

City of Camanche

February 20, 2018

The City Council of the City of Camanche, Iowa met in regular session February 20, 2018 at 6:00 p.m. at the Camanche City Hall. Present on roll call: Mayor Willis, presiding, and the following named council members: Metzger, Varner, Brightman, Campie and Weller. Also present were City Attorneys John Frey and Randy Current, City Administrator Andrew Kida, department heads Hilgendorf, Reid, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Varner, second by Brightman to approve the Agenda. On roll call – all ayes.

Lauren Schwandt and Steve Cundiff addressed the Council on behalf of the Camanche-DeWitt Coalition. They expressed their appreciation for the City's \$500 contribution and presented their handbook detailing their mission and objectives. They also shared a handout showing a decline in marijuana and alcohol use by 11<sup>th</sup> graders in Camanche and DeWitt as a result of the efforts of the Coalition. The Mayor and Council thanked Lauren and Steve for what they and the Coalition are doing.

Amanda Prince from Dude Solutions presented information about the new Mobile 311 software that the City purchased. There is a link on the City's website for the public to register and use the program to report problems with streets, water, sewer, trash, recycling, nuisances, etc. There is also a link on the website with a guide and instructions for using the program.

Mark Reinders with Mid American Energy spoke about utility franchise fees. The City will not be implementing franchise fees in the next fiscal year.

Moved by Brightman, second by Varner to approve the Consent Agenda which covered the following items: Approve minutes from council meeting held February 6, 2018; approve Abstract No. 698 which includes the following:

BLAIN'S FARM & FLEET	VEHICLE CLEANING SUPPLIES PD	35.79
CAMANCHE SCHOOLS	CROSSING GUARDS AUG'17-JAN'18	782.71
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	105.10
CL AREA CHAMBER OF COMM	SPONSORSHIP-DES MOINES TRIP	500.00
CLINTON HERALD	LEGAL PUBLICATIONS	451.90
CLIA LABORATORY	CERTIFICATE FEE 7/2018-7/2020	150.00
CITY OF CLINTON	28E SEWER CONTRACT	25,065.79
CLINTON NATIONAL BANK	FED/FICA TAX	8,811.00
CL CO AREA SOLID WASTE	ANNUAL LICENSE	35.00
COLLECTION SERVICES CTR	GARNISHMENT	790.16
CULLIGAN	DISPENSER RENTAL	10.00
DETERMANN ASPHALT PAVING	RAP WATER MAIN BREAK 4TH AVE	100.00
EASTERN IOWA TIRE INC	TIRE REPAIR CASE TRACTOR	23.55
E C I A	CODIFICATION QUINN 3.5 HOURS	283.50
EASTERN IA LIGHT & POWER	SECURITY LIGHTING ANAMOSA RD-9TH	110.86
EMER MEDICAL PRODUCTS INC	LATEX GLOVES, TEST STRIPS	403.65
GALE	BOOKS/DVDS	130.35
HOME DEPOT CREDIT SERVICE	BLOWER-PW,MATERIALS FOR SIGNS	299.62
IOWA ONE CALL	ONE CALL LOCATES	21.60
IOWA LAW ENFORCEMENT	ACADEMY-PLOZEL, SHERMAN	12,480.00
IMFOA	DUES-TONI SCHNEIDER	50.00
INGRAM BOOK COMPANY	BOOKS/DVDS	812.42
INTERSTATE BATTERY	BATTERIES - FIRE DEPARTMENT	203.54

