

City of Camanche  
March 17, 2020

The City Council of the City of Camanche, Iowa met in regular session March 17, 2020 at 6:00 p.m. at Camanche City Hall. Present on roll call: Mayor Trevor Willis, presiding, and council members Varner, Schnoor, Weller and Brightman. Absent: Bowman. Also present were City Administrator Kida, Department Heads Reid, Hilgendorf and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Weller, second by Schnoor to approve the Agenda. On roll call – all Ayes.

Mayor Willis opened a Public Hearing regarding the FY 2021 Budget at 6:03 p.m. In the absence of public comments, the Mayor closed the Public Hearing at 6:03 p.m.

Mayor Willis opened a Public Hearing regarding the FY 2020 Budget Amendment at 6:04 p.m. In the absence of public comments, the Mayor closed the Public Hearing at 6:04 p.m.

Mayor Willis read a Proclamation Observing Junior Achievement Day April 2, 2020 in the City of Camanche.

Mayor Willis read a City of Camanche, Iowa Emergency Proclamation.

Moved by Weller, second by Brightman to approve the Consent Agenda which covered the following: Approve minutes from the Council meetings held on March 3, 2020 and March 6, 2020; approve Abstract No. 748 which includes the following:

ALEXIS FIRE EQUIP CO INC	REPAIR/MAINTENANCE-FIRE EQUIP	1,030.47
CAMANCHE VOL FIRE DEPT	DECALS FOR FIRE DEPARTMENT	96.00
CLINTON HERALD	LEGAL PUBLICATIONS, SUBSCRIPTION	925.23
CLINTON HUMANE SOCIETY	4 DAYS, 2 DOGS	200.00
CITY OF CLINTON	28E SEWER CONTRACT	24,000.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	8,723.30
COLLECTION SERVICES CTR	GARNISHMENT	1,093.33
CULLIGAN	DISPENSER RENTAL-CITY HALL	10.00
GWORCS	W-2S, 1099S	188.35
DOMESTIC PLUMBING COMPANY	BACKFLOW DEVICE INSPECTIONS	240.00
EMER MEDICAL PRODUCTS INC	GLOVES,RESUSCITATOR,TUBING-AMB	189.21
FASTENAL COMPANY	GARAGE SUPPLIES	3.50
GATEWAY SUPPLY LTD	PAPER TOWELS-COMMUNITY CENTER	70.28
MARK HILGENDORF	REIMBURSE CLOTHING ALLOWANCE	22.92
HOME DEPOT CREDIT SERVICE	SIGN POSTS,BOLTS,SCREWS,REPELLANT	356.92
INGRAM BOOK COMPANY	BOOKS/DVDS	142.82
INTOXIMETERS	INTOXIMETER-SQUAD CAR	395.00
J & C ENTERPRISES	FEBRUARY COLLECTION-CCTR,PD,FD	88.00
JUNIOR LIBRARY GUILD	DEC-JAN EM,IND,PRI READER PLUS	153.20
KWIK TRIP/KWIK STAR STORE	412.842G POLICE, 336.64 P WORKS, 174.5G SNOW, 83.921G FIRE, 37.294G AMB	2,254.63
LECTRONICS INC	RADIO MAINT-PD,FD;ALARM-C HALL	252.50
MEDIACOM	INTERNET	555.69
MIDAMERICAN ENERGY CO	STREET LIGHTING	2,470.80
ACCESS SYSTEMS	COPIES-CITY HALL,POLICE DEPARTMENT	117.41
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	10,272.96
GREG NELSON	FEB 2020 AMBULANCE STIPEND	12.00
O'REILLY AUTOMOTIVE INC	MANIFOLD,MINI LAMP-SHOP	22.66
POSTMASTER	POSTAGE-SPRING 2020 NEWSLETTER	864.08
QUALITY CONCRETE	9TH STREET REPAIRS	243.75
SANDRY FIRE SUPPLY LLC	BATTERIES	13.50
SCHIMBERG CO	FLAGS,REPAIR FIRE HYDRANT-3AV 6ST	388.18

