

City of Camanche, Iowa

June 20, 2017

The City Council of the City of Camanche, Iowa met in regular session June 20, 2017 at 6:00 P.M. at Camanche City Hall. Present on roll call: Mayor Willis, presiding, and the following named council members: Metzger, Saxon, Varner, Lind and Wruck. Also present were City Attorney John Frey, City Administrator Andrew Kida, and department heads Hilgendorf, Schutte, Reid, and Jindrich.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Saxon, second by Varner to approve the agenda. On roll call – all ayes.

Brenda Larkey with Camanche Days spoke to the council. She stated the festival will be July 27-30. Now they don't have to fight with the dates for Tug fest and State Fair plus the carnival will be in the area. They are a very good carnival to work with. The Kiwanis has set the theme for the parade as "Honoring Policemen and Fire Fighters". Jim and Cheryl Paasch will be the grand marshals. The teen board will be going door to door on July 11 and 12 collecting for fireworks. She gave the update on the events. The opening ceremonies will be July 27 at 6:30. They will be honoring the policemen, fire fighters and city workers. She wanted to express appreciation for the support. In years past, the City has given \$2,500. This goes toward insurance and the rest has gone towards fireworks. Amber asked if they do fundraising. Brenda said that sponsorship letters go out in February/March. The money from the sponsors prevents them from having to charge a gate fee.

Moved by Varner, second by Metzger to approve a \$3,000 donation to Camanche Days. On roll call – all ayes.

Moved by Lind, second by Varner to approve the consent agenda which covered the following items: approve minutes from council meeting held June 6, 2017; approve Abstract No. 682 which includes the following:

BOSS INC	INVOICE BOOKS	27.96
CAMANCHE SCHOOLS	CROSSING GUARD-FEB TO JUNE	875.38
CAMANCHE WATER WORKS	2ND QTR WATER/SEWER BILLS	369.82
CLINTON HERALD	LEGAL PUBLICATIONS	2,089.51
CLINTON NATIONAL BANK	FED/FICA TAX	8,869.04
CL CO AREA SOLID WASTE	YARD WASTE,PAINT DISPOSAL	567.86
COLLECTION SERVICES CTR	GARNISHMENT	646.16
EASTERN IA LIGHT & POWER	SECURITY LIGHTS	82.39
EMER MEDICAL PRODUCTS INC	TEST STRIPS,MASKS,ACTIDOSE	447.01
FASTSERV DAVENPORT INC	CAPS,PLUG,LOADING WHEEL-AMBUL	290.70
GALE	BOOKS	49.60
MARK HILGENDORF	WELLNESS	250.00
	CONCRETE,KEY SAFE,SEALANT,TRASH	
HOME DEPOT CREDIT SERVICE	CN	178.45
IOWA ONE CALL	ONE CALL LOCATES	110.70
IOWA CITY/CO MANAGEMENT	MEMBERSHIP 2017/2018	150.00
INGRAM BOOK COMPANY	BOOKS	690.01
J & C ENTERPRISES	JUNE COLLECTION	198.00
KWIK TRIP/KWIK STAR STORE	273.58-POLICE;237.60-PUBLIC WORKS	1,404.97
	58.68-FIRE; 30.84-AMBULANCE; 98.34-CEMETERY	
LECTRONICS INC	RADIO MAINTENANCE,ALARM	252.50
	TAPE,SUPPLIES FOR READING	
LIBRARY PETTY CASH	PROGRAM	164.94