J & C ENTERPRISES	FEBRUARY COLLECTION	198.00
KWIK TRIP/KWIK STAR STORE	315.864 GAL POLICE 84.293 GAL	2,025.12
FD 42.594G AMB 220.106 GAL	PW 20.043G CEM 191.323G SNOW	
LECTRONICS INC	RADIO MAINT PD, ALARM CITY HALL	252.50
MASTERCARD	PD UNIFORMS,BADGES,TAGS,ILEA TRAV	2,923.04
PROG SUPPL-LIB, EMS TRAIN,FD	OFF SUPPL-HOTEL,MEALS DESMOINES	
TOM MCMANUS BACKHOE	WATER MAIN BREAKS	5,857.50
MEDIACOM	INTERNET	105.18
MICROMARKETING LLC	CD CASES	42.50
MIDWEST BUSINESS PRODUCTS	COPIES - CITY HALL, POLICE DEPT	88.29
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSN	8,388.95
OPEN EDGE	JANUARY CREDIT CARD FEES	532.99
PAULS DISCOUNT	CHARCOAL-THAW FOR SIGNS, PTOWELS	147.19
SOAP,SCREWS,BATTERIES,BOLTS	CALAENDAR,PAPER PROD-P WORKS	
THE PENWORTHY COMPANY	BOOKS	191.00
QC ANALYTICAL SERVICES	SAMPLE ANALYSIS	130.00
QUILL CORPORATION	TONER,GLUE,MAGNET-LIBRARY	234.76
SCHIMBERG CO	PROBE RODS/UNIONS WATER DEPT	625.50
DAVE SCHUTTE	COPAY PHYSICAL	36.00
SHIVE-HATTERY ENGINEERS	ENGINEER-COUNCIL MEETING	626.20
TREASURER STATE OF IOWA	JANUARY 2018 SALES TAX	3,602.80
UNIFORM DEN	UNIFORMS - SHERMAN	415.09
PAUL VARNER	MILEAGE CCASWA MEETINGS	16.36
VERTEX CHEMICAL COMPANY	95 GAL SODIUM HYPOCHLORITE	140.60
WATCON INC	55 GAL SODIUM PHOSPHATE	3,407.63
WINKEL PARKER & FOSTER CPA	BALANCE OF AUDIT FEES	1,135.00
MICHAEL YACKSHAW	DEDUCTIBLE/COPAY PHYSICAL	214.15
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	269.00
PREMIER PARTS INC	BLOWER MOTOR RESISTOR-1TON TRK	48.50
CENTURYLINK	TELEPHONE EXPENSE	166.75
BIBLIONIX	SUBSCRIPTION DATABASES-LIBRARY	1,900.00
FIRE SERVICE TRAINING BUREAU	CERTIFICATION FEE FF2 ANDERSON	50.00
CAMANCHE KIWANIS CLUB	ANDREW KIDA DUES	40.00
UNIQUE MANAGEMENT SERV	COLLECTIONS - LIBRARY	26.85
PLATINUM SMART INC.	MONTHLY BACKUPS	346.90
SMART APPLE MEDIA	BOOKS	140.65
CONTINUOUS TOUCH, LLC	SIP TRUNKING	154.65
PLATINUM LEASING	LEASE SERVER,PHONE,DESKTOPS	1,462.00
POPULAR SUBSCRIPTION	MAGAZINE SUBSCR RENEWALS LIBRARY	38.95
CASEY'S GENERAL STORES	131.29 GAL SNOW 176.55 GAL PW	1,199.42
16.67G SEWER JET 58.97G PD	39.6GAL FIRE 20.1GAL AMBULANCE	
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-JANUARY 2018	3,972.38
TREVOR WILLIS	MILEAGE DECEMBER/JANUARY	301.71
XEROX BUSINESS SERV LLC	COPIER-FIRE DEPARTMENT	108.62
HSA ACCOUNTS	HSA- EMPLOYEE	955.00
ARAMARK	RUGS,MATS,MOPS COMM CENTER,PW	93.56
MIDAMERICAN-STREET	STREET LIGHTING	3,058.33
PLATINUM LEASING SERVICE	IT SUPPORT SERVICE	1,030.00
AMERICAN LIBRARY PREVIEW	BOOKS/DVDS	141.67
ROEDER'S RADIATOR REPAIR	REPAIR PARK & REC MOWERS	90.00
PAYROLL CHECKS	PAYROLL CHECKS ON 02/09/2018	31,933.54
ACCOUNTS PAYABLE	CLAIMS TOTAL	130,521.37
	GENERAL FUND	72,389.97
	LIBRARY FUND	7,125.02
	PARKS FUND	1,296.30
	CEMETERY FUND	345.82
	ROAD USE FUND	7,156.15

