

City of Camanche, Iowa

October 18, 2016

The City Council of the City of Camanche, Iowa met in regular session October 18, 2016 at 6:00 P.M. at Camanche City Hall. Present on roll call: Mayor Willis, presiding, and the following named council members: Metzger, Saxon, Lind, Varner, and Wruck. Also present were City Attorneys John Frey and Randy Current, City Engineer Dan Solchenberger, and department heads Hilgendorf, Schutte, Lodge and Jindrich.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Willis and Jindrich explained the additions to the agenda. There was no action coming out of the closed session listed on the original agenda.

Moved by Varner, second by Lind to approve the agenda. On roll call – all ayes.

Consent Agenda – Dan Solchenberger explained the proceedings of the Planning & Zoning meeting. Solchenberger stated this subdivision proceeding was started about 5 years ago. They had gone through the rezoning procedure but it became null and void because the final plat was not presented for approval within 18 months after the rezoning. He also stated that the preliminary and final plats do not match.

Moved by Lind, second by Varner to approve the consent agenda which covered the following items: approve minutes from council meeting held October 4, 2016 and special meeting held October 11, 2016; approve Abstract No. 666 which includes the following:

ALLIANT ENERGY	GAS SERVICE	20.35
AMERICAN ELECTRIC INC	RETRACTABLE OUTLET-LIBRARY	720.00
BOSS INC	COPY PAPER,CASSETTES	92.60
CAMANCHE SHARING TREE	DONATION	500.00
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	142.82
CLINTON HERALD	LEGAL PUBLICATIONS	504.03
CITY OF CLINTON	28E SEWER	24,000.00
CLINTON NATIONAL BANK	FED/FICA TAX	7,390.33
CL CO AREA SOLID WASTE	COMMERCIAL REFUSE	44.86
COLLECTION SERVICES CTR	GARNISHMENT	323.08
CULLIGAN	DISPENSER RENTAL	10.00
DEMCO INC	BOOKMARKS	28.80
DETERMANN ASPHALT PAVING	.96 TONS PREMIX	80.64
DES MOINES STAMP MFG CO	TWO HEAVY DUTY DATERS	139.00
DEPT OF NAT RESOURCES	WATER PERMIT	66.00
DORSEY & WHITNEY LLP	LEGAL FEES-2016 GO STREET IMPR	14,853.28
EASTERN IA LIGHT & POWER	SECURITY LIGHTS	60.06
	PRTS PL PRK BATHROOM,PLAY	
FASTENAL COMPANY	EQUIP	3.50
GALE	BOOKS	47.18
HARTZ LOCK COMPANY	TRANSMITTER,INSTALL PADDLES	370.00
HOME DEPOT CREDIT SERVICE	LUMBER-RANGE,TOILET REPAIR KIT	94.80
INGRAM BOOK COMPANY	BOOKS	797.18
J & C ENTERPRISES	OCTOBER COLLECTION	154.00
SHERYL L JINDRICH	COPAYMENT	5.00
KWIK TRIP/KWIK STAR STORE	UNLEADED/DIESEL	1,656.94
LECTRONICS INC	RADIO MAINTENANCE	222.50
MAR-GEE PLASTICS & TROPHI	SIGNS-FIRE DEPT	34.00
MASTERCARD	TRAINING,LEAGUE,FIRE HATS	2,955.47