MEDIACOM	INTERNET-COMM CENTER	104.91
MERCY MEDICAL CENTER-CLIN	PHARMACEUTICALS FOR MAY 2017	47.00
MEREMA BROTHERS INC	SEAL-CEMETERY MOWER	24.39
MICROMARKETING LLC	CDS	109.98
MIDAMERICAN ENERGY CO	STREET LIGHTING	3,310.19
MIDWEST BREATHING AIR	QUARTERLY AIR TEST	228.37
MIDWEST BUSINESS		
PRODUCTS	COPIES-C HALL, POLICE	229.21
JEFFREY MOORE	COPAYMENTS	25.00
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSN	8,097.19
PAULS DISCOUNT	LED BULBS,WALL ANCHORS,CLOTH	418.32
ALLOW-NISSEN; CLEANING SUPPLIES, DRILL BITS, GARBAGE CANS AND BAGS,SPACKLE,QUICK LINKS		
THE PENWORTHY COMPANY	BOOKS	197.29
POSTMASTER	MAIL 2ND QTR WATER/SEWER BILLS	444.64
PREMIER LINEN/UNIFORM	RUGS, SHOP TOWELS	271.15
QUALITY CONCRETE	SEWER REP-6TH AVE/7TH ST	84.50
QUILL CORPORATION	PAPER,TONER-LIBRARY	244.93
RICHARD SCHMITZ JR	ELEC TAPE,GLOCKS SLIDE,MAG REL	60.84
SHERWIN-WILLIAMS	PAINT-COMM CENTER	22.77
KELLI SMITH	REIMB-LOBBY PHONE	52.95
TEAM TWO INC	AMBULANCE BILLING	854.63
BETH THILMANY-BLUMER	AWESOME TOWN,DVDS,PIZZAS	156.74
TREASURER STATE OF IOWA	SALES TAX FOR MAY 2017	284.24
VERTEX CHEMICAL COMPANY	95 GALLONS-SODIUM HYPOCHLORITE	140.60
WATCON INC	2-55 GAL SODIUM PHOSPHATE	3,382.42
WENDLING QUARRIES INC	AGLIME-PONY FIELD	6.32
WITT'S SMALL ENGINE	TRIMMER LINE-PARKS	59.95
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	904.00
QUAD CITY SAFETY	GLOVES-GARAGE	99.90
PETERSEN SANITARY INC	PORTABLE TOILETS-PARKS	520.00
PREMIER PARTS INC	BATTERY-SQUAD CAR	103.92
CENTURYLINK	TELEPHONE EXPENSE	166.75
OPENEDGE	CREDIT CARD USAGE FEES	190.60
NORTHEAST IOWA REGIONAL	MEMBERSHIP DUES	20.00
RJ EDENS RENTAL PROPERT	3RD STREET TIF	6,840.85
UNIQUE MANAGEMENT SERV	COLLECTION-LIBRARY	8.95
PLATINUM SMART INC.	SUPPORT,BACKUP,MONITORING	1,335.30
CONTINUOUS TOUCH, LLC	SIP TRUNKING	151.87
TROY ALDERMAN	WELLNESS	90.40
PLATINUM LEASING	LEASE PHONES/SERVER	1,289.00
POPULAR SUBSCRIPTION	MAGAZINE SUBSCRIPTION RENEWALS	1,851.06
CLINTON WINDOW CLEANING	WASH WINDOWS-LIBRARY	100.00
CASEY'S GENERAL STORES	180.23 GALLONS	527.94
TREVOR WILLIS	MILEAGE FOR MAY 2017	81.91
KEVIN KING	COPAYMENTS	33.00
FIRE TEXTRESPONSE LLC	SUBSCRIPTION TIER 500-FIRE	500.00
SHARED IT, INC.	SET UP PRINTER-LIBRARY	337.50
HSAACCOUNTS	HSA- EMPLOYEE	860.00
HOLLERAN, SHAW,	ATTEND CIVIL SERVICE-4/26/2017	500.00
GLOCK PROFESSIONAL INC	ARMORER'S COURSE-SCHMITZ	250.00
BRANDON SMITH	AMBULANCE STIPEND	24.00
HBK WATER METER SERV INC	TEST WATER METER	43.99
	BUBBLE WONDER-SUMMER READ	
GEOFF ADKINS	PROG	300.00
GRAYBILL COMMUNICATIONS	STROBE LIGHT BULB-ONE TON	163.15
DEPOSIT REFUNDS	REFUND DATE 06/09/2017	427.51

PAYROLL CHECKS	PAYROLL CHECKS ON 06/16/2017	30,393.32
ACCOUNTS PAYABLE	CLAIMS TOTAL	53,867.62
REPORTS TOTAL		84,688.45
	GENERAL FUND	49,645.98
	LIBRARY FUND	7,372.90
	PARKS FUND	1,827.98
	CEMETERY FUND	1,668.78
	ROAD USE FUND	5,679.21
	POLICE & FIRE PENSION FUND	830.64
	EDENS - TIF FUND	6,840.85
	WATER UTILITY FUND	7,966.14
	SEWER UTILITY FUND	2,466.57
	LANDFILL/GARBAGE FUND	389.40

Approve the City Clerk/Treasurer's Report for May 2017 which included the following receipts: General - \$96,164.00, Library - \$14,298.48, Parks - \$7,207.97, Cemetery - \$4,209.71, Road Use - \$34,975.62, Employee Benefit - \$2,438.43, Police & Fire Pension - \$4,151.96, Perpetual Care - \$200.00, Debt Service - \$176,681.72, Anamosa Road/21st St - \$35.50, Water Utility Fund - \$4,782.40, Sewer Utility Fund - \$4,196.37, Landfill/Garbage - \$2,901.79 for a total of \$352,243.95; receive, accept and place on file the minutes of Historical Society for meetings held May 4 and June 1, 2017, Planning & Zoning Commission meeting held June 13, 2017; approve reappointment of Kris Melenbacker and Christine Leslie to Historical Board – terms ending July 2019. On roll call – all ayes.

