacate the easement. In the absence of public comments, Mayor Willis closed the Public Hearing at 6:09 p.m.

Mayor Willis opened a Public Hearing: Bid Letting of Repair Work to Park Drive at 6:10 p.m. Kida repeated the instructions for using the Raise Hand feature to participate in the discussion. He displayed the bid that was submitted. In the absence of public comments, Mayor Willis closed the Public Hearing at 6:11 p.m.

Guests Sam Shae, Iowa DOT and Justin Campbell, Shive-Hattery joined the meeting to discuss the TEAP Study and Roundabout at the intersection of 7<sup>th</sup> Avenue and Highway 67. Kida displayed informational slides while a detailed discussion took place. Cost information and funding sources were discussed with the main focus being increasing safety at the intersection. Kida invited public comments or questions. There were none. We will continue discussions regarding this topic.

Mayor Willis asked for public comments on agenda topics. There were none.

Moved by Brightman, second by Bowman to approve the Consent Agenda, which covered the following: Approve minutes from the Council meeting held on September 1, 2020; approve Abstract No. 761 which includes the following:

CAMANCHE WATER WORKS	3RD QTR 2020 WATER/SEWER BILLS	522.42
CLINTON HERALD	LEGAL PUBLICATIONS	410.28
CLINTON HUMANE SOCIETY	3 DAYS, 3 CATS-4 DAYS, 1 DOG	325.00
CITY OF CLINTON	28E SEWER CONTRACT	24,000.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	9,676.42
CL CO AREA SOLID WASTE	YARD WASTE, COMMERCIAL REFUSE	187.44
COLLECTION SERVICES CTR	GARNISHMENT	908.71
CULLIGAN	DISPENSER RENT-LIBRARY,CITY HALL	20.00
EASTERN IOWA TIRE INC	2 TIRES-2016 SQUAD CAR	310.77
FOLEY TREE CARE	REMOVE TREES,STORM DEBRIS,ROW	1,600.00
HOME DEPOT CREDIT SVC	POLE SAW-PUBLIC WORKS SHOP	180.96
J & C ENTERPRISES	AUGUST COLLECTION	92.00
LECTRONICS INC	RADIO MAINT-PD,FD;ALARM-CHALL	347.50
TOM MCMANUS BACKHOE	STREET PATCH-800 BLK 3RD ST	5,600.00
MEDIACOM	INTERNET	600.08
A. C. MCCARTNEY	HYDRAULIC CYLINDER-BOBCAT	660.52
MICROMARKETING LLC	CDS WITH CASES	460.41
MIDAMERICAN ENERGY CO	STREET LIGHTING	2,527.84
ACCESS SYSTEMS	COPIES-CITY HALL, POLICE DEPT	153.80
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	11,048.59
POSTMASTER	MAIL 3RD QTR WATER/SEWER BILLS	478.38
PRAXAIR DISTRIBUTION	OXYGEN, CYLINDER RENTAL	206.82