MEDIACOM	INTERNET	458.94
MERCY MEDICAL CENTER-CLIN	PHARMACEUTICALS FOR SEPT	124.00
MIDAMERICAN ENERGY CO	STREET LIGHTING	3,469.70
MIDWEST BUSINESS PRODUCTS	TONER-LIBRARY	58.00
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSN	7,183.31
NAPA AUTO PARTS	CIRCUIT BREAKER	3.99
DALE NISSEN	COPAYMENT	10.00
PAULS DISCOUNT	TREE SUPPLIES,NETS,GRASS SEED	483.08
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	68.59
PREMIER LINEN/UNIFORM	RUGS,TOWELS	147.27
QC ANALYTICAL SERVICES	SAMPLE ANALYSIS	70.00
QUALITY CONCRETE	CONCRETE-CURB REPAIR	140.00
QUILL CORPORATION	RECEIPT PADS,CARTRIDGE	32.37
THOMAS ROTH	DEDUCTIBLES/COPAYMENTS	680.41
	ENG SERV-COUNCIL,COMM	
SHIVE-HATTERY ENGINEERS	CTR,EDEN	2,327.08
TASTE OF HOME BOOKS	HOLIDAY AND CELEBRATIONS	32.98
TEAM TWO INC	BILLING FEE FOR SEPT 2016	825.98
THE LIBRARY STORE	LABELS,APP CARDS,MAILERS	67.52
TREASURER STATE OF IOWA	SEPTEMBER SALES TAX	3,512.27
TREASURER'S OFFICE	EDUCATIONAL MATERIALS	549.20
USA BLUEBOOK	VALVES,REPAIR KIT	711.88
PAUL VARNER	DEDUCTIBLE/COPAYMENT	5.00
	95 GALLONS SODIUM	
VERTEX CHEMICAL COMPANY	HYPOCHLORITE	140.60
DARYL YODER	COPAYMENTS	35.00
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	919.00
PETERSEN SANITARY INC	PORTABLE TOILETS	520.00
CENTURYLINK	TELEPHONE EXPENSE	166.75
OPENEDGE	CREDIT CARD FEE SERVICES	183.23
JAMES SOWLE	SAFETY SHOES	200.00
CLINTON ACE HARDWARE	GASKET CAP,VALVES	23.35
WORLD TRADE PRESS	ATOZ WORLD,ATOZ USA-LICENSE	583.44
CAMANCHE KIWANIS CLUB	DONATION	200.00
BASE	CAFETERIA MONTHLY	31.25
LOOKOUT BOOKS	BOOKS	130.70
PLATINUM SMART INC.	SUPPORT,BACKUP,RECOVERY	1,488.00
SMART APPLE MEDIA	BOOKS	218.45
AMAZON	DVDS	138.40
TROY ALDERMAN	SAFETY SHOES	200.00
PLATINUM LEASING	LEASE PAYMENT-SERVER,PHONES	1,289.00
XEROX BUSINESS SERVICES	COPIER MAINTENANCE-FIRE	68.68
LINDA RUNGE	COPAYMENT	10.00
CASEY'S GENERAL STORES	UNLEADED AND DIESEL	473.19
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-SEPT 2016	8,040.03
TREVOR WILLIS	CITY ADMIN DUTIES-10/6	235.88
KARLEE LOW	BOUNCE HOUSE-FALL FESTIVAL	285.59
EARL BUELOW	2 AMERICAN,1 IOWA FLAGS	60.00
RALLY APPRAISAL LLC	APPRAISAL REPORT-917 3RD ST	1,500.00
CAMANCHE WRESTLING CLUB	DONATION	1,000.00
BARGEN INCORPORATED	STREET GAP REPAIR	16,322.85
MIDWEST CURB GRINDING	RUMBLE STRIPS-WASH BLVD	1,300.00
NATIONAL WASH AUTHORITY	WASH TOWERS	7,000.00
SCHOLASTIC	BOOKS	32.10
SHARED IT, INC	WIRELESS NETWORK UPGRADE-LIB.	485.00
DEPOSIT REFUNDS	REFUND DATE 10/07/2016	83.01
PAYROLL CHECKS	PAYROLL CHECKS ON 10/07/2016	26,533.53

ACCOUNTS PAYABLE	CLAIMS TOTAL	119,558.48
	GENERAL FUND	68,098.09
	LIBRARY FUND	7,425.70
	PARKS FUND	3,818.22
	CEMETERY FUND	1,779.28
	ROAD USE FUND	23,330.13
	ANAMOSA ROAD/21ST ST FUND	714.10
	COMM CTR/STORAGE BLDG FUND	562.80
	WATER UTILITY FUND	14,077.92
	SEWER UTILITY FUND	26,323.92
	LANDFILL/GARBAGE FUND	44.86

Approve City Clerk/Treasurer’s Report for September 2016 that included receipts of: General - \$214,945.67, Library - \$11,748.12, Parks - \$7,146.16, Cemetery - \$4,400.92, Road Use - \$57,363.52, Employee Benefit - \$10,874.72, Police & Fire Pension - \$18,516.40, Perpetual Care - \$.09, Debt Service - \$41,502.25, Anamosa Road/21st Street - \$93.06, Community Center & Storage Building - \$21,584.00, Water Utility Fund - \$47,237.92, Sewer Utility Fund - \$49,876.77, Garbage - \$39,641.21 for a total of \$524, 930.81; receive, accept and place on file minutes from Rose Hill Cemetery meeting held October 10, 2016, Library Board meeting held September 14, 2016, Planning and Zoning meeting held October 11, 2016, Park and Recreation meeting held October 3, 2016. On roll call – all ayes.

Contract for Consulting Services – Lind was wondering if we were putting the cart before the horse on this. It might depend on what happens in closed session. Frey said there is no commitment. You could, if you choose to, table this until after the closed session. It was decided to move this item until after the closed session.

Moved by Metzger, second by Varner to approve a Resolution Allowing the Cemetery Groundskeeper Assistant to Work Through the Month of November 2016. On roll call – all ayes.

Community Center – Bob Edens was asked when the building was going to be ready. He is waiting to work out the kinks on the paving with Determann’s. The countertop comes on Monday, ceiling is in and they are working on putting the floor down. The fire side should be ready in about 2 weeks. He is waiting for the electrical. The gas was installed last week. Discussion was held on putting clips on the walls up by the ceiling so people could hang banners, swag lights, etc. Bob Edens will check into getting some and install them.

Moved by Lind, second by Saxon to approve Pay App #7 from Edens Construction in the amount of \$54,750.00. On roll call – all ayes.

The Police and Fire Department monthly reports for September 2016 were read.

Senior Citizen Discount – Willis stated it has come to our attention that having a senior discount on utilities is discriminatory according to the State Auditor’s office. Our hands are tied. Randy Current stated there is an article in the League of Cities magazine referencing this. Jindrich recommended that the council eliminate the senior discount effective December 1. The seniors will still get the discount for the bill going out December 10 but if the council makes it effective December 1, it will be off the bill going out March 10.