Sewer Rates – Kida stated there are several factors into why there needs to be an increase. They are the GO bond payments, the sewer department's share of the new water meters, lining the manholes and extra fees to City of Clinton due to water infiltrating the sewer system. The City is running at about a \$45,000 deficit every year. If the City would implement a debt service fee, that would help bring the City out of the hole and pay the debt. He explained the charts that he provided. He would propose having a sunset fee for the debt service fee which would go away after the GO bond is paid.

Wruck was wondering about monthly billing. The council would like Kida to look into that. There was a lengthy discussion about the sewer rates. Willis would like the council to take the information given, digest it and table it until the next meeting.

City Clerk/Treasurer Hiring Process – Kida explained that when Sheryl became city clerk they moved her over to that position. Christy has expressed an interest in the position. He would feel comfortable moving her over. He stated the council could seek applications. The applicants might have more experience but it would cost the city more and they may not be a good fit. We have a good working relationship. He is looking for guidance from the council. Metzger would like to see the City go through the interview process. She would encourage Christy to apply. Schutte stated if there isn't an ability to improve yourself within your own department, you remain stagnant.

CCDA Grant – Schutte would like the council's permission to apply for a CCDA grant for protective gear – coats, pants, suspenders, boots, helmets, and hoods. They need to be replaced according to NFPA mandates. With or without the funding, it has to be done. The cost would be \$96,045.40 for 30 units. The city's portion, if the grant was awarded, would be \$24,186.38 and this would come out of capital CD. The council consented for him to apply.

Moved by Varner, second by Saxon to approve a Resolution Establishing the Level of Compensation for the Employees of the City of Camanche for FYE 2018. On roll call – all ayes.

The May 2017 monthly reports for Police and Fire Departments were read.

Kida commented that the employee handbook committee needs to get together to go over a few minor changes. The city was only approved for \$6,500 with the derelict building grant. They say it's not derelict – it can be repaired. Wruck was wondering if we can make the parking lot gravel. That would save money. Kida stated it would make it difficult to make spots handicapped accessible. The community center now has a phone number – 563-559-2273. Safety training will be implemented next month. There will be 4 general training sessions and 2 that are department specific. One of the sessions will be CPR. The P&Z meeting went well with the Cross subdivision. It is now going to Board of Adjustment to approve a shared use path instead of sidewalk. This will flow into the bike path.

Metzger stated she has received concerns about bike paths in town that are going nowhere. Willis stated with the work being done on Hwy 67, there will be extensions meeting our MRT path. She also noted that the pavement is heaving out there by the old Fox Roller Rink. Hilgendorf will look at them and contact the DOT. She was wondering what has been done about the paint on the city streets. Reid has contacted the county attorney's office and nothing has been resolved yet.

Wruck was wondering when the start date is for the culvert. Kida will contact Solchenberger.

Metzger stated the railroad tracks by AV Transportation are really rough. Hilgendorf will contact the railroad.

Schutte informed the council that they will be flushing hydrants Monday thru Friday from 8-3 and Wednesday nights. Residents may experience low pressure or discoloration of water. The only fireworks permit that will be issued, from his department, is to Camanche Days. They have to be licensed shooters and carry a \$2,000,000 insurance policy.

Todd Powers said he knew he came in late and was wondering if they change to monthly billing would the minimum amount be adjusted. He was informed it would be.

At 7:28, the Mayor called for a short recess.

At 7:44, the meeting reconvened.

Moved by Varner, second by Metzger to go into closed session to conduct the city administrator review and contract terms. On roll call – all ayes.

At 9:02, the council came back into open session.

Moved by Saxon, second by Metzger to offer the city administrator \$60,000 annually effective July 1 and offer a 6 month severance clause to be reviewed in 2 years. Another review will be conducted in 6 months and then yearly reviews thereafter. On roll call – ayes – Metzger and Saxon. Nays – Lind, Varner, and Wruck.

At 9:04 P.M., the Mayor adjourned the meeting.

Trevor Willis, Mayor

Sheryl L. Jindrich
City Clerk/Treasurer