

City of Camanche, Iowa

June 21, 2016

The City Council of the City of Camanche, Iowa met in regular session June 21, 2016 at 6:00 P.M. at Camanche City Hall. Present on roll call: Mayor Willis, presiding, and the following named council members: Metzger, Saxon, Lind, Varner, and Wruck. Also present were City Administrator Roth, City Attorneys John Frey and Randy Current, department heads Hilgendorf, Houzenga, Schutte and City Clerk/Treasurer Jindrich.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Varner, second by Lind to approve the agenda. On roll call – all ayes.

At 6:04 PM, the Mayor opened a public hearing on a loan agreement in a principal amount not to exceed \$1,000,000. Russ Wiebers was wondering what roads were going to be fixed. Roth stated 21st Street from Hwy 67 to 7th Avenue, Anamosa Road and 21st Street behind Lyondell and the box culvert on 21st Street. After hearing no other comments from the public or having any written comments, the Mayor closed the public hearing at 6:05 PM

Mike Kirchhoff, Jenelle Kreiling and Andy Sokolovich, with CRDC, were present. They updated the city council on the 2016 Annual Workplan Highlights and also the Value program. Andy stated everyone is a marketer and he encouraged everyone to be positive about their community. Why do you live here? Become an evangelist for the region. Be positive!

Consent Agenda – Amber has some issues with the re-appointment of Jerry Eckrich to the Park and Rec. Commission. She stated that Eddi Stearns (who is on the commission) told Amber her first Park and Rec. meeting was disastrous. She would like to have him removed. His attendance has become an issue. Amber also knows there are problems with him not finishing things.

Moved by Saxon, second by Varner to remove Item #4 (approve reappointments effective July 1, 2016: Linda Foster and Abigah Morgan to the Library Board; Jerry Eckrich to Park and Recreation Commission) from the consent agenda. On roll call – all ayes.

Moved by Metzger, second by Lind to approve the consent, as amended, which covered the following items: approve minutes from council meeting held June 7, 2016; approve Abstract No. 658 which includes the following:

BLAIN'S FARM & FLEET	OIL FOR CITY VEHICLES	293.58
CAMANCHE WATER WORKS	2ND QTR WATER/SEWER BILLS	322.08
CARQUEST AUTO PARTS	BRAKE,CHOKE CLEANER	86.88
CLINTON CO EMS ASSOC	ANNUAL MEMBERSHIP DUES	15.00
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	116.85
CLINTON HERALD	LEGAL PUBLICATIONS	1,626.01
CLINTON NATIONAL BANK	FED/FICA TAX	12,130.79
COLLECTION SERVICES CTR	GARNISHMENT	323.08
COMPANY ONE	FIRE SUPPRESSION AGENT	1,225.00
DEMCO INC	TAPE,CORR TAPE,WITE-OUT,RETURN WELLNESS	9.36
CORY DETERMANN	PROG,DEDUCTIBLES/COPA	233.32
DETERMANN ASPHALT PAVING	8TH AVE OVERLAY,PREMIX	53,400.64
DOMESTIC PLUMBING		
COMPANY	WELL #5-BACKFLOW LEAKING	149.61
EASTERN IA LIGHT & POWER	SECURITY LIGHTING	65.74
EMER MEDICAL PRODUCTS INC	WRAP,GAUZE,GLUTOSE,SANI-CLOTH	178.63

