

City of Camanche

September 19, 2017

The City Council of the City of Camanche, Iowa met in regular session September 19, 2017 at 6:00 P.M. at Camanche City Hall. Present on roll call: Mayor Willis, presiding, and the following named council members: Metzger, Saxon, Lind, Varner and Wruck. Also present were City Attorneys John Frey and Randy Current, City Administrator Andrew Kida, and department heads Hilgendorf, Schutte, Reid and Jindrich.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Saxon, second by Varner to approve the agenda. On roll call – all ayes.

The Mayor opened a public hearing at 6:03 PM on a budget amendment for FYE 2018. The budget that was submitted did not include the cost of the 21<sup>st</sup> Street Culvert project. The project was finished up today. After hearing and receiving no comments for or against, the Mayor closed the budget amendment at 6:04 P.M.

Kelli Smith was promoted to Police Corporal.

Moved by Varner, second by Saxon to approve the consent agenda which covered the following items: approve minutes from council meeting held September 5, 2017; approve Abstract No. 688 which includes the following:

BLAIN'S FARM & FLEET	HYDRAULIC OIL-BARSCREEN	453.19
BOSS INC	COPY PAPER	78.00
CAMANCHE WATER WORKS	3RD QTR WATER/SEWER BILLS	369.82
CLINTON HERALD	LEGAL PUBLICATIONS	178.94
CLINTON PRINTING COMPANY	MISSION STATEMENT	48.00
CITY OF CLINTON	28E SEWER	24,000.00
CLINTON NATIONAL BANK	FED/FICA TAX	9,092.60
CL CO AREA SOLID WASTE	YARD WASTE DISPOSAL	425.92
COLLECTION SERVICES CTR	GARNISHMENT	646.16
CULLIGAN	BOTTLED WATER	34.80
DETERMANN ASPHALT PAVING	STREET PATCHING/OVERLAY	95,958.75
EASTERN IA LIGHT & POWER	SECURITY LIGHTING	50.57
EMER MEDICAL PRODUCTS INC	COLLAR,SHARPS CONT,COVERALLS	244.00
GATEWAY DOOR COMPANY	REMOTE CONTROL-FIRE	102.00
MARK HILGENDORF	WELLNESS,SAFETY SHOES	301.09
HOME DEPOT CREDIT SERVICE	ANCHORS,PLYWOOD FOR SIGN	78.18
IOWA LEAGUE OF CITIES	2017 CITY CLERK/FINANCE BOOK	40.00
IOWA ONE CALL	ONE CALL LOCATES	63.00
IOWA LIBRARY ASSOCIATION	ILA CONF REG-THILMANY	216.00
INGRAM BOOK COMPANY	BOOKS	819.75
INTERSTATE ALL BATTERY	BATTERIES-FIRE	193.55
J & C ENTERPRISES	SEPTEMBER COLLECTION	198.00
SHERYL L JINDRICH	WELLNESS PROGRAM	67.40
KWIK TRIP/KWIK STAR STORE	299.9 GALLONS-PUBLIC WORKS	1,573.28
127.23-FIRE; 18.710-AMBULANCE;248.54-POLICE;60.547-CEMETERY		
ELECTRONICS INC	RADIO MAINTENANCE,ALARM	252.50
MASTERCARD	CONF REG,HOTEL,MED RE-ENROLL	4,320.41
ELEC SUPPLIES,PUMP,FIRE PREVENT SUPPLIES,GUN REPAIR PARTS		
MATT PARROTT COMPANY	UTILITY BILLS	1,313.55
MEDIACOM	INTERNET	104.95

