

City of Camanche, Iowa

November 18, 2014

The City Council of the City of Camanche, Iowa met in regular session November 18, 2014 at 6:00 P.M. at Camanche City Hall. Present on roll call: Mayor Fahlbeck, presiding, and the following named council members: Willis, McManus, Lind, Varner, and Wruck. Also present were City Administrator Roth, City Attorney Lonergan and department heads Houzenga, Schutte, Rickertsen, and Jindrich.

A moment of silence was observed. Mayor Fahlbeck led the Pledge of Allegiance.

Fahlbeck passed around a petition for people to sign asking the Target Corporation to save the Clinton store.

Moved by Willis, second by Lind to approve the agenda. On roll call – all ayes.

Consent Agenda – Wruck questioned Roth receiving deductibles/copays since he doesn't receive the city's health insurance. Roth stated it was previously agreed upon to allow him to receive these benefits.

Moved by Willis, second by Lind to approve the consent agenda which covered the following items: approve minutes from council meeting held November 4, 2014; approve Abstract No. 621 which includes the following:

ROBERT ALM	DEDUCTIBLES/COPAY	5.00
AMERICAN ELECTRIC INC	BALLAST CHANGE OUT POLICE	72.00
BAKER & TAYLOR COMPANY	BOOKS	31.92
BLAIN'S FARM & FLEET	GRINDER, WIRE BRUSH	85.57
CARQUEST AUTO PARTS	HD CLAMP DUMP TRUCK	4.47
CARRIAGE PAPER PROD CORP	TONER,INK,PAPER	197.05
CLINTON HERALD	LEGAL PUBLICATIONS	248.35
CLINTON HERALD01	LIBRARY AD	128.38
CLINTON PRINTING COMPANY	BUSINESS CASRDS	120.00
CLINTON NATIONAL BANK	FED/FICA TAX	10,346.49
DAVE'S APPLIANCE REPAIR	CLEAN PUMP ON WASHER	65.00
DEMCO INC	SHIPPING TAGS, HEADPHONES	59.90
DETERMANN ASPHALT PAVING	.74 TONS PRE MIX	62.90
EASTERN IOWA TIRE INC	TIRES	395.03
EASTERN IA LIGHT & POWER	SECURITY LIGHTS	76.91
ROBERT HOUZENGA	CO-PAY FOR PHYSICAL	30.00
INGRAM BOOK COMPANY	BOOKS	848.28
J & C ENTERPRISES	NOV COLLECTION	160.04
SHERYL L JINDRICH	WELLNESS,CLOTHING,MILEAGE	221.35
KYLE KING	DEDUCTIBLES/COPAY	30.00
KWIK TRIP/KWIK STAR STORE	DIESEL	534.75
LECTRONICS INC	RADIO MAINTENANCE	222.50
LIBRARY PETTY CASH	POSTAGE,REFRESHMENTS	172.81
MASTERCARD	TRAINING,GOAL SETTING,UPS,	878.81
TOM MCMANUS BACKHOE	GRAVE OPENING-ANSON	200.00
MEDIACOM	INTERNET	170.25
MERCY MEDICAL CENTER-CLIN	PHARMACEUTICALS	31.00
MICROMARKETING LLC	BOOK	38.99
MIDAMERICAN ENERGY CO	ELEC SERVICE,STREET LIGHTING	6,622.43
JEFFREY MOORE	WELLNESS	80.00
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSN	10,037.14

