

City of Camanche, Iowa

May 19, 2015

The City Council of the City of Camanche, Iowa met in regular session May 19, 2015 at 6:00 P.M. at Camanche City Hall. Present on roll call: Mayor Fahlbeck, presiding, and the following named council members: McManus, Lind, Varner, and Wruck. Willis was absent. Also present were City Administrator Roth, City Attorney Donnelly, City Engineer Solchenberger, and department heads Houzenga, Schutte, Hilgendorf, and Jindrich.

A moment of silence was observed. Mayor Fahlbeck led the Pledge of Allegiance.

Fahlbeck asked for a motion to approve the agenda with the minutes amended as requested.

Moved by McManus, second by Lind to approve the agenda with the minutes from the May 5, 2015 meeting amended as requested. On roll call – all ayes.

The Mayor opened a public hearing on Budget Amendment for FYE 2015 at 6:02 P.M. Roth stated that the Enterprise Fund needed to be amended due to repairs to the lift stations and the adjustment to the City of Clinton Sewer Contract. Otherwise, he said the budget held up really well. Having no written comments and hearing no comments from the public, the Mayor closed the public hearing at 6:04 P.M.

Diana Diedrich was not present on the dispute of the lawn mowing bill. Roth stated the policy is the city will mow anything over 8 inches. A notice is put in the paper and no other notices are sent out. Hilgendorf commented that about 9 properties have been mowed so far this season. The cost is a \$120.00 minimum.

Moved by McManus, second by Lind to approve the consent agenda which covered the following items: approve minutes as amended from council meeting held May 5, 2015; approve Abstract No. 633 which includes the following:

COLLECTION SERVICES	GARNISHMENT	166.15
1ST GATEWAY CREDIT UNION	DEDUCTIONS	859.00
CLINTON NATIONAL BANK	FED,FICA DEDUCTIONS	8,944.85
MUNICIPAL FIRE & POLICE	PENSION	9,924.02
ADCRAFT	T-SHIRTS,CAPS-BOYS BASEBALL	2,000.00
ROBERT ALM	DEDUCTIBLE/COPAYMENTS	5.00
BAKER & TAYLOR COMPANY	BOOKS	275.43
BOSS INC	COPY PAPER,HANGING FILE FOLDER	128.81
DANIEL T BROADRICK	WELLNESS PROGRAM	40.00
CAMANCHE VOL FIRE DEPT	CLEANING SUPPLIES	129.00
CARQUEST AUTO PARTS	BATTERY FOR AMBULANCE	207.18
CARRIAGE PAPER PROD CORP	COPY PAPER	373.26
CLINTON HERALD	LEGAL PUBLICATIONS	710.01
CITY OF CLINTON	28E SEWER CONTRACT	28,000.00
CL CO AREA SOLID WASTE	YARD WASTE,REFUSE-CITY HAL	80.12
CULLIGAN	BOTTLED WATER,DISPENSER	22.00
DEPT OF NAT RESOURCES	LICENSE RENEWALS-NISSEN,HILGEN	120.00
EASTERN IOWA TIRE INC	TIRES FOR 2014 SQUAD CAR	475.83
EASTERN IA LIGHT & POWER	SECURITY LIGHTS	102.31
FASTENAL COMPANY	BOLTS-STREET SIGNS	3.04
GATEWAY DOOR COMPANY	REMOTES-STATION IMPROVEMENTS	34.00
HOME DEPOT CREDIT SERVICE	ROPE,SAW,LUMBER,CONCRETE	543.67
ROBERT HOUZENGA	DEDUCTIBLE/COPAYMENTS	37.26

