

City of Camanche

September 18, 2018

The City Council of the City of Camanche, Iowa met in regular session September 18, 2018 at 6:00 p.m. at the Camanche City Hall. Present on roll call: Mayor Willis, presiding, and the following named council members: Metzger, Varner, Campie, Weller and Brightman. Also present were City Attorney John Frey, City Administrator Andrew Kida, department heads Schutte, Reid, Schneider and Yackshaw for Hilgendorf.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Metzger, second by Brightman to approve the Agenda. On roll call – all ayes.

Moved by Varner, second by Brightman to approve the Consent Agenda which covered the following items: Approve minutes from council meeting held September 4, 2018; approve Abstract No. 712 which includes the following:

CLINTON HERALD	LEGAL PUBLICATIONS	247.67
CITY OF CLINTON	28E SEWER CONTRACT	24,000.00
CLINTON NATIONAL BANK	FED/FICA TAX	9,348.02
CLINTON NATIONAL BANK	SAFE DEPOSIT BOX RENT 7753	65.00
CL CO AREA SOLID WASTE	YARD WASTE, COMM REFUSE	295.24
COLLECTION SERVICES CTR	GARNISHMENT	966.93
CULLIGAN	DISPENSER RENTAL	10.00
DETERMANN ASPHALT PAVING	2.56 TON COLD MIX	216.72
FASTENAL COMPANY	PART 2014 SQUAD CAR	3.25
GALE	BOOKS	55.18
HOME DEPOT CREDIT SERVICE	REBAR, SCREWS-STREET DEPT	78.62
INGRAM BOOK COMPANY	BOOKS/DVDS	55.28
J & C ENTERPRISES	SEPTEMBER COLLECTION	198.00
KWIK TRIP/KWIK STAR STORE	125.714 G PUBLIC WORKS	1,344.35
	216.016 G POLICE 64.619 G	
122.245 G FIRE DEPARTMENT	CEMETERY	
ELECTRONICS INC	RADIO MAINTENANCE-POLICE	252.50
LIBRARY PETTY CASH	I.L.L, POSTAGE, STAMPS, PROG SUPPL	272.49
MIDAMERICAN ENERGY CO	ELECTRIC SERVICE	3,663.20
MIDWEST BUSINESS PRODUCTS	COPIES-CITY HALL, POLICE DEPT	91.43
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	9,012.54
OSSIAN INC	500 GALLON FUSION MIX W/SALT	1,625.00
PANTHER UNIFORMS INC	LT. BADGE-FIRE DEPARTMENT	210.50
PAULS DISCOUNT	PAPER PROD, 1ST AID KIT-PW SHOP	201.71
BASKETBALL NETS, GRASS SEED,	PAPER PROD-CEMETERY	
THE PENWORTHY COMPANY	12 BOOKS	214.90
POSTMASTER	MAIL 3RD QTR WATER/SEWER BILLS	463.54
QUILL CORPORATION	LIBRARY/OFFICE SUPPLIES	56.66
THE LIBRARY STORE	LABEL PROTECTOR, TAPE, GRIDS-LIB	106.55
TREASURER STATE OF IOWA	AUG 2018 SALES, WATER EXCISE TAX	541.74
PAUL VARNER	MILEAGE CCASWA MEETING	8.18
1ST GATEWAY CREDIT UNION	1ST GATEWAY CREDIT UNION	239.00
PETERSEN SANITARY INC	PORTABLE TOILETS-PARKS	520.00
PREMIER PARTS INC	BATTERY-2011 SQUAD CAR	162.95
OPENEDGE	CREDIT/DEBIT CARD FEES AUG2018	310.83
STATE HYGIENIC LABORATORY	SAMPLE ANALYSIS	164.50
PRINCIPAL LIFE	SHORT TERM DIS EMPLOYER FICA	163.93

CLINTON ACE HARDWARE	NUTS/BOLTS 2014 SQUAD CAR	6.42
DEPT OF INSPECTIONS	RENEW FOOD SERVICE LICENSE	67.50
GUMDROP BOOKS	CHILDRENS BOOKS	292.61
CASEY'S GENERAL STORES	346.25 G PUBLIC WORKS	1,757.92
240.32 G POLICE 15.837 G AMB	33.833 G FIRE DEPARTMENT	
SPARKLEAN	AUGUST CLEANING-LIBRARY	500.00
HSA ACCOUNTS	HSA- EMPLOYEE	975.00
HOLLERAN, SHAW,	ATTEND CIVIL SERVICE	375.00
DUDE SOLUTIONS	MOBILE 311 ANNUAL MAINT	4,345.00
DINGES FIRE COMPANY	PADDED RIPCORD-FIRE DEPT	260.10
CARSON INDUSTRIES, INC.	LIBRARY CLEANING SUPPLIES	89.95
DEPOSIT REFUNDS	REFUND DATE 09/10/2018	26.36
PAYROLL CHECKS	PAYROLL CHECKS ON 09/05/2018	1,761.63
PAYROLL CHECKS	PAYROLL CHECKS ON 09/07/2018	31,923.65
	CLAIMS TOTAL	97,547.55
	GENERAL FUND	51,646.58
	LIBRARY FUND	4,367.07
	PARKS FUND	1,707.47
	CEMETERY FUND	2,005.23
	ROAD USE FUND	7,322.52
	EMPLOYEE BENEFIT FUND	163.93
	POLICE & FIRE PENSION FUND	375.00
	WATER UTILITY FUND	3,314.23
	SEWER UTILITY FUND	26,350.28
	LANDFILL/GARBAGE FUND	295.24

Accept the City Clerk/Treasurer's report for August 2018 which includes the following receipts: General-\$61,013.29 Library \$12,074.64 Parks-\$4,901.25 Cemetery-\$3,531.25 Road Use-\$67,254.70 Employee Benefit-\$290.43 Police & Fire Pension-\$563.78 Debt Service-\$1,297.84 Water Utility Fund-\$6,504.77 Sewer Utility Fund-\$11,543.73 Landfill/Garbage-\$1,965.04; Receive, accept and place on file minutes from the Library Board meeting held on September 5, 2018; Approve the appointment of Shannon McManus to the Library Board, term ending July 2020; Approve Class C Liquor License with Outdoor Service and Sunday Sales as submitted by DP Weller and Sons, Inc. dba Donald J's Poor House Tap effective October 11, 2018. On roll call – ayes Brightman, Metzger, Campie and Varner. Abstain – Weller.