GALE	BOOKS	248.70
MARK HILGENDORF	CLOTHING,GLASSES ALLOWANCE	118.61
HOME DEPOT CREDIT SERVICE	LIVE TRAPQUICKCRETE,BLACKTOP	209.13
ROBERT HOUZENGA	DEDUCTIBLE/COPAYMENTS	110.16
IOWA ONE CALL	ONE CALL LOCATES	68.40
ING	DEFERRED COMP	500.00
IPERS	IPERS	7,468.68
KWIK TRIP/KWIK STAR STORE	DIESEL/UNLEADED	1,522.87
LECTRONICS INC	RADIO MAINTENANCE-FIRE,POLICE	222.50
WILLIAM LODGE	DEDUCTIBLE/COPAYMENTS	179.00
MASTERCARD	LEAGUE MEETING,ACLS DVD	1,769.34
TOM MCMANUS BACKHOE	DIG-LIBBERTON,ANDRESEN GRAVES	600.00
MEDIACOM	INTERNET	6.69
MERCY MEDICAL CENTER-CLIN	PHARMACEUTICALS FOR MAY 2016	36.00
MEREMA BROTHERS INC	WHEEL/TIRE,BEARINGS	230.68
MIDAMERICAN ENERGY CO	ELECTRIC SERVICE	3,519.61
MIDWEST BUSINESS PRODUCTS	COPIES-C HALL,POLICE	98.82
JEFFREY MOORE	DEDUCTIBLE/COPAYMENTS	204.39
NATALIE MORSE	WELLNESS PROGRAM	53.48
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSN	9,466.75
DALE NISSEN	DEDUCTIBLE/COPAYMENTS	57.00
PAULS DISCOUNT	INV 0116271-CLOTHING-YACKSHAW	125.93
POSTMASTER	MAIL 2ND QTR WATER/SEWER BILLS	466.25
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	66.38
PREMIER LINEN/UNIFORM	TOWELS,RUGS	159.99
PRINCIPAL FINANCIAL	LIFE-PRETAX	101.01
QUALITY CONCRETE	CONCRETE REPAIR-FLAG POLE	190.00
	SAFETY GLASSES,WELLNESS	
RICHARD SCHMITZ JR	PROGRAM	299.42
DAVE SCHUTTE	SAFETY SHOES,DEDUCTIBLES	205.00
SHIVE-HATTERY ENGINEERS	ENG-BOX CULVERT,COUNCIL MEET	10,930.86
KELLI SMITH	REIMBURSE-MEAL EXPENSES	22.78
TEAM TWO INC	BILLING FEES	827.65
BETH THILMANY-BLUMER	DEDUCTIBLE/COPAYMENTS	10.00
THE LIBRARY STORE	LABELS,TAPE,DVD STORAGE	154.66
TREASURER STATE OF IOWA	STATE TAX	4,784.90
	95 GALLONS SODIUM	
VERTEX CHEMICAL COMPANY	HYPOCHLORITE	140.60
WATCH GUARD	LABOR	343.00
WATCON INC	2-55 GAL POLYPHOSPHATE	3,285.48
DARYL YODER	SAFETY GLASSES	98.44
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	934.00
CHRISTY LEU	WELLNESS PROGRAM	150.00
CENTURYLINK	TELEPHONE EXPENSE	166.75
OPENEDGE	CREDIT CARD SERVICE FEES	115.39
ANNA EVANS	CRAFT SUPPLIES	28.25
JAMES SOWLE	DEDUCTIBLE/COPAYMENTS	371.78
MABAS DIV 30	2016 MABAS DUES	175.00
FLOWERS ON 5TH	MEMORIAL STONE-G ANDRESEN	30.00
INSURANCE FUND	BASE	809.22
BASE	CAFETERIA MONTHLY	31.25
UNIQUE MANAGEMENT SERV	COLLECTION	17.90
BLUE CROSS BLUE SHIELD	INS PREMIUM	918.02
AFLAC	AFLAC - PRETAX	543.12
PLATINUM SMART INC.	SUPPORT,BACKUP,MONITORING	1,476.70
TROY ALDERMAN	CLOTHING ALLOWANCE	150.00
PLATINUM LEASING	LEASE PHONES AND SERVER	1,289.00
XEROX BUSINESS SERVICES	COPIER MAINTENANCE-FIRE	61.08