IOWA ONE CALL	ONE CALL LOCATES	66.60
INGRAM BOOK COMPANY	BOOKS	603.03
J & C ENTERPRISES	MAY SERVICE	154.00
KWIK TRIP/KWIK STAR STORE	UNLEADED,DIESEL	2,025.43
ELECTRONICS INC	RADIO MAINTENANCE	222.50
LESLIE ELECTRIC	FINAL-PLATT PARK REWIRE	1,792.78
LIBRARY PETTY CASH	POSTAGE,CRAFT SUPPLIES,TAPE	178.21
LOW MOOR AG SERVICE INC	PRAMITOL FOR PARKS	191.92
MAR-GEE PLASTICS & TROPHI	PLAQUES - FIRE	158.00
MASTERCARD	ENVELOPES,TRAINING,OFFICE SUPPLI	2,192.77
MATT PARROTT COMPANY	UTILITY BILLS	1,197.65
TOM MCMANUS BACKHOE	MOVE DOCK,DIG GRAVES	550.00
MEDIACOM	INTERNET	450.00
MICROMARKETING LLC	CDS	229.98
MIDAMERICAN ENERGY CO	STREET LIGHTING	3,543.06
MIDWEST BUSINESS		
PRODUCTS	COPIES-POLICE,CH, CONNECTIVITY	355.54
JEFFREY MOORE	REIMBURSE COPAY FOR PHYSICAL	30.00
MOVIE LICENSING USA	SITE LICENSE	93.00
NAVY BRAND COMPANY	KAR SHINE	58.07
O'REILLY AUTOMOTIVE INC	CAPSULE-2014 SQUAD CAR	49.46
PAULS DISCOUNT	TABLES,LADDER,GRASS SEED,CANS	484.01
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	65.10
PREMIER LINEN/UNIFORM	TOWELS,RUGS, MOP HEAD	178.97
QUALITY CONCRETE	CONCRETE-SWING-7TH AVE MINIPRK	137.00
QUILL CORPORATION	3762341-GLUE STICK,CONST PAPER	85.15
RIVER CITY DISPOSAL LLC	SOLID WASTE/RECYCLING	27,659.00
RIVER CITY FENCING INC	REPAIR SWING GATE-PUBLIC WORKS	166.50
RK AUTOGRAPHICS	LETTERING FOR NEW CITY HALL	33.75
DAVE SCHUTTE	DEDUCTIBLE/COPAYMENTS	184.63
SHERWIN-WILLIAMS	PAINT,BRUSHES-DUGOUTS	118.05
SHIVE-HATTERY ENGINEERS	ENG-WASH BLVD ENHANCEMENT	3,181.67
TASTE OF HOME BOOKS	HEALTHY COOKING ANNUAL RECIPE	31.98
BETH THILMANY-BLUMER	GIFT CARDS,REFRESHMENTS	216.10
THE LIBRARY STORE	145257-LABELS,DVD ALBUMS	232.86
THOMAS D LONERGAN	LEGAL SERVICES FOR APRIL	1,915.00
TREASURER STATE OF IOWA	APRIL SALES TAX	2,105.52
PAUL VARNER	DEDUCTIBLE/COPAYMENTS	15.00
	95 GALLONS SODIUM	
VERTEX CHEMICAL COMPANY	HYPOCHLORITE	140.60
WATCON INC	2-55 GALLONS SODIUM PHOSPHATE	3,281.95
MICHAEL YACKSHAW	DEDUCTIBLE/COPAYMENTS	18.62
PETERSEN SANITARY INC	TOILET CHARGES	520.00
PREMIER PARTS INC	INV 704282-FUEL PUMP-MOWER	85.13
CENTURYLINK	TELEPHONE EXPENSE	211.35
OPENEDGE	CREDIT CARD SERVICES	135.44
STATE HYGIENIC LABORATORY	SAMPLE ANALYSIS	62.50
XEROX CORPORATION	COPIER MAINTENANCE	67.37
DATAPATH CARD SERVICES	REPLENISH MYSOURCECARD	1,035.00
BASE	CAFETERIA MONTHLY FEE	43.75
UNIQUE MANAGEMENT SERV	COLLECTIONS	8.95
BLUE CROSS BLUE SHIELD	HEALTH CARE PREMIUMS	26,017.92
PLATINUM SMART INC.	SUPPORT,BACKUP,SERVER LEASE	1,881.10
CONTINUOUS TOUCH, LLC	PHONE CHARGES	116.38
GUMDROP BOOKS	BOOKS	289.69
KNOW BUDDY RESOURCES	BOOKS	86.80
TRI-CITY ELECTRIC CO.	RELOCATE DATA RACK,ANTENNA	3,250.50
PLATINUM LEASING	LEASE OF PHONES	2,538.47