MICROMARKETING LLC	CD	35.00
MIDWEST BUSINESS PRODUCTS	COPIES-C HALL, POLICE	145.28
MUNICIPAL FIRE & POLICE	MUNICIPAL PENS	7,696.36
PAULS DISCOUNT	DRILL BITS,FUEL LINE,RIVETS	168.79
POSTMASTER	MAIL 3RD QTR WATER/SEWER	
	BILLS	449.52
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	69.75
QC ANALYTICAL SERVICES	SAMPLE ANALYSIS	70.00
RIVER CITY DISPOSAL LLC	SOLID WASTE/RECYCLING	22,295.00
TREASURER STATE OF IOWA	AUGUST SALES TAX	357.58
TREAT AMERICA	MEALS-OPEN SIGHT RIFLE INSTRUC	39.35
WENDLING QUARRIES INC	ROAD STONE	128.50
WITT'S SMALL ENGINE	HELMET SYSTEM,HELMET	273.85
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	904.00
PETERSEN SANITARY INC	PORTABLE TOILET-PARKS	520.00
PREMIER PARTS INC	BATTERIES,OIL FILTER	227.16
CENTURYLINK	TELEPHONE EXPENSE	166.75
XOP NETWORKS	FIREBAR SERVICE	660.00
OPENEDGE	MONTHLY CREDIT CARD FEES	262.78
PREFERRED ELECTRIC	ADD OUTLETS,LIGHTS-POLICE	2,625.90
STATE HYGIENIC LABORATORY	SAMPLE ANALYSIS	125.00
DEPT OF INSPECTIONS	RENEW-FOOD SERVICE LICENSE	67.50
PLATINUM SMART INC.	BACKUP,MONITORING,SUPPORT	1,335.50
PLATINUM LEASING	LEASE SERVER/PHONES	1,289.00
CASEY'S GENERAL STORES	GAS-116.91;SEWER JET-9.34	277.57
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-AUGUST 2017	3,417.27
KEVIN KING	DEDUCTIBLE/COPAYMENT	8.00
HSAACCOUNTS	HSA- EMPLOYEE	860.00
XEROX BUSINESS SERV LLC	COPIER MAINTENANCE	75.32
COLIN REID	SPLITTER	124.16
ARAMARK	RUGS,TOWELS	252.94
MIDAMERICAN-STREET	STREET LIGHTING	3,309.78
ULTRAMAX	AMMUNITION	270.00
DEPOSIT REFUNDS	REFUND DATE 09/07/2017	172.85
DEPOSIT REFUNDS	REFUND DATE 09/11/2017	62.43
PAYROLL CHECKS	PAYROLL CHECKS ON 09/08/2017	30,305.08
ACCOUNTS PAYABLE	CLAIMS TOTAL	220,272.38
	GENERAL FUND	55,597.34
	LIBRARY FUND	3,997.01
	PARKS FUND	1,879.00
	CEMETERY FUND	2,081.92
	ROAD USE FUND	96,967.49
	WATER UTILITY FUND	8,868.71
	SEWER UTILITY FUND	28,159.99
	LANDFILL/GARBAGE FUND	22,720.92

Approve City Clerk/Treasurer's Report for August 2017 with the following receipts: General - \$198,845.80, Library - \$12,340.50, Parks - \$4,921.08, Cemetery - \$4,774.41, Road Use - \$59,557.84, Employee Benefit - \$200.26, Police & Fire Pension - \$388.74, Low/Moderate Housing - \$74.90, Perp Care - \$300.00, Debt Service - \$872.76, Anamosa Road/21<sup>st</sup> Street - \$38.75, Water Utility - \$3,841.25, Sewer Utility - \$4,930.05, Garbage - \$2,738.49 for a total of \$293,824.83; receive, accept and place on file minutes from Public Library meeting held August

2, 2017, Park and Recreation Board meetings held August 7 and September 5, 2017; accept resignation of Gerald Eckrich from Park and Recreation Board effective immediately; approve renewal of Class C Liquor License, Outdoor Service and Sunday Sales, pending dram shop, as submitted by DP Weller and Son, dba Donald J's Poor House Tap, eff 10/11/2017; and set Tuesday, October 31, 2017 from 6-8 PM as Trick-or-Treat. On roll call – all ayes.

Moved by Lind, second by Saxon to approve the second reading of an Ordinance Amending Chapter 2-8-1 of the Camanche, Iowa Code of Ordinances by Redefining Attendance Requirements and Procedures. On roll call – ayes – Varner, Wruck, Metzger, Saxon and Lind.

Moved by Lind, second by Varner to waive the third reading of an Ordinance Amending Chapter 2-8-1 of the Camanche, Iowa Code of Ordinances by Redefining Attendance Requirements and Procedures. On roll call – ayes – Wruck, Metzger, Saxon, Lind and Varner.