CALIFF & HARPER	LEGAL SERVICES-MAY 2016	1,500.00
LINDA RUNGE	DEDUCTIBLE/COPAYMENTS	825.05
CASEY'S GENERAL STORES	UNLEADED/DIESEL	512.69
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-MAY 2016	5,403.78
TREVOR WILLIS	MILEAGE FOR MAY 2016	25.92
KEVIN KING	DEDUCTIBLE/COPAYMENTS	75.00
PAM RICKERTSEN	DEDUCTIBLE/COPAYMENTS	5.00
HUGUNIN SEWER & PLBG	ROOTER/CAMERA CEMETERY LINE	208.00
DEPOSIT REFUNDS	REFUND DATE 06/09/2016	616.45
PAYROLL CHECKS	PAYROLL CHECKS ON 06/17/2016	36,779.23
ACCOUNTS PAYABLE	CLAIMS TOTAL	134,902.63
	GENERAL FUND	73,833.16
	LIBRARY FUND	4,726.55
	PARKS FUND	2,868.64
	CEMETERY FUND	3,438.31
	ROAD USE FUND	60,875.18
	21ST STREET CULVERT FUND	10,260.00
	WATER UTILITY FUND	11,142.71
	SEWER UTILITY FUND	5,153.76

Receive and approve the City Clerk/Treasurer's Report for May 2016 with receipts of: General - \$86,868.36, Library - \$14,239.71, Parks - \$5,887.34, Cemetery - \$4,282.92, Road Use Tax - \$35,205.72, Employee Benefit - \$37,705.10, Police & Fire Pension - \$4,900.04, Perp. Care Savings - \$100.00, Debt Service - \$102,946.35, Washington Blvd. Enhancement - \$26,509.49, Community Center/Fire Storage - \$83,259.50, Water Utility Fund - \$1,905.27, Sewer Utility - \$4,078.45, Landfill/Garbage - \$2,146.59 for a total of \$410,034.84; receive, accept and place on file minutes from Rose Hill Cemetery meeting June 13, 2016. On roll call – all ayes.

Roth would like to speak with Jerry Eckrich. Generally he hasn't been a terrible person. But the last meeting he was very volatile.

Moved by Lind, second by Varner to approve the reappointments effective July 1, 2016 of Linda Foster and Abigah Morgan to the Library Board. On roll call – all ayes.

Police Department Roof Repairs – Houzenga stated he has 2 bids for a metal roof and 2 bids for shingles. Willis said he doesn't think a metal roof will look good on a brick building. Houzenga would recommend going with the low bid. Roth explained that his son-in-law gave one of the bids. It is up to the council as to how they want to proceed. The insurance company will give us \$16,422.

Moved by Saxon, second by Metzger to approve the bid from Basements and Beyond in the amount of \$11,500 for 30 year black architectural shingles. On roll call – all ayes.

Houzenga stated there may be additional costs with the repairs to the ceiling in Bill Lodge's office. Roth said that the city needs to address the roof on the depot building and the concession stand. The adjuster said that if the insurance company would have known the status of these roofs before, the buildings probably wouldn't have been insured. Roth will check into the price of new roofs.

Gerry Wiebers was wondering if they had checked into Malarkey shingles. He heard they were great shingles. They have a 50 year warranty and can withstand 110 mile an hour winds. They will check with the low bidder about the price for these shingles.

City Administrator – Willis asked for direction. The city needs to get the process moving along. Varner stated the city would be short sided not to hire a full time city administrator. Lind agreed. Metzger said she had done her own research. Out of the 61 towns in Iowa 2,000-6,000 in population, 34 have city administrators, 23 don't and 4 have a combination.

Moved by Lind, second by Varner to approve hiring a full time city administrator with a salary up to \$65,000. On roll call – ayes – Saxon, Lind, Varner, and Metzger. Nays – Wruck.

They would like us to get salaries for city administrators. Roth stated they will vary greatly depending on experience. Roth stated you could put in the ad up to \$65,000 depending on experience. Wruck asked if it was in the budget for someone to job shadow. Jindrich said “no” but she also stated that \$65,000 was budgeted and that number will be too low because the beginning of the fiscal year would be Tom’s salary. Metzger did not like the wording of the motion – up to \$65,000. Willis thinks it would be a waste of time for everyone if you don’t put a wage in the ad. They would like to see the ad in the League of Cities website, Craigslist, Clinton Herald, community newsletter and the website.

Sidewalk Updates – Roth commented that certified letters were sent out. The school and the city were also notified. Another sidewalk complaint was received today and they haven’t checked it out yet.

