

City of Camanche

July 5, 2017

The City Council of the City of Camanche, Iowa met in regular session July 5, 2017 at 6:00 P.M. at Camanche City Hall. Present on roll call: Mayor Willis, presiding, and the following named council members: Metzger, Saxon, Lind, Varner and Wruck. Also present were City Attorneys John Frey and Randy Current, City Administrator Andrew Kida, department heads Hilgendorf, Schutte, Reid and Jindrich.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Willis stated that since the resolution for vacation/sick buy back was not in the packet it will be tabled until the next meeting. Also Jindrich stated that the date "June 20, 2017" was omitted from 1) under the Consent Agenda.

Moved by Saxon, second by Varner to approve the agenda as amended. On roll call – all ayes.

Moved by Lind, second by Metzger to approve the consent agenda which covered the following items: approve minutes from council meeting held June 20, 2017; approve Abstract No. 683 which includes the following:

ALLIANT ENERGY	GAS SERVICE	545.32
BOSS INC	STORAGE BOXES	74.14
	MONTHLY MAINT,BACKGRD	
CAMANCHE VOL FIRE DEPT	CHECKS	540.00
CLINTON NATIONAL BANK	FED/FICA TAX	9,375.73
COLLECTION SERVICES CTR	GARNISHMENT	646.16
DETERMANN ASPHALT PAVING	DISPOSE ASPHALT	50.00
E C I A	MEMBERSHIP DUES-FYE 2018	2,846.72
GALE	BOOKS	325.48
IOWA LEAGUE OF CITIES	MEMBERSHIP DUES-FYE2018	2,336.00
ING	DEFERRED COMP	750.00
IPERS	IPERS	9,210.49
TOM MCMANUS BACKHOE	SEWER REP-6TH AVE/7TH ST	617.00
MEDIACOM	INTERNET	450.00
MICROMARKETING LLC	CDS	107.48
MIDAMERICAN ENERGY CO	ELECTRIC SERVICE	4,484.74
MIDAMERICA BOOKS	CHILDREN'S BOOKS	182.45
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSN	7,609.98
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	67.50
	PEST CONTROL-LIB,COMM	
PRESTO-X-COMPANY	CTR,CHA	119.00
PRINCIPAL	LIFE INSURANCE PREMIUMS	882.83
RIVER CITY DISPOSAL LLC	SOLID WASTE/RECYCLING	22,295.00
SCHIMBERG CO	WHITE MARKING PAINT	144.24
	ENG SERV-	
SHIVE-HATTERY ENGINEERS	EDENS,CROSS,LONERGAN	18,504.32
TREASURER STATE OF IOWA	STATE TAX	5,622.00
	EYELETS,KNOBS-CEM WEED	
WITT'S SMALL ENGINE	EATERS	36.60
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	904.00
WINDSTREAM	PHONE/LONG DISTANCE	315.55
CLINTON NATIONAL BANK03	BOX RENT-7753	65.00
CENTURYLINK	TELEPHONE EXPENSE	447.71
ADRIAN'S COLLISION CENTER	TOW CAR TO POLICE DEPT	50.00