PAULS DISCOUNT	CLOTH ALLOWANCE,CEMETERY SUP	196.09
POSTMASTER	BOX RENT	140.00
PRAXAIR DISTRIBUTION INC	MEDICAL OXYGEN	143.89
PREMIER LINEN/UNIFORM	TOWELS,RUGS,MOP HEADS	263.26
PRESTO-X-COMPANY	PEST CONTROL	57.82
RIVER CITY DISPOSAL LLC	SOLID WASTE/RECYCLING	20,553.00
RK AUTOGRAPHICS	RAIN GUARDS	69.00
THOMAS ROTH	DEDUCTIBLES/COPAY	21.00
STEPHEN RUNGE	DEDUCTIBLES/COPAY	15.00
SHIVE-HATTERY ENGINEERS	ENGINEERING SERVICES	3,501.80
TARGET BANK	VIDEOS	92.08
TASTE OF HOME BOOKS	MAGAZINE SUBSCRIPTION	31.98
TEAM TWO INC	AMBULANCE BILLING	816.26
BETH THILMANY-BLUMER	DEDUCTIBLES/COPAY	420.26
THE LIBRARY STORE	OFFICE SUPPLIES	126.59
TREASURER STATE OF IOWA	OCTOBER SALES TAX	2,536.68
TREASURER'S OFFICE	EDUCATION MATERIALS	50.00
PAUL VARNER	DEDUCTIBLES/COPAY	15.00
VERTEX CHEMICAL COMPANY	SODIUM HYPOCHLORITE	140.60
WATCON INC	DRUMS OF POLYPHOSPHATE	3,136.43
WINKELPARKER & FOSTER	AUDIT	6,750.00
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	859.00
QUAD CITY SAFETY	WORK GLOVES	59.95
LIBRARIAN'S CHOICE	CHILDRENS BOOKS	92.80
PETERSEN SANITARY INC	TOLIET CHARGES	120.00
CENTURYLINK	TELEPHONE EXPENSE	166.75
GLOBAL PAYMENTS	CREDIT CARD SERVICE FEES	128.73
STATE HYGIENIC LABORATORY	WATER TESTING	678.00
PROQUEST LLC	ANCESTRY HERITAGE RENEWALS	2,595.00
CAMANCHE HIGH SCHOOL	ROSE HILL STEEL LETTERS	50.00
TIM BLUMER	COMMON BOARD	37.08
XEROX CORPORATION	MAINTENANCE PLAN COPIER	69.63
DATAPATH CARD SERVICES	REPLENISH MYSOURCECARD-11/4	240.00
BASE	CAFETERIA MONTHLY	56.25
UNIQUE MANAGEMENT SERV	PLACEMENTS	35.80
LOOKOUT BOOKS	CHILDRENS BOOKS	233.98
TUMBLEWEED PRESS INC.	SUBSCRIPTION RENEWAL	299.50
BLUE CROSS BLUE SHIELD	HEALTH CARE PREMIUMS	26,114.55
PLATINUM SMART INC.	POLICE BACKUP	385.30
DEPOSIT REFUNDS	REFUND DATE 11/05/2014	498.85
PAYROLL CHECKS	PAYROLL CHECKS ON 11/07/2014	33,120.54
PAYROLL CHECKS	PAYROLL CHECKS ON 11/11/2014	2,002.67
AOOUNTS PAYABLE CLAIMS	CLAIMS TOTAL	103,476.38
	GENERAL FUND	75,151.40
	LIBRARY FUND	9,168.25
	PARKS FUND	1,927.85
	CEMETERY FUND	1,830.56
	ROAD USE FUND	9,041.74
	9TH AVE OVERLAY/ANAMOSA FUND	2,441.30
	WASH BLVD ENHANCEMENT FUND	553.00
	WATER UTILITY FUND	14,152.24
	SEWER UTILITY FUND	4,279.10
	LANDFILL/GARBAGE FUND	20,553.00

Approve the City Clerk/Treasurer's Report for October 2014 with the following receipts:
 General - \$508,910.99, Library - \$11,068.64, Parks - \$8,267.42, Cemetery - \$2,945.00, Road Use
 - \$49,262.25, Employee Benefit - \$21,115.08, Police & Fire Pension - \$66,864.43, Edens TIF –

\$5,340.84, Perp Care - \$100.00, Debt Service - \$122,123.00, Washington Blvd. Project - \$13,869.84, Water Utility Fund - \$36,479.33, Sewer Utility Fund - \$60,046.48, Garbage - \$33,399.55 for a total of \$939,792.85; receive, accept and place on file the October 2014 monthly reports for Police and Fire Departments; approve Class C Liquor License, Catering Privilege, Outdoor Service and Sunday Sales as submitted by Jay Garvey dba Imperial Lanes; receive, accept and place on file the minutes of Rose Hill Cemetery Board meeting held November 10, 2014. On roll call – all ayes.

Moved by Varner, second by Lind to approve a Resolution Appointing Mark Hilgendorf as the Public Works Director and Establishing Conditions for his Employment in that Position. On roll call – all ayes.

Goal Setting Report – Roth stated that after we finish the budget and negotiations, we can go over the report. The city's plate is full right now.

Moved by Willis, second by McManus to accept and place on file the Strategic Planning and Goal Setting Report as submitted by Patrick Callahan. On roll call – all ayes.

Moved by Willis, second by Varner to approve Pay Estimate #1 in the amount of \$100,150.50 to Determann Asphalt for the 9th Avenue/US 67/UP Tracks project and approve Pay Estimate #2-Final (to be paid 30 days after Pay Estimate #1 is paid) for retainage to Determann Asphalt for the 9th Avenue/US 67/UP Tracks project. On roll call – all ayes.

Target Store – Mayor Vulich of Clinton has taken a strong effort to keep the Target Store. He has contacted area legislators and mayor.