WATER UTILITY FUND	16,152.11
SEWER UTILITY FUND	26,021.00
LANDFILL/GARBAGE FUND	35.00

Accept the City Clerk/Treasurer's Report for January 2018 which includes the following receipts: General-\$140,669.35 Library-\$14,792.15 Parks-\$4,871.08 Cemetery-\$5,377.15 Road Use-\$37,106.65 Employee Benefit-\$2,493.48 Police & Fire Pension-\$4,840.28 Edens TIF-\$184.81 Low/Moderate Housing-\$6,123.73 P.C. & R. Howson Trust-\$100.00 Debt Service-\$10,822.58 Anamosa Road/21<sup>st</sup> St-\$9.06 Community Center/Storage Bldg-\$400,000.00 Water Utility Fund-\$88,476.63 Sewer Utility Fund-\$96,166.91 Landfill/Garbage-\$47,008.32. Receive, accept and place on file the minutes from the Park & Rec Board meeting on February 5, 2018 and the Rose Hill Cemetery Board meeting on February 12, 2018. On roll call – all ayes.

Moved by Weller, second by Campie to approve a Resolution setting a time and place for a Public Hearing on a Proposal to amend the FYE 2018 budget for the City of Camanche. On roll call – all ayes.

Moved by Metzger, second by Varner to designate Frey, Haufe & Current, PLC to represent the City of Camanche as the City Attorney. On roll call – all ayes.

Moved by Weller, second by Campie to approve proposals from Determann Asphalt for patching and overlay on 9<sup>th</sup> Avenue from Platt Park to 9<sup>th</sup> Street \$99,303.75; patching and overlay on 10<sup>th</sup> Avenue from 3<sup>rd</sup> Street to 1<sup>st</sup> Street \$37,618.75; patching and overlay on 11<sup>th</sup> Avenue from 3<sup>rd</sup> Street to 1<sup>st</sup> Street \$35,747.50. The Road Use Tax Funds will be used to pay for these repairs. On roll call – all ayes.

Moved by Metzger, second by Brightman to accept the resignation of Public Works employee Timothy Michaelsen effective March 2, 2018. On roll call – all ayes.

Moved by Metzger, second by Varner to authorize Public Works Director to hire Nate Campie as a Public Works employee. On roll call – all ayes.

Moved by Brightman, second by Varner to authorize Public Works Director to purchase a trench box at the cost of \$3,920.00 for the safety of our employees when working on water and sewer lines. On roll call – all ayes.

The City Attorneys stated they had discussed procedural changes with Kida.

Kida requested direction from the Council regarding the Service Line Warranty Program that was presented at the January 16, 2018 meeting. It was agreed that the City should pursue this program. He also stated that the negative balance in the Sewer fund has been reduced by nearly \$60,000 since November and discussed balances in several other funds. He informed the Council that he and Corporal Smith created a Facebook page for the Police Department.

The Mayor and Council commended the Public Works staff on snow removal.

Metzger complimented the Fire Department and Ambulance crew.

Varner provided updates on the boards with which he is involved. The Library Board will be conducting interviews for the Library Director. The Historical Board will be doing some fundraising. The Landfill meetings are going better.

Brightman informed the Council that the Camanche School board is working on enhancing communication and is seeking a member of the City Council to attend the School Board meeting on March 21, 2018 at 5:00.

Chief Reid thanked the group who worked on the Police Department mission statement for their time and effort. Mayor Willis presented framed copies of the Mission Statement to the members of the group, Judy Dell and Eddi Stearns, who were in attendance at the Council meeting.

At 6:55 p.m. the Mayor adjourned the meeting.

Trevor Willis, Mayor

Toni Schneider  
City Clerk/Treasurer