HDSUPPLY	DUAL PORT CHARGER	150.00
CLINTON WINDOW CLEANING	CLEAN WINDOWS,DOORS-LIBRARY	200.00
O'MEARA CUSTOM PRODUCTS	DELIVERY CHARGE-COUNCIL TABLES	100.00
POSITIVE PROMOTIONS INC	WATER BOTTLES-LIBRARY	280.41
PAYROLL CHECKS	PAYROLL CHECKS ON 05/04/2015	31,862.57
ACCOUNTS PAYABLE	CLAIMS TOTAL	144,655.16

Approve City Clerk/Treasurer's Report for April 2015 with receipts of: General - \$532,623.63, Library - \$10,662.44, Parks - \$8,207.42, Cemetery - \$3,550.00, Road Use - \$31,960.61, Employee Benefit - \$21,985.37, Police & Fire Pension - \$69,620.32, Edens – TIF - \$5,340.84, Perpetual Care - \$200.00, Debt Service - \$127,139.54, Water Utility Fund - \$28,475.03, Sewer Utility Fund - \$49,239.78, Landfill/Garbage - \$30,666.37 for a total of \$919,671.35; receive, accept and place of file April monthly reports for Police and Fire Departments; receive, accept and place on file meeting minutes from Park and Recreation Board meeting held April 6, 2015; approve a Resolution Establishing the Level of Compensation for Non-Bargaining Employees for FYE 2016; approve hiring of Winkel, Parker and Foster to perform audit for FYE 2015; approve Pay Estimate #6 to Edens Construction for the City Hall Project in the amount of \$7,500.00. On roll call – ayes – Lind, Wruck, and McManus. Nays – Varner.

Moved by Varner, second by Lind to approve a Resolution Amending the Current Budget for the Fiscal Year Ending June 2015. On roll call – all ayes.

Bids for 2015 Street Sweeping - two bids were received.

Determann Asphalt Paving – Bid to complete one annual street sweeping in the spring - \$3,275.00. Alternate 1 – two street sweepings - \$3,150.00 each (\$6,300.00). Alternate 2 – period sweeping on Washington Boulevard - \$190.00.

BWC Excavating - Bid to complete one annual street sweeping in the spring - \$3,750.00. Alternate 1 – two street sweepings - \$7,000.00. Alternate 2 – period sweeping on Washington Boulevard - \$750.00.

Hilgendorf recommended just one street sweeping in the late spring.

Moved by Lind, second by Varner to have Determann Asphalt Paving perform a one-time street sweeping in the late spring at a cost of \$3,275.00. On roll call – all ayes.

Boat Docks – 4 bids were received. Jason Conrad - \$1,008.00 for both docks. Kurt Zimmerman - \$860.00 for both docks. James Arney - \$400.00 for #1 or #2. Leslie Lingafelter - \$420.00 for Dock #1 or Dock #2.

Moved by McManus, second by Lind to accept the high bid of \$1,008.00 from Jason Conrad for both docks. On roll call – all ayes.

Vacant Lots – no bids were received. Fahlbeck would like a sign made up to put on the lots. McManus stated that the city is really missing out on an opportunity to sell the lots by not listing them. That is the only option right now. Roth will contact a realtor and bring back a proposal for the next agenda.