PRESTO-X-COMPANY	PEST CTRL-CCTR,LIB,CHALL,HIST BLD	163.00
SHIVE-HATTERY ENGINEERS	ENG-9TH AVE,CCTR,PARK DR,MTGS	17,510.04
STATE LIBRARY OF IOWA	DATABASE SUBSCRIPTION FEE	291.88
VERTEX CHEMICAL COMPANY	95 GAL SODIUM HYPOCHLORITE	140.60
BRIAN WERNICK	AUG 2020 AMBULANCE STIPEND	60.00
WINKELPARKER & FOSTER	PROGRESS BILLING-AUDIT FYE2020	10,875.00
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	74.00
JORDAN MOORE	AUGUST 2020 PAID ON CALL	60.00
PETERSEN SANITARY INC	PORTABLE TOILETS-PARKS	520.00
BWC EXCAVATING	SANITARY SEWER REPAIR 3RD ST	13,332.30
CENTURYLINK	TELEPHONE EXPENSE	166.75
XOP NETWORKS	FIREBAR SERVICE 10/1-12-31-20	660.00
CAMANCHE HISTORICAL	2020-2021 BUDGET ALLOCATION	1,500.00
STATE HYGIENIC LAB	SAMPLE ANALYSIS	125.00
CLINTON ACE HARDWARE	SHIPPING WATER SAMPLES	10.79
ERIC DAU	AUGUST 2020 PAID ON CALL	260.00
RHA SERVICE INC.	REPAIR FIRE STATION A/C UNIT	178.88
SLOAN IMPLEMENT CO.	DIAL KNOB-CEMETERY MOWER	12.21
XEROX BUSINESS SERV LLC	FIRE DEPARTMENT COPIER EXPENSE	101.42
HSA ACCOUNTS	HSA- EMPLOYEES	1,256.94
ANDREW KIDA	REIMBURSE-MASKS PURCHASED	200.00
DANNY WELLER	AUG 2020 AMBULANCE STIPEND	312.00
NATHAN CAMPIE	WELLNESS,SPSE INSURANCE REIMB	229.35
S. J. SMITH CO.	WELDING TIP-PUBLIC WORKS SHOP	48.00
BRADLEY DREWS	REIMBURSE SAFETY GLASSES	100.00
REPUBLIC SERVICES	SEPT COLLECTION-PUBLIC WORKS	75.00
FINDAWAY	BOOKS/DVDS	74.99
GENESIS OCC HEALTH	PRE PHYSICAL-JAHNS,VANZUIDEN	174.00
BURKE BUSINESS	RUGS,TOWELS,FENDERCVR-PWORKS	36.60
CORY SNODGRASS	AUG 2020 AMBULANCE STIPEND	84.00
DUANE J WIESE	AUG 2020 AMBULANCE STIPEND	36.00
CHRISTIAN MARSH	AUGUST 2020 PAID ON CALL	390.00
PAUL MCCOY	AUGUST 2020 PAID ON CALL	460.00
JESSIE BAUGHMAN	AUG 2020 AMBULANCE STIPEND	12.00
MITCHELL JAHNS	COBRA,AUG 2020 PAID ON CALL	2,375.36
JENNIFER BIELEMA	AUG 2020 AMBULANCE STIPEND	10.00
KEVIN DECKER	AUG 2020 AMBULANCE STIPEND	24.00
TODD POWERS	AUG 2020 AMBULANCE STIPEND	84.00
MICHELLE PRUETT	AUGUST 2020 PAID ON CALL	40.00
THOMAS FRANKLIN	AUG 2020 AMBULANCE STIPEND	168.00
JOHN LUND	AUG 2020 AMBULANCE STIPEND	40.00
TRISH ANN ANDERSON	AUG 2020 AMBULANCE STIPEND	20.00
MICHAEL ANDERSON JR	AUG 2020 AMBULANCE STIPEND	24.00
MICHAEL BURMAHL	AUG 2020 AMBULANCE STIPEND	80.00
DUSTIN MAY	AUG 2020 AMBULANCE STIPEND	132.00
PATCHBOX LLC	PATCHBOX FOR STREET REPAIRS	7,490.00
JACOB VANZUIDEN	REIMBURSE SAFETY BOOTS	200.00
DEPOSIT REFUNDS	REFUND DATE 09/03/2020	55.18
PAYROLL CHECKS	PAYROLL CHECKS ON 09/02/2020	1,344.61
PAYROLL CHECKS	PAYROLL CHECKS ON 09/03/2020	1,344.61
PAYROLL CHECKS	PAYROLL CHECKS ON 09/04/2020	38,085.71
	CLAIMS TOTAL	161,366.16
	GENERAL FUND	81,985.93
	LIBRARY FUND	3,866.45
	PARKS FUND	1,472.07
	CEMETERY FUND	1,544.93
	ROAD USE FUND	18,928.46
	ANAMOSA ROAD/21ST ST FUND	9,125.00
	WATER UTILITY FUND	3,408.23