Moved by McManus, second by Wruck to approve a Resolution Supporting the City of Clinton's Efforts to Encourage the Target Corporation to Keep Their Clinton Store Open. On roll call – all ayes.

MABAS Agreement Addendum – Loneragan stated he had a concern about the 30 day requirement for invoicing. He talked with Schutte who said that shouldn't be a problem. Therefore, he would recommend approval.

Moved by Willis, second by Wruck to approve a Resolution Approving an Addendum to the Mutual Aid Box Alarm System (MABAS) Agreement. On roll call – all ayes.

Annual Financial Report – Roth gave the council an overview of the report. He stated that the City went in to these projects with "eyes wide open." In the near future, money needs to be budgeted for the project or say "no." The City needs to put the brakes on. Last year the council did not balance the budget. They should balance it this year. The City has done an awful lot.

Spending Limits – Wruck can understand if the Public Works Departments needs to spend a lot of money on a pump. He thinks the spending limits are too high. He was told that there has never been a written policy before the current one was made. Wruck would like to have everything inventoried and all the ordering could then be done by the city clerk. There should be an inventory so the tax payers know what they are buying. Roth commented that some communities or schools have inventories on things over a certain \$ amount.

Public Works Employees – Roth stated that he, Mark and Dave met to interview an individual. This individual had worked 1-1/2 years with Camanche and is currently at Miles. They would recommend hiring this individual. The comfort level is there. The City does not have to advertise. They would not want to waste everyone's time when they know who they would like to hire. Fahlbeck stated that before he saw the AFR and the summary, he was in

favor of hiring another employee. Now seeing this – why would you (Roth) recommend hiring another employee? Roth said if you don't hire another employee, you will have to cut the level of services. Lind said we get these notes about finances. Rickertsen commented that you are already saving \$10,000 in salaries by having Mark as Public Works Director vs. what the City is paying him. Fahlbeck thinks this should wait until after the budget is set. He is not in favor of franchise fees. He stated that the City might have to lay someone off or raise property taxes. Fahlbeck asked the council what they wanted to do. Do they want to wait until after the budget? Rickertsen said how can you fill the position if the budget is set. Fahlbeck stated they can talk about it during the budget session. It was agreed to table it and see what the numbers are.

Edens Construction work on City Hall - Fahlbeck commented that he has been over to see the work being done at the old pharmacy building. The work is being done in a timely manner.

Moved by Willis, second by Varner to approve Pay Request #1 to Edens Construction in the amount of \$19,812.38 for the City Hall Project. On roll call – all ayes.

Lonergan reported that a lawsuit has been filed concerning a slip and fall at Garner Hall.

Roth – he has been doing some checking into a bill drop box at the new City Hall. There is a good spot for it next to the front door. It would be a stainless drop box and they run approximately \$900.00. He also asked the council if they wanted surveillance cameras. Also a resident had asked about videotaping the council meeting. Wruck commented that there is a fire hydrant at American Water that can be used for a drop box. It can be put outside and is lockable. He will check into it.

Fahlbeck asked the council members what they thought about these items. Wruck said this is what we were told wouldn't happen with these add-ons. Bob Edens said he can run the wire relatively cheap just in case the council decides to install the cameras. It was the consensus of the council to have Bob run the wire. Fahlbeck stated at budget time they could talk about taping the meetings.

Fahlbeck read a "Thank You" from the Kiwanis for the donation to the Mardi Gras. He was wondering if a community newsletter would be going out soon. Roth stated one would be out in a couple of weeks. He was wondering when the Christmas lights were going to be lit. Rickertsen said they are waiting for the State Electrical Inspector. Once he is there and everything is approved, MidAmerican can hook things up.

Willis commented that at the Solid Waste Meeting they are working on purchasing a grinder/chewer and administration issues.

Varner stated he was at the Library Board meeting on November 5 and the children's area has been redone. On November 13, he attended the Historical Board meeting. They are always looking for new items. The concrete work has been done where the bricks were sitting. He encourages everyone to check with their home owner's insurance about the ISO rating – his has gone down.

Bob Duncan was wondering is something could be put in the newsletter about the ISO rating.

Tony Wynkoop was concerned about the grass coming up through the cracks on 15th Place. He was told that chip sealing does not help the cracks. It is done to restore the integrity of the road. Wruck commented that he had made some calls and a lot of communities don't chip seal streets that have curb and gutter.

Roth informed the council that at the budget workshop today, we were informed that the State is going to revisit the gas tax.

At 7:30 P.M., being no further business, the Mayor declared the meeting to be adjourned.

Kenneth A. Fahlbeck, Mayor

Sheryl L. Jindrich
City Clerk/Treasurer