Sign-in Sheet – the purpose of the sign-in sheet is to have a record of someone who signs in – who is taking up Tom's time. Wruck would like to see Christy and Sheryl make appointments for people if Tom is busy – not just let people walk on back. Jindrich stated that they tell individuals now if Tom is on the phone or they will let Tom know if someone is here to see him. Let Tom make the decision if he has time. Wruck stated it is also for security for city employees. They would just have to put their signature and time in and out. Varner feels it is micro-managing. Fahlbeck commented that interruption is the biggest issue. Wruck stated the sign-up sheet is for anyone who passes through the door by the counter. He said what if someone steals something. Fahlbeck didn't think the department heads would have to sign the

sheet if they are just getting their mail. Jim Robertson said it doesn't make sense. Kathy Klahn commented that you don't have to sign in at Clinton City Hall. The council wanted Roth's opinion. He stated it is up to the council. Hilgendorf was wondering if we could just see what happens since we just moved into the building. Bob Edens stated it "bugs" him that he would be monitored.

Moved by Wruck to have a sign-in sheet at City Hall. Motion died for lack of a second.

Tax Abatement Program – Roth commented that it has already been decided to offer the tax abatement program to Determann's. He stated that Clysar are going for state incentives. The city could either offer TIF or tax abatement. Tax abatement is cleaner and simpler. The council needs to decide on an area for the commercial/industrial tax abatement program. Roth recommends an area of the railroad tracks, US Highway 67, 4th Avenue and the river. The abatement is 10% of the assessed value. McManus questioned whether it is costly? It is a 10 year program. Fahlbeck asked Roth what his opinion was. He said that Clysar will be investing over \$4,000,000 and will be making Camanche their corporate headquarters. He feels it is important that we partner with them. McManus was wondering if we are better off to go piece by piece. Roth commented that it is better to make the whole area a tax abatement program now.

Moved by Lind, second by McManus to amend the tax abatement program by adding an area for commercial/industrial. On roll call – all ayes.

Employee Handbook – Fahlbeck commented that there is a lot of information. He could that some things will have to be tweaked. He would like to have a special meeting with the council, city administrator and the city attorney to meet and go over it. Roth feels they should have until after things are settled with the negotiations. Any action was tabled. Michael Yackshaw was wondering if the handbook pertains to council members. Wruck said "Yes it does. They are a different type of employee – they are elected." Schutte questioned whether volunteer firefighters are governed by this handbook. Roth asked everyone to flag things and look it over.

Street Improvements Project – Solchenberger passed out a graphic which includes Anamosa Road, 21st Street – 3 different projects, Dunn Road and 9th Street. Do we do maintenance work? Solchenberger also passed out an Engineer's Opinion of Probably Project Cost. Some of the projects can get by with a short term repair (10-15 years) or a long term repair (20 year). The probable project cost for 10-15 year repair cost would be \$1,580,250 and the probably project cost for 20 year repair cost would be \$2,051,650. A 15% contingency fee and engineering services are included in these costs. This year, since oil prices are down, the cost of asphalt is \$80/ton. Fahlbeck stated that 21st Street, Hwy. 67 to 7th Avenue, has drainage issues. Solchenberger commented that they can blade the dirt off the edges which should help. Blount was wondering who is going to monitor the process. Solchenberger stated the city would. Fahlbeck also informed Blount that nothing has been decided on these projects. Roth informed the council that the city gets approximately \$440,000 a year in road use taxes. The city will be getting an approximate \$80,000 in additional road use taxes. How can we stretch the \$80,000? If the city takes \$150,000 from the current RUT cash then the city would only need to borrow approximately \$1,350,000. The current interest rate is 2.5%. The yearly payment would be \$108,000 on a 15 year loan. The city needs to make ends meet. Roth reminded the city that there could be a problem if the city fixes 9th Street (by Murphy's Subdivision). What if the city fixes it and then down the road the land gets developed and the developer has to redo the road. Solchenberger said that these projects involve 4-5 miles of roadway. Wruck feels that a lot of the problems with Dunn Road occurred when the City of Low Moor ran their force mail along that road and all of the heavy equipment damaged it. He said just like Larry "Joe" Determan is damaging the road where he is digging out the stumps. Solchenberger said he will have to fix the road if he damaged it. Fahlbeck commented that this

gives us something to look at. See what the city is up against. Roth said the city can't just sit. Solchenberger commented that the City of Clinton is looking at doing Anamosa Road next year. This was tabled until next meeting so Roth can get some loan scenarios – both the short term and long term options. McManus would rather see spending money on the long term.