Moved by Metzger, second by Varner to approve a Resolution Establishing the Level of Compensation for the Employees of the City of Camanche for FYE 2017. On roll call – all ayes.

Roth said that Jason, City Engineer with the City of Clinton, wanted the following resolution approved supporting their award of the Street Improvement Project to Determann Asphalt.

Moved by Saxon, second by Lind to approve a Resolution Supporting the City of Clinton’s Award of a Contract for a Street Improvement Project to Determann Asphalt. On roll call – all ayes.

Moved by Lind, second by Varner to approve a Resolution Expressing Intent to Enter into a Loan Agreement. On roll call – all ayes.

Houzenga and Schutte read their department’s May 2016 monthly reports

Moved by Lind, second by Varner to approve Pay Estimate #3 to Edens Construction in the amount of \$39,347.70 for the Community Center/Fire Storage building. On roll call – all ayes.

TIF Request for Edens 2nd Addition to the City of Camanche – Roth has been in contact with Bob Josten concerning this. There would be a 10 year limitation. Bobby would receive 60% of the TIF and the city would receive 40%. The city would have to put their money in a fund to help low/middle income people. We haven’t gotten any block grants to help homeowners out lately. Bob and Jenny would have all the risk. The city doesn’t have any. Subdivisions like this are the life blood of Camanche’s development – residential development. Varner feels the city should help the Edens out.

Moved by Metzger, second by Varner to approve the request from Robert and Jenny Edens for TIF assistance for Edens 2nd Addition to the City of Camanche. On roll call – ayes – Lind, Varner, Wruck, and Metzger. Abstain – Saxon – due to similar businesses.

Roth will contact Bob Josten about setting up an urban renewal area. It will be broken down into TIF districts.

John Frey stated that the City has received the side letter signed by all parties. The next thing to do is petition PERB to remove the City Clerk from the bargaining unit and to restructure the city clerk’s office.

Roth said the city will receive a check in the amount of \$14,400 for hail damage to city buildings along with the extra for the replacement of the police station's roof. He is also working on the community newsletter.

Metzger asked Sheryl if she had gotten the receipt yet. Jindrich stated she is still working on it. Metzger asked Roth if he had heard any more from ECIA regarding the employee handbook. She also stated she is partnering with Officer Sattler from Clinton to organize Community Cares Coalition. She is working on getting candy, stickers, stuffed animals, etc. to put in the squad cars. She would like to see the Small Town Big Heart feeling back.

Varner commented that there were approximately 70 motorcycles from the American Legion Motorcycle Club in town over the weekend. They were impressed by the Historical Building for a town our size. They were in town to look at the memorial and the duster. There was a good turnout.

Saxon was wondering if the WWTP is closed down. Hilgendorf said it's a lift station now.

Hilgendorf said the building at Public Works has been resided and reroofed. It looks good and wanted to thank the council for approving it.

Schutte asked Roth is there was anything from the adjuster for replacing the letters on the fire station. Roth said there was nothing. He is working on the grant for \$75,000 for the community center/fire department.

Bob Edens wanted to thank the council for approving their TIF request. He had talked to Habitat for Humanity about taking some of the things from Garner Hall. He has also talked to Todd Powers about the parking at the new community center. They may have to do it in patches.

Judy Dell would like to thank the council for deciding to replace the city administrator. That individual will have big shoes to fill. She has gotten good feedback on the new health and fitness equipment.

Gerry Wiebers was wondering where we are at with the senior housing. Roth hasn't heard anything from her lately. He thinks Tom should get ahold of the other guy. She has had 2 years. A lot of people that have lived in Camanche are dying in nursing homes in Clinton. They would have rather stayed in Camanche. He feels it is time for the council to explore other avenues. Roth will express to Julie the frustration of the council and lay it all out there.

Russ Wiebers walks and he is wondering when the 4th Avenue RR crossing is going to be fixed. Hilgendorf stated he has been on the phone with the RR about 4 times. Roth will rattle their chains.

At 7:46 PM, the Mayor declared the meeting adjourned until July 5, 2016.

Trevor Willis, Mayor

Sheryl L. Jindrich
City Clerk/Treasurer