WHOLE ENERGY & HARDWARE	SMOKE DETECTORS	693.50
CLINTON CO IT DEPARTMENT	ZUERCHER SUPPORT-7/1-6/30/18	273.00
XEROX CORPORATION	COPIER MAINTENANCE-FIRE	72.65
BLUE CROSS BLUE SHIELD	HEALTH CARE PREMIUMS	25,711.70
AFLAC	AFLAC - PRETAX	1,213.74
AMAZON	DVDS,LABELS	555.09
ECONO SIGNS	SPEED LIMIT 25 SIGNS	85.15
R & R WINDOW WASHING	WASH WINDOWS AT CITY HALL	45.00
HSAACCOUNTS	HSA- EMPLOYEE	860.00
MOBILE TEAM TRAIN UNIT IV	BASIC FIELD TRAINING-NIXON	200.00
EARL BUELOW	3 AMERICAN FLAGS	120.00
MICHELLE VANSLOTEN	REFUND SW FEE-IN APARTMENT	818.75
HILLARY WILSON	REFUND YARD METER	150.00
PAYROLL CHECKS	PAYROLL CHECKS ON 06/30/2017	30,046.61
PAYROLL CHECKS	PAYROLL CHECKS ON 07/01/2017	1,434.76
PAYROLL CHECKS	PAYROLL CHECKS ON 07/03/2017	3,341.58
ACCOUNTS PAYABLE	CLAIMS TOTAL	120,404.02
	GENERAL FUND	95,932.82
	LIBRARY FUND	6,924.51
	PARKS FUND	2,277.98
	CEMETERY FUND	2,736.63
	ROAD USE FUND	5,963.86
	ANAMOSA ROAD/21ST ST FUND	3,152.51
	WATER UTILITY FUND	7,807.90
	SEWER UTILITY FUND	7,317.01
	LANDFILL/GARBAGE FUND	23,113.75

Receive, accept and place on file the minutes of Rose Hill Cemetery meeting held June 12, 2017; and receive, accept and place on file the minutes and action of Board of Adjustment meeting held June 27, 2017. On roll call – ayes – Lind, Varner, Wruck, and Wruck. Abstain – Saxon.

City Clerk/Treasurer Hiring Process – Jindrich told the council she had placed a copy of the proposed ad in their packet along with the hiring time frame she would like to use.

Moved by Lind, second by Metzger to approve the ad and hiring time frame that Jindrich presented for the City Clerk/Treasurer position. On roll call – all ayes.

Moved by Saxon to renew his motion to offer the city Administrator \$60,000 annually effective July 1 and offer a 6 month severance clause to be reviewed in 2 years. On roll call – ayes – Wruck, Metzger, Saxon and Varner. Nays – Lind.

Sewer Rates Monthly Billing – Kida reviewed the information he had given to the council in their packets. He feels that with outsourcing the billing, we will have difficulties with the software. If we go to monthly billing, the foot traffic will be increased a lot. The council would like him to come up with the numbers for the debt service fee. They would like to see the numbers for the shorter term/3 year's change along with the sunset clause.

Cross Subdivision - Kida stated he has started working on the TIF process with Bob Josten.

Moved by Metzger, second by Varner to approve a Resolution Approving the Final Plat of Cross Subdivision 1st Addition. On roll call – all ayes.

Employee Handbook – Varner wanted to thank the committee for all of their hard work.

Moved by Metzger, second by Varner to accept the Handbook Committee's recommendation to approve the final draft of the Employee Handbook.

Moved by Saxon, second by Metzger to approve a Resolution to Adopt a Written Employee Policy Handbook for the City of Camanche, Iowa. On roll call – all ayes.

City Administrator – Park Vista's Final Plat will be submitted to the P&Z next Tuesday. Their process is quicker because they will be doing tax abatement. He and Hilgendorf will be doing a street inventory. The culvert project has been delayed because they did not get the concrete stuff pre-fabbed over the winter. He has gotten a binding machine so the employee handbook should be ready for the employees next week. They will schedule meetings with the employees to answer any questions.

The Mayor wanted to thank Colin and the entire police department for their handling of the firework situations. He wanted to remind everybody of Party in the Park, Thursday, July 13 from 6:30-8:30.

Metzger wanted to thank Mark for contacting the DOT about grinding that spot on Hwy 67. She said that there is a spot on the other side that needs grinding.

Saxon would like something put on the next agenda about a \$500.00 donation to Crime Stoppers.

Wruck asked Schutte if there were any ambulance calls related to the fireworks. Schutte stated there were none. Reid stated the police department issued 5 fireworks citations. For the most part, they went and gave verbal warnings.

At 6:35 P.M., the Mayor adjourned the meeting.

Trevor Willis, Mayor

Sheryl L. Jindrich
City Clerk/Jindrich