Moved by Varner, second by Saxon to adopt Ord. 748, an Ordinance Amending Chapter 2-8-1 of the Camanche, Iowa Code of Ordinances by Redefining Attendance Requirements and Procedures. On roll call – ayes – Metzger, Saxon, Lind, Varner and Wruck.

The Fire Department Monthly report for August 2017 was read.

Moved by Metzger, second by Varner to approve a Resolution Amending the Current Budget for FYE 2018. On roll call – all ayes.

Moved by Lind, second by Metzger to approve Dale Nissen's retirement effective January 5, 2018. On roll call – all ayes.

**CRCD Investment** – Willis stated there have been some issues a few months back. They are re-writing the by-laws. He would like to table it until next meeting. He thinks once these are re-written and a new director hired, things will be better. Wruck stated he has a real problem with this – he has heard the other side to it.

**Calendar Parking** – Wruck wanted this put on the agenda to see how the council wanted to go. Kida stated you could declare a snow emergency, leave it alone. Frey wanted to know if there is a guideline as to how much snow there had to be before a snow emergency is declared. Reid stated that the sooner the notice goes out to the public the better. Current stated that the enforcement of the citation may be difficult. They will say they didn't get the notification if you don't have an ordinance. Andrew will come back next meeting with a draft.

**Golf Carts** – Wruck stated that the county made some changes. He doesn't like how we are doing it. Some of the new side by sides have seat belts and can be licensed. He doesn't think 16 year olds should get one. Current stated that cities can issue more restrictions than the State on golf carts. Kida would like to see the city not have to decide the medical necessity and have the applicant's doctor write on their letterhead saying it is necessary for them to get around using a golf cart.

**City Administrator's Report** – He stated that Ryan Kinkaid needs to build a seawall next to the house he is building. The city could either grant him an easement or sell him the land. Willis said there is a Supreme Court case – there were issues with that piece of land. Lind commented that we need to look at sprucing up the 10<sup>th</sup> Avenue Lift Station. It is embarrassing. Kida informed the council that he is working with an architect on the library and the dock.

He informed the council that Sheryl and himself will be attending the League of Cities meeting in Davenport next week. RFPs are being sent out for the demolition of Garner Hall. Bids will be due October 3, 2017. The 21<sup>st</sup> Street Culvert project was completed today.

He would like the council to let him know of any additions or changes to the newsletter. Metzger said she has a problem with the portion that addresses domestic sand points. Are we setting ourselves up? We haven't done it in the past. Wruck doesn't want the newsletter to go out. Metzger wanted to know if we have something in our protocol. Wruck asked – didn't the city go in when the meters were changed out and see if people were using sand points. Hilgendorf stated they saw some and had them disconnect the sand point. Lind feels the city is singling people out. Wruck said the city needs to start looking at backflows and bleeder flows. Kida recommends that the newsletter be sent out. Lind said we need to figure things out.

Willis stated the Camanche/DeWitt Coalition is asking for a donation. The Fall Festival is set for October 3.

Lind was wondering why the council doesn't get the letter from the city administrator anymore in the packets. Why didn't we have any communication from you anymore?

Lind also asked about having a special closed session. Can we have one without the department heads and the city administrator? Frey stated that 3 members have to ask for a special session. If it's about an employee, the employee has to be present. They have to request that it be a closed session.

Wruck stated that since we struggle with communications he feels that the city needs to spend \$20,000-\$30,000 on a LED sign. The City Hall Capital Fund CD has \$10,000. He said maybe each department could contribute money from their capital fund. He would like this put on the next agenda.

Metzger informed Jindrich that all of the minutes aren't on the city's website.

Jindrich informed everyone that nomination papers are due in the clerk's office by 5:00 PM on Thursday, September 21, 2017. She also told them that the packets, next week, won't be ready to be picked until Friday afternoon.

Linda Putnam asked how we know when the meters need to be serviced or have maintenance on it.

Donna Current likes to keep Camanche clean. She said that plastic jugs and papers are on the ground from the recycling truck.

The meeting was recessed until 7:35 P.M.

The meeting came back from recess at 7:52 P.M.

John Frey presented the "Authority and Responsibility of City Officials and Management Level Employees".

The Mayor adjourned the meeting at 8:58 P.M.

Trevor Willis, Mayor

Sheryl L. Jindrich  
City Clerk/Treasurer