A review of a proposed 28E Agreement for the School Resource Officer was led by Kida. He met with Chief Reid and Superintendent Parker to discuss specific items in the agreement including the cost to each organization, information sharing, job description and setting the length of agreement at 5 years. A detailed discussion followed with council members asking for clarification regarding training costs, technology, hardware, information sharing, truancy, the application and interview process as well as length of service as SRO. We would like to at least have the agreement in place sometime in October.

Kida led a discussion of the redesign of the Golf Cart Ordinance. He submitted the changes he felt were requested at the last Council meeting adding restrictions on the approved routes, headlights, taillights, brake lights, turn signals, no passengers under the age of 8 and allowing the grandfathering of previously permitted golf carts. An Ordinance will be presented for the first reading at the next meeting. We could then have the second reading by title only and waive the third reading.

Kida talked about the City Ordinance Codification by ECIA. He wants Council to review all ten items recommended by ECIA to let them know if they should be included. The Code must be adopted every five years. Title VI Chapter 4 Utilities – Refuse Collection – Anti-scavenging was discussed. Council agreed this item would not be included in the City's Code.

Moved by Metzger, second by Weller to approve a Resolution Authorizing 28E Agreement for CCASWA. On roll call – all ayes.

A Professional Services Agreement with Shive-Hattery for Phase 1 of the Street Improvement Project was discussed. This is a lot of work and Kida prefers it be overseen by the City Engineer. City Engineer, Dan Solchenberger said a lot can be done by a local contractor but projects paid for with Road Use Tax Funding have certain laws that apply; if it is similar type of work it cannot be split into smaller projects so it is under the bidding threshold. He said we could be questioned if we don't put the project out for bid and he does not want the city to get in trouble. Mayor Willis said he is not trying to get under the bid threshold by splitting the plan into individual projects but feels there is no need to spend \$30,000 to have Shive-Hattery oversee the project. Kida said to do all these projects at one time takes a lot of oversight. Frey said the Code requires bids for Public Improvement and he wants to be sure we can divide the plan and asked if some of the projects are more complex requiring oversight. Solchenberger said that by having a larger aggregate project we may actually receive competitive bids. The decision was made to table this item until next meeting.

Moved by Metzger, second by Weller to authorize payment of Larry L Joe Detterman, Inc. invoice for Garner Hall Demolition per bid \$27,500. On roll call – all ayes.

Kida led a detailed discussion about amending the 2015 Urban Revitalization Plan for Commercial and Industrial Abatements. He explained that with TIF, the City would not receive tax revenue until the TIF is over. With the Abatement plan, the City receives at least some revenue throughout the abatement period and the abatements are only for property improvements. The plan would expand the area to include IPSCO, Clysar, ARTCO and Determann. Mayor Willis said we should make the area as large as we can. Kida said that abatement encourages industrial growth. Metzger asked how this came up. Willis said that IPSCO asked about it when they reopened because they may build a heat treat plant. Council agreed on the option that maximizes the scope of the development potential. Kida will send the plan to Dorsey and Whitney to prepare the necessary documents and public hearing notices so other taxing bodies are made aware.

Chief Reid read the August report for the Police Department and Chief Schutte read the August report for the Fire Department.

Kida recognized Sergeant Schmitz for 14 years of service.

Mayor Willis reminded everyone of the Camanche Fall Festival and Homecoming Parade on September 25, 2018 and Christmas in Camanche December 15 – 16, 2018.

Metzger provided a handout regarding addiction in our area and encouraged everyone to attend the informational presentation and become more educated on the topic.

Varner informed everyone the Landfill is now under the new 28E Agreement. He said that he trained with the Police Department at the range to recertify; the training is intense. He appreciated being allowed to attend.

Campie said Park and Rec is starting on the ADA Transition Plan with the parking lots at City Park. Also, the High School is making a sign for Lum Park.

Schutte said he should hear about the CCDA grant for the air packs in November and asked for the Council's blessing to apply for the FEMA grant.

Mayor Willis said the Civil Service interviews were held on Saturday. He discussed the possibility of extending the residency requirements to give us more qualified candidates. Chief

Reid said the residency needs are not the same as the Fire Department and this would be a benefit to widen the applicant pool.

Chief Reid said it was a good day on Saturday. He also informed everyone that he is working with Chief Schutte to develop a curriculum to train every officer to assist the Ambulance and Fire Department staff in emergencies.

A recess was taken at 7:12

At 7:20 the meeting reconvened for a Work Session regarding the Community Center Rules and Fees. Kida presented information regarding the current and proposed rules and fee schedules. With 85 rentals during FY2018, our expenses were \$4,413 more than our revenues. Multiple items were discussed in detail including rental and deposit rates charged by other facilities, the time people are required to be out, rental by non-residents, utility costs, cleaning, current and ongoing maintenance, key return, items on the walls, cigarette butts and litter left outside of the building and glass bottles. A revised version of Rules and Fees will be presented at the next meeting.

At 8:02 p.m. the Mayor adjourned the meeting.

Trevor Willis, Mayor

Toni Schneider, City Clerk/Treasurer