City's Response to Proposal to Amend the Make-up of Camanche Police & Fire Bargaining Unit – on file is a petition to expand the bargaining unit. Donnelly informed the council that the council can resist this petition. They cannot resist a combined bargaining unit. Varner doesn't feel the city has a leg to stand on. Wruck feels they could with City Clerk Jindrich. Lind commented they have a problem with one employee who is on the department head contract. Varner asked Roth if this employee supervises anybody. Roth commented that Sheryl does not supervise Christy. Wruck was wondering if Sheryl gets paid overtime. Jindrich stated she only gets paid overtime for civil service related matters. Wruck asked if salary employees are allowed into the bargaining unit. Donnelly stated salaried employees are allowed. Wruck asked if the contract would have to be re-opened to re-negotiate with the new members. Donnelly will check into it. McManus asked if the city doesn't argue their side do they become members. He feels it is an insult – just because the council froze their wages, now they want to join a union.

Moved by McManus, second by Lind to contest all of them joining the union.

Wruck stated it's their right to join the union but he has a problem with Sheryl joining the PERB.

Moved by McManus, second by Lind, to rescind his previous motion and to just contest Sheryl Jindrich joining the union. On roll call – ayes – Lind, Wruck, McManus. Nays – Varner.

Robertson was wondering what the cost is to fight this. Is Brian going to represent the City? Jindrich stated she will be going to the hearing. McManus questioned whether she is going on the city's time or her time. Jindrich commented that she is taking a vacation day. Roth commented that Donnelly expects him to go. Fahlbeck was going to check his work schedule and he might be attending also.

Railroad Communication Tower – the CP Railroad wants to put up a 150' tower on their right-of-way. They had stated they don't need to pay for a permit. Donnelly did some research and federal code pre-empts a state or local code. They are federally mandated to have these towers. Fahlbeck has a problem with where they are going to put the tower – by Lum Park. The council acknowledged that they should waive the fee as they will be paying more to fight it.

City Attorney – Donnelly had researched open meetings. He said Section 21.4 of the State Code. "A meeting is a majority of elected officials." Fahlbeck stated he has been accused of having special meetings. He only meets with one or two council members at a time. Donnelly said those were not special meetings.

City Engineer – work on Washington Blvd. Enhancement has stalled. They are working against their days. Fahlbeck was wondering if Dan could get it going. He thought it was supposed to be done before winter. Solchenberger stated they are down to 30 days. There are penalties set in the contract for not completing on time.

City Administrator – Roth commented that during the budget and goal setting sessions, water rates have been brought up. He has put together a pamphlet on water rates. He gave the history on the rates. We can discuss that at the next meeting. McManus was wondering if there is a company that can do a study. Roth commented that he went and did a 5 year history of the expenditures and revenues. Fahlbeck stated that the last time there was an increase the city did it in steps over 3 years.

Fahlbeck read a letter from IPSCO saying there will be layoffs beginning July 7, 2015 and it will affect approximately 82 employees.

McManus wanted to thank Public Works for fixing that patch. Hilgendorf stated Yackshaw did it on his own. McManus stated the family thanked the city for taking care of it. He was also wondering if there could be some garbage cans placed near the t-ball fields.

McManus was wondering if legal publications could be put on the website instead of publishing in the paper. Jindrich stated State Code mandates that minutes, etc. are to be published in a paper of circulation.

Varner said the Historical Society has the actual copy of the Charter of the City of Camanche dated 1857. He reminded everybody of the Memorial Day Service at Rose Hill Cemetery on Monday at 10:00.

Schutte wanted to inform the council that the 2002 ambulance has been having some issues. The rear main seal may be going out. They are monitoring it right now.

At 7:53 P.M., being no further business, the Mayor declared the meeting adjourned until June 2, 2015.

Kenneth A. Fahlbeck, Mayor

Sheryl L. Jindrich
City Clerk/Treasurer