SEWER UTILITY FUND	39,734.70
LANDFILL/GARBAGE FUND	1,300.39

Accept City Clerk/Treasurer's Report for August 2020 which includes receipts: General \$91,744.37, Library \$13,019.08, Parks \$6,770.08, Cemetery \$2,026.00 Road Use \$47,066.98, Employee Benefit \$554.47, Police & Fire Pension \$1,076.32, Debt Service \$2,166.98 Water Utility Fund \$3,313.36, Sewer Utility \$7,703.79, Landfill/Garbage \$1,407.14; Approve payment of BWC Invoice-3<sup>rd</sup> Street Sewer Repair \$13,332.30; Approve payment of Manatts Invoice-9<sup>th</sup> Street Flood Repair \$26,566.25; Approve Quote from FarmTek for Replacement Parts for Salt Shed-Storm Damage Repair \$7,019.36; Adopt a Resolution Approving the City Street Financial Report; Adopt a Resolution Vacating a Portion of a Dedicated Stormwater Easement on the Plat of the Edens 4<sup>th</sup> Addition Between Lots 11 and 12. On roll call – all Ayes.

Kida solicited input from the Council on the Trail Plan that he prepared and presented at the last meeting. There was detailed discussion about many aspects of the plan including funding, maintenance, multi-use and off-road trails as well as making it easier and safer for kids to get out of the schools and get to their homes. Solchenberger will help with cost estimates.

Chief Reid reported that the 2014 squad car has about 113,000 miles and we have delayed the purchase of new cars. It is anticipated there will be a high demand for these vehicles so we need to put an order in to reserve a car so we can get one in 2021. The request would hold a vehicle but not promise that we have to buy it. Mayor Willis said it would be his recommendation to do it.

Moved by Varner, second by Weller to Authorize the Police Chief to Pre-Order a Squad Car for July 2021. On roll call – all Ayes.

City Engineer Solchenberger said six or seven contractors had the plan for the Park Drive Improvements but the only bid submitted was from Manatts. He said they did come in less than the estimate and we know they do good work so he has no problem recommending awarding the bid to Manatts.

Moved by Schnoor, second by Weller to Approve Bid for Park Drive Improvements from Manatts for \$63,460.00. On roll call – all Ayes.

Hilgendorf explained the software upgrade from Mueller. They stopped production of the hot rod meters we currently use in December. The new software will read the meters we currently have and the new meters but our current software will not read the new meters. The new software has a longer range and will read faster. Future upgrades will even allow us to turn water off and on from a central computer. Normally, the upgrade is \$10,000 but it is \$6,000 right now which includes training.

Moved by Brightman, second by Weller to Approve the Purchase of Mueller Software Upgrade \$6,000.00. On roll call – all Ayes.

Trick or Treat was discussed. Mayor Willis said it was a mixed bag what other cities are doing. He and Kida talked about it and think we should set a date and time as we normally do. We advise those who are going to participate to please mind the social distancing and mask-wearing protocols. Residents who do not want to participate will need to leave their porch light off. Members of the Council agreed. Generally, the date and time have been on Halloween between 6:00 and 8:00 p.m.

Moved by Weller, second Schnoor to set Trick or Treat Date and Time as October 31, 2020 between 6:00 p.m. and 8:00 p.m. On roll call – all Ayes.

Chief Schutte read the Fire Department report for August 2020.

Kida recognized Sergeant Schmitz for 16 years of service. He noted we now own the Burlingame property and are waiting on an asbestos inspection. Once the area is cleared, Hometown Pride will be doing a community garden. We are grateful to the Burlingame family. He is considering reopening City Hall and in person Council meetings as the positivity rate in Clinton County drops. Mayor Willis said he will contact Michelle Cullen for guidance.

Brightman complimented Bob Edens and Chief Schutte on the living quarters at the Fire Station. Weller wished the Fire Department well with the new employees. Mayor Willis thanked Weller for his service on the Volunteer Fire Department. Varner thanked Weller for his service and said the living quarters are impressive. He said our citizens have been very positive about our Police Department. Bowman thanked Weller and congratulated him on his retirement.

Chief Reid said they received their Lyondell grant for the Senior Program and have handed out vouchers for rides. Chief Schutte congratulated Weller on his retirement and noted his many accomplishments during his 28 years as a volunteer. He said the 24-hour staffing is going well. He said they also received their Lyondell grant and are using it for fitness equipment.

Kida explained to attendees how to use the Raise Hand feature to allow the public to participate. Mayor Willis asked for public comments. There were none.

Mayor Willis adjourned the meeting at 7:28 p.m.

Trevor Willis, Mayor

Toni Schneider, City Clerk/Treasurer