DAVE SCHUTTE	REIMBURSE BALANCE OF PHYSICAL	224.00
SHIVE-HATTERY ENGINEERS	MTGS,ENG-SWAN SLOUGH PRKING LOT	5,434.88
TEAM TWO INC	AMBULANCE BILLING-FEBRUARY2020	1,128.47
TREASURER STATE OF IOWA	FEB 2020 SALES, WATER EXCISE TAX	304.98
US CELLULAR	PD CELL PHONES	543.42
ERIC VANLANCKER	3RD QTR PEANUTBUTTER INVOICING	240.00
VERIZON WIRELESS	MOBLIE 311 DATA PLAN	86.28
VERTEX CHEMICAL COMPANY	95 GAL SODIUM HYPOCHLORITE	140.60
BRIAN WERNICK	FEB 2020 AMBULANCE STIPEND	72.00
MICHAEL YACKSHAW	REIMBURSE SAFETY BOOTS	50.13
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	74.00
JORDAN MOORE	FEB 2020 PAID ON CALL	180.00
CENTURYLINK	TELEPHONE EXPENSE	166.75
WHOLE ENERGY & HARDWARE	15 SMOKE DETECTORS-SENIOR PROG	285.00
ERIC DAU	FEB 2020 PAID ON CALL	270.00
CDW GOVERNMENT	PD LAPTOP	486.14
UNIQUE MANAGEMENT SERV	COLLECTIONS-LIBRARY	8.95
PLATINUM SMART INC.	DATA BACK UPS-FEB 2020	552.20
AMAZON	LIBRARY BOOKS/DVDS,PHONE,MOUSE	335.55
TRI-CITY ELECTRIC CO.	TELEPHONE SYS MAINT AGREEMENT	1,627.00
CASEY'S GENERAL STORES	39.75G FIRE DEPT, 14.05G AMBULANCE 4.0G PUBL WORKS, 40.32G POLICE	239.45
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-FEB 2020	4,249.22
UNITED RENTALS	9TH STREET REPAIR	93.85
HSA ACCOUNTS	HSA- EMPLOYEE	1,256.94
PLATINUM INFORMATION SERV	IT SUPPORT,NETWORK MON,SPAMFLT	1,326.00
BRENT BRIGHTMAN	FEB 2020 AMBULANCE STIPEND	20.00
DANNY WELLER	FEB 2020 AMBULANCE STIPEND	180.00
NATIONAL TACTICAL OFF ASC	SCHMITZ MEMBERSHIP RENEW 78531	50.00
CARSON INDUSTRIES, INC.	CLEANING SUPPLIES-LIBRARY	99.95
BURKE BUSINESS	MOP,RUGS,MAT-COMM CENTER	77.60
CORY SNODGRASS	FEB 2020 AMBULANCE STIPEND	84.00
DUANE J WIESE	FEB 2020 AMBULANCE STIPEND	12.00
CHRISTIAN MARSH	FEB 2020 PAID ON CALL	240.00
ELISHA MCCOY	FEB 2020 AMBULANCE STIPEND	84.00
PAUL MCCOY	FEB 2020 PAID ON CALL	440.00
JESSIE BAUGHMAN	FEB 2020 AMBULANCE STIPEND	24.00
MITCHELL JAHNS	FEB 2020 PAID ON CALL	320.00
BRANDON SMITH	FEB 2020 AMBULANCE STIPEND	36.00
JENNIFER BIELEMA	FEB 2020 AMBULANCE STIPEND	20.00
KEVIN DECKER	FEB 2020 AMBULANCE STIPEND	12.00
JEFFREY HACKNEY	FEB 2020 AMBULANCE STIPEND	12.00
MICHELLE PRUETT	FEB 2020 PAID ON CALL	600.00
THOMAS FRANKLIN	FEB 2020 AMBULANCE STIPEND	108.00
JOHN LUND	FEB 2020 AMBULANCE STIPEND	50.00
TRISH ANN ANDERSON	FEB 2020 AMBULANCE STIPEND	100.00
MICHAEL ANDERSON JR	FEB 2020 AMBULANCE STIPEND	12.00
MICHAEL BURMAHL	FEB 2020 AMBULANCE STIPEND	50.00
DEPOSIT REFUNDS	REFUND DATE 03/13/2020	71.80
PAYROLL CHECKS	PAYROLL CHECKS ON 03/06/2020	37,825.85
	CLAIMS TOTAL	115,301.70
	GENERAL FUND	73,242.88
	LIBRARY FUND	3,578.13
	PARKS FUND	922.43
	ROAD USE FUND	5,891.89
	WATER UTILITY FUND	4,259.89
	SEWER UTILITY FUND	26,302.87
	LANDFILL/GARBAGE FUND	1,103.61

Accept City Clerk/Treasurer's Report for February 2020 which includes receipts: General \$299,077.36, Library \$15,367.87, Parks \$5,784.75, Cemetery \$1,765.33 Road Use \$54,875.48, Employee Benefit \$1,383.98, Police & Fire Pension \$2,686.55, Debt Service \$5,408.92 Water Utility Fund \$4,364.35, Sewer Utility \$9,220.35, Landfill/Garbage \$1,787.37; Receive, accept and place on file draft minutes from the Library Board meeting held on February 18, 2020; Receive, accept and place on file draft minutes from the Park and Recreation Commission meeting held on March 2, 2020; Accept the Camanche Fire Department February Report. On roll call – all Ayes.

Moved by Weller, second by Varner to Adopt a Resolution Approving the FYE 2021 Budget. On roll call – all Ayes.

Moved by Brightman, second by Weller to Adopt a Resolution Amending the Current Budget for FYE 2020. On roll call – all Ayes.

Moved by Weller, second by Schnoor to approve payment of Invoice for State Share of GEMT Payment July 2019-April 2020 up to \$20,000. On roll call – all Ayes.

The status of current policies regarding COVID-19 was discussed in detail. Kida noted how rapidly the situation has changed since the Mayor and department head meeting held Monday morning. As stated in the Emergency Proclamation, City Hall will be closed to the public, access to the Fire Department will be limited, the Community Center and Meal Site are shut down and the Library is closed. The goal is to limit interaction with the public in an effort to protect the health and safety of the citizens of Camanche. Boards and Commissions will meet only on an emergency basis and graveside services over 10 people will be suspended. The Mayor, alternatively the Mayor Pro Tem, is responsible for communication with the public and the council. The City Administrator, alternatively the Fire Chief, is responsible for communication with the staff. Employees will be allowed to carry negative sick leave balances up to 80 hours if they are affected by COVID-19. Kida said Public Works may need to go to a staggered shift. His concern is who would monitor the lift stations and keep the wells running if all staff members became ill. Willis said you are exposing them more by having them stay at home; it is not necessary to send them home with pay on call at this point.

Mayor Willis recognized Camanche schools student achievements including wrestlers, bowlers, speech and drama.

Varner said he appreciated the work that the Mayor and Kida did on the plan. He said the landfill approved a 7-10 year cell; Rittmer was approved at \$1.5 million. The landfill is not closing at this time; it is still open to the public. Schnoor thanked Hilgendorf for getting the sand for sandbagging. Hilgendorf said he thinks the flood projections have been downgraded.

Hilgendorf asked about yard waste; Kida said it has been suspended for April. Chief Reid said the Police Department lobby is open for the Police Department and Fire Department inquiries and building permits.

Mayor Willis adjourned the meeting at 6:35 p.m.