Moved by Varner, second by Lind to direct staff to draw up a resolution eliminating the senior citizen discount for utilities effective December 1. On roll call – all ayes.

Cleaning New Community Center – Bob Edens said the floors will need to be stripped and waxed probably once a year. Jindrich will contact cleaning companies to see what they would recommend for cleaning services.

Jindrich stated that there is an opening on the Planning and Zoning Commission. They are currently 2 women and 4 men on the commission. This is one of the boards that the State of Iowa would like to see gender balanced. Pamela Hoge had applied for the Civil Service Commission. Jindrich contacted her to see if she would be willing to service on P&Z. Metzger asked if her application for Civil Service could still be considered. Jindrich stated it would be.

Moved by Metzger, second by Varner to approve the appointment of Pamela Hoge to the Planning & Zoning Commission to fill a vacancy with the term ending January 2018. On roll call – all ayes.

Randy Current stated he is reviewing the new employee handbook. The disciplinary action stated in the handbook is completely different from the bargaining unit contract. This needs to be addressed.

Solchenberger will look into when the 9th Street Bridge inspection will be taking place.

Willis wanted to thank Public Works employees, Judy and Terry Dell and the volunteers for planting the trees in the city parks.

Metzger would like to see the breakdown of calls for the last 6 months such as mutual aid call – received and given. She would like to see a list of building permits posted.

Wruck was wondering about an ice skating rink this winter. Judy Dell stated she had talked to Greg Obren, City of Clinton. He said it was a maintenance nightmare. The ice needs to be 4" thick. She stated the rink would take 3 days to install. The liner would be put down with one layer of water at subzero temperatures. Next day another layer of water would be put on. All done at subzero temperatures. A liner is \$1,000. Bill was told that Calvin had a liner. Hilgendorf said that he only had 2 blue tarps. The snow also has to be kept off as it serves as an insulator. A liner will only last 1 year. Metzger said it's sad as there is nothing for kids to do outside in the winter.

Jindrich stated the auditors will be here the first week in November.

Lodge commented that Civil Service testing for police officer will be held Saturday at the Camanche High School track starting at 10:00 AM. Cameras – they are waiting for another quote. Civil Service is meeting tomorrow at 5:00 to discuss police chief testing.

Schutte stated they will be conducting the physical agility portion of the paramedic/firefighter testing Saturday in Clinton. The City of Clinton is also testing that day and they use the same obstacle course. The two applicants will then come back to Camanche to do the written portion. There were approximately 400 people who attended the Fire Open House on Saturday. He wanted to thank Bill and Trevor for coming.

Hilgendorf stated he has gotten two bids to replace the roof on the depot. One bid was received from Morrison Roofing for \$6,400 and one from Roof to Driveways for \$4,875.00. The Historical Society would like the depot to be open on Saturdays. Since this was not on the agenda, it will be placed on the November 1 agenda for approval. In regards to the 4th Avenue RR crossing, he had gotten a phone number. He got a hold of someone who had just been at the crossing and was heading to Determann's to talk to them about the crossing.

Wruck stated he had received a call from a resident who thanked Public Works for finding a water leak in their residence.

Judy Dell wanted to thank the volunteers for planting trees. She wanted to thank Public Works for picking up the supplies and laying out the stakes. On October 12, 25 holes were dug. On Thursday, PW picked up the trees and by each hole was a second stake, bag of mulch, bag of peat. 39 trees have been planted in the last 12 months.

Paul Willis stated he is working on the depot. He said Daryl and Troy have been working on the signals and Mark has been working on the heat. He is trying to get things ready so it can be open from 11-5 a couple of Saturdays each month.

Mark Cross was wondering if the council was looking for feedback from the Meet and Greet. He wanted to thank the council and mayor for letting him be a part of the Meet and Greet.

Larry Halweg was wondering why the council is dragging their feet in selecting a city administrator.

The Mayor called for a recess at 7:05 P.M.

At 7:20 PM the meeting reconvened.

Moved by Varner, second by Lind to go into closed session to consider the sale of old city hall and to consider action concerning the city administrator applicants. On roll call – all ayes.

The council returned to open session at 8:37 P.M.

Old City Hall – Willis was wondering if the council wanted to act on it.

Moved by Saxon, second by Varner to set the asking price at \$149,900 with a possession date no sooner than January 1 and upon completion of a survey. On roll call – all ayes.

Moved by Metzger, second by Saxon to extend an offer to Andrew Kida upon satisfactory verification of background, academics and military records. On roll call – all ayes.

Willis will notify Andrew at his earliest convenience.

Consulting Agreement – the agreement can be terminated at any time.

Moved by Lind, second by Varner to approve the City of Camanche Contract for Consulting Services. On roll call – all ayes.

Schutte told the council he appreciated being part of the process in hiring a city administrator. He thought it brought us all together. He wanted to thank everyone for their time.

The Mayor adjourned the meeting at 8:44 P.M.

Trevor Willis, Mayor

Sheryl L. Jindrich
City Clerk/Treasurer